

(ii) Key enclosures which support the recommendation are:

(iii) At the end of the specified retention period the file is to be:

Destroyed ☒

Considered by CS(RM) for
permanent preservation ☐

c. Of no further administrative value but worthy of consideration by CS(RM) for permanent preservation. ☒

PART 3. BRANCH REVIEWING OFFICER

Signature: _____

Name: _____

(Block Capitals)

Grade/Rank: HED

Date: 22/11/99

(Not below HEO/equivalent)

Branch Title and Full Address: _____

MINISTRY OF DEFENCE
ROOM 2
ARMY BUILDING
WHITE HALL
LONDON SW1 2HB

Tel No: _____

PART 4. DESTRUCTION CERTIFICATE

It is certified that the specified file has been destroyed.

Signature: _____

Name: _____

(Block Capitals)

Grade/Rank: _____

Date: _____

Witnessed by (TOP SECRET* and SECRET only)

Signature: _____

Name: _____

(Block Capitals)

Grade/Rank: _____

Date: _____

(FOR CS(RM) USE ONLY)