

Evaluation Form for Senior Project Oral Presentation of **PROJECT PROPOSAL**

COE/EE 1195 Engineering Practice & Professional Development

Speaker _____ Topic _____
Speaker _____

Grading scale: (1-poor , 1.5 , 2-fair , 2.5 , 3-good , 3.5 , 4-very good , 4.5 , 5-excellent)

Start time _____ Stop time _____ *Total time _____ (min)

* Total time only includes the presentation time ... not the time for questions

- 1) Introduction of all project members and project topic _____
- 2) Stated background information for the project.
(Initial problem and solutions for the problem were specified clearly) _____
- 3) Showed the required resources and costs that would be incurred to complete the project _____
- 4) Showed the estimated time required to complete the project and
identified how those times were determined. _____
- 5) Displayed a sketch, showing the main indicators and controls of the object.
Described, in some detail, the function of the indicators and controls. _____
- 6) Speaker(s) demonstrated their proposed ability to identify, formulate, and solve a complex
engineering problem by applying principles of engineering, science, mathematics. _____
- 7) Speaker(s) used appropriate words, chosen carefully, and proper grammar. _____
- 8) All speakers in the group used the audio equipment (if provided) and could
easily be heard _____
- 9) Good quality visual aids (slides) (main points only)
(easy to read, not overcrowded, and good color choices for scheme and theme) _____
- 10) Speaker(s) did not read directly from the slides or from note cards _____
- 11) Poise, eye contact, and professionalism _____
- 12) Neat, organized and appropriately dressed (Business Formal) _____
- 13) Use of allotted time: (at least 5 minutes but no more than 6 minutes) _____
- 14) Effectively answered the questions from the audience. (write NA if none were asked) _____
- 15) Overall presentation quality. _____

Total Points _____

Comments:
