Aaron J.R Anderson

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**SUMMARY of QUALIFICATIONS**

* 7 years of consistent, reliable work experience in both building management and production operations.
* 4 years as a Building Manager’s Assistant, maintaining 78 condos and ensuring facility safety and cleanliness.
* 3 years as an operator at Ice River Springs, production average efficiency 95% to 97%, producing over 500,000 water bottles per shift during the pandemic.
* Proficient in HTML, CSS, and Microsoft Office Suite (Word, PowerPoint, Excel, Outlook).
* Experience in troubleshooting and building personal computers.
* Provided graphics for a published 275-page book.

**EDUCATION**

**Computer Information Systems — Diploma**  Abbotsford, B.C 2023 - Present

* University of the Fraser Valley.
* Major in Computer Information Systems.
* Relevant courses include Wide Area Networking, Databases and DB Mgmt Syst, Analysis and Design, Principle of Info Sys Security, Professional Report Writing, and End User Training and Support.

**EMPLOYMENT HISTORY**

**Machine Operator, Ice River Springs** Chilliwack B.C 2019 - 2022

* Responsible for training new employees on the night shift effectively communicating protocols to new trainee.
* Completed Data entry for many products produced including quality inspection of products.
* Maintained plant for audit and annual government inspections.
* Assisted in maintaining and repairing equipment critical thinking when dealing with active equipment.
* Assisted in plant start-ups and shutdown at the start or end of shifts with teamwork done in a timely matter.
* Operated forklift moving raw materials.
* Tracked information of over 40 different products time management to ensure all paperwork is completed.

**Manager’s Assistant, Fernwood Manor.**  Abbotsford B.C 2014 - 2018

* Assisted during emergency water flooding cleanup and prevention persistent until task is complete.
* Maintained overall cleaning tasks vacuuming elevators, hallways, and common areas resulting in a clean environment for tenants.
* snow removal of car ramp and sidewalk during the winter seasons measuring area of building critical thinking.
* Assisted in picking up and counting money collected from laundry machines honesty all coins accounted for.
* Removal of debris from emergency entrances adapting to new situations depending on the quantity of debris.

**ACADEMIC PROJECTS**

Research projects - Labs - programs. Abbotsford B.C 2022 - 2024

* Development and Deployment of Computer Information Systems.
* Systems security set up a vulnerable system for pen testing gradually securing it.
* Networking using cluster virtualization for set up.
* Object oriented programing made a fully functioning card game with over 20 interactions.
* Analysis and Design made a user form front end development.
* Databases and DB Mgmt Syst made a full diagram with SQL replica of real-life scenarios third form normalized.

**CERTIFICATIONS**

* First aid.
* Class 5 driver’s license.
* CompTIA A+ in progress.
* Red Hat Certified System Administrator in progress.