

## ***Group 2: Cole Bardin, Jeremy McGowan***

### ***Team Equity Charter***

#### **Broad Team Goals:**

*For example: 1.Find several alternative solutions for design project. 2.Create a group atmosphere that people want to work in so that we are excited and prepared to work together.3.Be organized in our work and communicate throughout the project. 4.Have a great time working on the project.*

1. Create a healthy and productive work environment
2. Research different ideas to equally weigh and consider
3. Maintain our work in an organized folder
- 4.Have fun completing the project

#### **Measurable Team Goals:**

*For example: 1.Complete assignments the day before the deadline. 2.Interview people within the first three weeks. 3.Send out a survey. 4.Meet biweekly outside of class.*

1. Have assignments turned in before the deadline
2. Final product properly maintains the soil moisture within a 15% margin of error
3. Meet at least once a week outside of class.
4. Run performance evaluation after the initial design to make improvements.

#### **Team Member Assets:**

*For example: 1.Ryan: Good at staying organized, interacting with people one-on-one, good at easing conflict through humor. 2.Mike: Comfortable with public speaking, good with interviews, strong editing skills. 3.Hoda: Experience with research, took a project based class in high school, worked on a project trying to prevent flooding in Houston. 4.Fana: Went to a writing school, comfortable with public speaking, has experience with product/service, understanding of others' schedules.*

1. Jeremy: Good with interacting with others, easing conflict, participated in an engineering program in High School.
2. Cole: Good with programming, digital logic, problem solving, math, completing assignments on time. Strong work ethic from high school sports.

**Personal Goals:**

*For Example: 1.Ryan: Keep the team on schedule and help ease the communication between our group and the teachers or other faculty involved. 2.Mike: Avoid procrastination and work efficiently with the other group members. 3.Hoda : Stay well ahead of deadlines and avoid procrastination. 4.Fana: Make sure to not take on too much at once, and to collectively decide with the team what exactly will be worked on during meetings.*

1.Jeremy: Keep team on schedule, avoid procrastination

2. Cole: Make sure team doesn't burn out too early.

**Individual Commitments:**

*For example: ●All team members are going to commit to putting as much effort as possible into all of the work that is produced. ●We are all willing to proofread each other's work and be comfortable with editing each other's work.*

- We are going to produce a final product we are happy with
- We will give each other a proper platform to express their ideas with an open mind.
- We are going to double check each others' work to ensure high quality and efficiency

**Other Concerns:**

*For example: ● Fana has pep band and concert band rehearsals everyday and also has a job on campus that takes up about 8 hours each week. ● Ryan is beginning lacrosse and will have it multiple times a week along with fraternity rushing which is also starting so he will be very busy. ● Hoda has work study in the afternoon. ● Mike is overloading so his time will be limited.*

1. Cole: I work on my car occasionally and have big projects coming up for that.

2.Jeremy: I work five-ten hours a week and occasionally have hockey games or practices

**Team Member Roles:**

We will be actively changing the roles during the project so that every member has the opportunity to act in each role during the course of the project in order to grow throughout this experience in multiple areas.

*For example: 1. Mike: team manager 2. Ryan: team facilitator 3. Hoda: product manager 4. Fana: research facilitator*

1.Jeremy: Co-designer, Co-manager

## 2. Cole: Co-designer, Co-manager

### **Rules for Civility and Communication:**

1. Be respectful of each other's schedules outside of class time.
2. Make sure to tell each other schedule conflicts with enough time in advance.
3. All ideas will be communicated to the group via group chat (or other).
4. Group members should be wary of dominating the conversation. If they are, they should take a step back. If they don't, the team will use a timer to give each member equal speaking time.
5. All members' ideas will be heard and considered equally.
6. If a disagreement gets heated... coffee break.
7. Members will stay present during meetings, no doing other work or chatting online or on phones, etc.
8. Everyone will avoid talking down on someone else's ideas
9. Each member will check each other's contributions to ensure equal participation
10. The group will act professionally as if it were a workplace

### **Conflict Resolution:**

- Team members should be comfortable with expressing any conflicts/opinions/ideas with the group, and a vote will be held to resolve any issues.
- If members don't feel comfortable expressing conflicts/opinions/ideas, they will talk with a trusted teammate, professor, or teaching assistant about how to proceed.
  - If members cannot agree upon an idea, they should prepare a short and respectful (5min) debate for their concepts
  - Must hold a council session with group members to resolve hurt feelings

### **Missed Deadlines:**

*Example:* • If a team member misses a deadline, they are responsible for telling the professor why they missed the deadline and buying the team apology pastries.

- If a deadline is missed, the group member responsible must make it up on their own time and contact the professor.

### **Unacceptable Work:**

*Example:* • If a team member turns in unacceptable work, other team members who notice the unacceptable work should speak with that team member directly rather than with each other.

- If a team member produces unacceptable work the group will discuss it together to avoid a repeat occurrence.