

Cole Sexson

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Objective

- To pursue my passion for technology in a challenging role that will test my technical training and practical experience while enhancing my knowledge of new and emerging trends in the IT sector.

Skills

Certifications

- CompTia A+
- Certified Computer Networking Technician - Yavapai Community College
- Axelos ITIL 4 Foundation
- Certified Full Stack Web Development (MongoDB, Express, React, Node.js) - University of Arizona

Information and Technology

- Experience in troubleshooting mechanical components, electrical components, and software issues within my workplace, including network problems with WAN and LAN, presentation hardware, printers, cameras, and other office equipment.
- Extensive knowledge and use of Microsoft Productivity Suite (SharePoint, Word, Excel, etc.)
- Software Vulnerability Analysis
- Trouble shooting network level one and two issues.

Communication

- Communicate clearly to ensure that all personnel and managers are concisely informed. Present data and workgroup progress to executive leadership on a weekly basis. Provide detailed reports to the Chief of Staff and report committee minutes to the Oversight Board.
- Provide education to front line staff and management on various clinical procedures in the healthcare setting.

Leadership

- At the Northern Arizona Veteran Affairs Health Care System acted as chair member to the Community Care & Consult Oversight Committee, led strategic initiatives for improving veteran's access to healthcare, and guided Service Line Managers in Daily Management System to facilitate communication on critical issues.

Relevant Experience

IT Field Technician | Yavapai Community College Lab | 10/2021 – 9/2022

- Connect and configure a range of Network Hardware, as well as resolve workstation connectivity issues.
- Provide technical assistance to the professors in the classroom and lab environment.
- Use Kace ticketing system to respond to user requests for assistance.
- Set up new computer systems and associated hardware (projectors, printers, etc.)
- Troubleshoot equipment in the field using toner-probes, volt-meters, etc.
- Connecting/terminating Cat-5 & 6 cables.

Avionics Test Station and Component Maintenance Journeyman | United States Air Force | 12/2002 - 8/2008

- Daily use of diagnostic equipment e.g. Oscilloscopes, Voltmeters, Signal Generators among other tools to isolate equipment failures for repair.
- Perform maintenance at the component level for avionics computer systems on the F-16, A-10 and e-6b air frames achieving immediate sortie recovery and mission success on a consistent basis earning the Meritorious Unit Award with my squadron.
- Performed maintenance on UHF, HF and VHF radio systems for consistent and reliable in-flight communications on multiple air frames.
- Performed Line Replaceable Units (LRUs) calibrations and adjustments for optimal functionality to include multiple radio and antenna components.
- Led the tool management program in multiple back shop environments; ordering replacement tools as needed for mission critical needs when identifying damage and/or corrosion.

Professional Experience

Health Systems Specialist | Northern Arizona VA Health Care System (leadership) | 2/2019 - 12/2019

- Regularly assisted co-workers with troubleshooting and resolving computer and printer issues in absence of IT personnel availability.
- Strategic Initiatives project lead for Geriatrics Extended Care unit improving national star rating.
- Developed a station wide communication tool utilizing Microsoft SharePoint and Excel.
- Provide project management and guidance for medical operations on behalf of the Chief of Staff for seven different service lines.
- Monitor and report performance metrics to ensure facility aligns with Veteran Integrated Network (VISN) goals and policy.
- Revise and implement local policy to reflect national policy.

Administrative Officer | Northern Arizona VA Health Care System (leadership) | 9/2017 – 2/2019

- Regularly assist co-workers with computer and printer use/issues within the department.
- Administrative Officer to the Associate Chief Nurse for Geriatrics and Extended Care (GEC) Service Line and management team comprised of a 15-bed Dementia Unit, a 13-bed Hospice Unit within an 85 bed-Community Living Center.
- Analyze and monitor service line capital and resource data. Formulate service line budget contributing to the facility goal of achieving complete solvency by 2020.
- Develop the labor mapping process to include the creation of tools and reports within a cloud platform staffing tool, as well as, providing accurate tracking of labor data and trends via high level use of Microsoft Excel.
- Coordinate with Supply Chain Management Services and nurse managers to finalize equipment inventory accountability paperwork for more than 400 pieces of medical equipment. Implemented quarterly audits for Equipment Inventory List to ensure tracking and accountability reducing losses by 30%.

Chief of Respiratory Care Services | Northern Arizona VA Health Care System (leadership) | 1/2016 – 9/2017

- Communicate with physicians about patient status and ventilator setting in the medical records.
- Responsible for maintaining authorized levels of supply stock to ensure Respiratory Therapists meet duty requirements for outstanding patient care.
- Perform Chart audits in Electronic Health Records System (CPRS) to ensure optimal compliance with medication administration.
- Respond to routine and technical requests for information, such as status reports, suspense dates for matters requiring compliance.

Respiratory Practitioner | Northern Arizona VA Health Care System | 9/2014 – 1/2016

- Serve as a vital part of the interdisciplinary team approach to veteran centered health care by communicating patient pulmonary assessments to nurses and providers with recommendations for alterations in treatment when necessary.
- Written communication to the providers to arrange best practices for the patient, especially in performing Pulmonary Function Testing (PFTs) in the outpatient setting and communicating results to the reading physician. Provide warm hand-off during change of shift with detailed notes on patient care and procedures performed throughout shift.

Lead Respiratory Therapist | Yavapai Regional Medical Center | 11/2011 – 9/2014

- Super-user and facilitator for Electronic Medical Records (Cerner) adoption among Cardiopulmonary staff.
- Review patient records within Cerner EHR with physicians and RNs and other Cardiopulmonary staff.
- Perform clinical function as a lead Respiratory Therapist in all areas of the regional hospital to include but not limited to the ICU, ED, PCU and endoscopy.
- Conduct chart audits.

Education

University of Arizona: Tucson, AZ

- Certificate of Full Stack Web Developer 2022.

Yavapai Community College: Prescott, AZ

- Computer Networking Technician Certification, 2021

Grand Canyon University: Phoenix, AZ

- BS HealthCare Administration, 2014.

Pima Medical Institute: Tucson, AZ

- Occupational Associate in Respiratory Care, 2010-2011.

Community College of the Air Force

- Avionics Journeyman, 2005

Additional Skills

- Full Stack Web Dev
- Network troubleshooting
- Research and data analysis
- Type 40+ words per minute

Applications

- Nexpose
- Microsoft Office SharePoint
- Google Chrome dev tools
- Google Meet, Sheets, Docs

Military Decorations

- Air Force Meritorious Unit Award
- Air Force Outstanding Unit Award
- Good Conduct Medal
- National Defense Service Medal
- Global War on Terrorism Service Medal
- Air Force Overseas Ribbon Long Tour
- Air Force Longevity Service
- Air Force Training Ribbon

References

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