

Navleen Kaur

New York, NY ▪ codingnavleen@gmail.com ▪ GitHub: <https://github.com/CodingNav>

TECHNICAL SKILLS

HTML, CSS, Sass/SCSS, Bootstrap, Materialize, Foundation, JavaScript, APIs, AJAX, JQuery, MySQL, Sequelize, Node.js, Express.js, MongoDB, React, Git, Handlebars, Jest, Java, MS Office, Adobe Suite, Quickbooks, Tableau

RELEVANT PROJECTS

Course Finder | Full Stack Developer

<https://sju-course-finder.herokuapp.com/> | <https://github.com/CodingNav/Course-Search>

- Displays dynamic features and components using HTML, CSS, Bootstrap, JavaScript, and Handlebars.js
- Incorporates Express RESTful APIs to query course information with filtered results

SPA Quiz | Front End Developer

<https://spa-quiz.netlify.app/> | <https://github.com/CodingNav/SPA-Quiz>

- Renders components using HTML, CSS, JavaScript, and Handlebars.js
 - Consumes RESTful API to retrieve the quiz data using Fetch API requests
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EDUCATION

COLUMBIA UNIVERSITY

Bachelor of Science in Information Technology

New York, NY

Expected Graduation: November 2021

ST. JOHN'S UNIVERSITY, COLLEGE OF PROFESSIONAL STUDIES

Bachelor of Science in Information Technology

New York, NY

May 2021

EXTRACURRICULAR ACTIVITIES

Career Services

Career Peer

Queens, NY

January 2019 – Present

- Coached students in job and internship search basics and interview tips using online resources
- Coordinated and hosted events relating to career services with different schools

Computer Information Systems Society

Coordinator

Hamden, CT

August 2017 – May 2018

- Promoted the organization through creating strategies, assessing needs and resources, and advertising
- Organized and hosted Professional Development Week with over 500 students attending
- Communicated with professors and business professionals to give presentations and organize events

Girls Who Code

Facilitator

Hamden, CT

January 2018 – May 2018

- Generated and developed detailed schedules for each club session to help build community and guide 40 young girls to design their own Computer Science Impact Project
 - Handled administrative details such as securing space, recruiting students, and liaising with Girls Who Code
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EXPERIENCE

Sunrise Burgers LLC

Administrator

Long Island, NY

May 2019 – August 2020

- Optimized team efficiency by initiating process change and organizing client and company documents
 - Oversaw store performance, handled customer issues, and monitored inventory and ordered supplies to ensure proper supply levels
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ACHIEVEMENTS AND CERTIFICATION

Silver Certificate of Achievement (Second highest cumulative indices in IT major)

May 2021

Omicron Delta Kappa (National Leadership Honor Society)

September 2019 – May 2021

Dean's List (scholarly award for students who demonstrate academic excellence)

September 2017 – May 2021