

MATTHEW JOHN MICHAELS

Somerset Heights
25 Piet my Vrow Street,
Kleinvlei, Eersteriver 7100

ID: 960820 5035 083

March 02, 2020

Dear Matthew,

4levels hereby gives notice to appoint you as **Temp Resource** to provide services and assistance on the **TCM's** project held at **Techno Park Stellenbosch** starting from **Wednesday 4th March to 17th April 2020**.

You will be required to devote the whole of your time, attention and ability during your working hours to the discharge of your duties under this contract.

DUTIES

You will be required to understand fully the operations of the business and, where necessary undergo training where so required by the contracting firm to improve skills and acquire new skills.

The scope of your duties will extend and not limited to:

- Unplugging the PCs and other devices from the old building. Packing all the devices and getting them ready for movement to the new building in the same estate.
- Unpack the devices after the move, plug and boot them to ensure that everything is in good working condition.
- Provide cable management to ensure that working stations are kept in tidy.

You shall at all times adhere to strict dress codes as detailed in 4levels Policies and Procedures.



52/53 14th Road
Erand Gardens
Midrand

P.O. Box 52482
Saxonwold, 2132
Rosebank
South Africa

+27 11 848 6229 | 074 424 0444
www.4levels.co.za

REMUNERATION

A total amount of **R 5750 (Five Seven Five Zero)** will be paid into your account for the duration of this project. Payment will be subject to the number of days worked. You are required to keep all details of your remuneration confidential.

Welcome to 4levels Solutions and we look forward to working with you.

Sincerely,

Pero Neu'dibel

Chief Technology Officer

Tel: +27 11 848 6232 | Mob: +27 83 766 7999 | Email: pero@4levels.co.za