Report on Unidentified Flying Object.

- A. Date, Time (local). Duration of sighting.
- B. Description of Object.
 Number, size, shape, colour, brightness, sound, small etc.
- C. Exact position of Observer.

 Geographical location, indoors/outdoors, moving/stationary.
- D. How Observed.
 Naked eye, binoculars etc., still/movie camera.
- E. Direction in which Object first seen. Landmark may be more use.
- F. Angular elevation of Object.
 Estimated heights are unreliable.
- G. Distance of Object from Observer.By reference to a known landmark wherever possible.
- H. Movements of Object.

 Change in E. F & G may be of more use than estimates of course and speed.
- J. Meteorological Conditions during observations.
 Moving clouds, haze, mist etc.
- K. Nearby Objects.
 Telephone or high-voltage lines; reservoir, lake or dam; swamp or marsh;
 river; high buildings, tall chimneys, spires, TV or radio masts; airfields;
 generating plant; factories; pits or other sights with floodlights or other lighting.
- To whom reported.
 Police, Military organisations, the Press, etc.
- M. Name and Address of informent.
- N. Any background information on the informant that may be volunteered.
- O. Other witnesses.
- P. Date/time of receipt of report.