

CS 3410 Partner Contract

Your contract/working agreement should include these elements. Feel free to add other terms, too.

1. Full name and net ID of each of you.

Michael Rigney -mjr372

Oscar So -ons4

2. To what goals do we both commit?

- **Completing assignment on time**
- **Communicating technical issues**
- **Learning from each other**

3. What are our “ground rules”? (Don’t make an exhaustive list—stick with just a few.)

- **Try to be on time**
- **Try to put in equal effort**
- **Acknowledge meaningful contributions**
- **Handle disagreements and conflicts constructively**

4. By what means and how frequently will we meet or communicate?

- **Every day/every other day, phone**

5. What roles will we create? Include a description of exactly what each role is responsible for.

- **Driver(on keyboard) and off-keyboard partner giving ideas**
 - **Switch between every so often**

CornellEngineering Leadership Program

6. How will we hold ourselves and one another accountable? What (exactly) will we say to a partner who appears not to be contributing equally? To a partner who fails to deliver what was promised?
 - **Be straightforward and let the other partner know of any concerns related to this**
7. What do we do when we disagree? What approach to conflict to we agree to uphold?
 - **Be civil, listen to each other, and handle constructively**
 - **Discuss pros and cons of each idea**
8. What are our procedures for re-visiting this contract?
 - **When we feel like we are not optimizing our efforts**
9. What else do we want to include in this contract? (Consider adding a clause about how you will make this experience fun!)
 - **Read description before meeting**

We ask that both of you sign this form electronically below:

Partner 1: Michael Rigney

Partner 2: Oscar So