

James Ford  
529 West Westfield Ave, Roselle Park, NJ 07204  
oge@duck.com | fordjrj@kean.edu  
(908) 875-7020

## Work Experience:

- Kean University, Union, NJ ~ Resident Assistant  
*August 2022 - Present*
  - Complete tasks in order to maintain the residence's hall ability to run efficiently and effectively.
  - Provide guidance and support to residents on a wide spectrum of issues, such as roommate conflicts, homesickness, and academic concerns.
  - Coordinate alongside on-call coverage for emergency situations, such as trespassers, and medical cases.
  - Develop and implement programs and activities to promote community building and engagement amongst residents.
- Kean University, Union, NJ ~ Summer Assistant  
*May 2022 - August 2022*
  - Administered campus tours for prospective students and their families.
  - Aided with the maintenance and upkeep of university housing throughout the summer.
  - Provided customer service and support to students and their families via phone and email.
- Six Flags Entertainment, Jackson, NJ ~ Team Member  
*June 2019 - August 2019*
  - Demonstrated levels of professionalism and non-biasness when attending to issues of all complexities.

- Properly analyzed and effectively handled unexpected situations like overcrowding, rollercoaster complications, and impediments in the weather.
- Operated and monitored rides with attractions to ensure guest safety and satisfaction.

## Skills:

- Adaptability
- Accountability
- Communication
- Strong Critical Thinking
- Strong Multitasking Ability
- Strong Customer Service
- Time Management
- Team Oriented

## Education:

- Kean University, Union, NJ  
*September 2021 ~ Present*
  - Degree: Bachelor of Science
  - Major: Computer Science
  - GPA: 3.376
  - Expected Graduation: Spring 2025

## Honor/Awards:

- National Cyber Scholarship Foundation (N.C.S.F) ~ Finalist & Scholar
- National Honor Society ~ Recipient
- New Jersey Cybersecurity and Communications Integration Cell (NJCCIC) ~ Member