



# THE SHAREPOINT INTRANET: ALIVE AND KICKING



Tom Mullens  
Veni AS



# sponsored by



ShareGate  
by workleap

POINT:TAKEN



omnia



e cs.events

bouvet

Jabra GN



Syskit

MACSIMUM

ESPC

run<sub>o</sub>events

DEVIIT365



twoads  
WERBUNG





# Tom Mullens

Started as SharePoint Developer

Head of Microsoft Cloud

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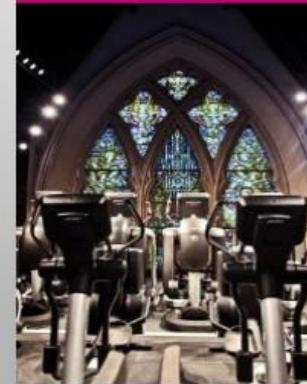
WELKOM



VOORBEELDEN



PAROCHIEKERKEN  
PLANNEN



REGELGEVING &  
BELEID



LITERATUUR &  
STUDIEDAGEN



PROJECTBUREAU



STAKEHOLDERS



CONTACT





<< Startpagina

Kies

## Locatie

- Vlaanderen
- Nederland
- Duitsland
- Andere EU-Landen, Zwitserland en Noorwegen
- Brussel Hoofdstedelijk Gewest en Wallonië
- Frankrijk
- UK
- Buiten Europa

## Categorie

- |   |  |   |   |
|---|--|---|---|
| <input type="radio"/> Sport   | <input type="radio"/> Concert & theater          | <input type="radio"/> Gemeentelijke administratie & dienstverlening | <input type="radio"/> Kinderopvang                            |
| <input type="radio"/> Welzijn en gezondheid                           | <input type="radio"/> Horeca & verblijfstoerisme | <input type="radio"/> Toeristische dienstverlening                  | <input type="radio"/> Private (kantoor)bedrijvigheid          |
| <input type="radio"/> Wonen   | <input type="radio"/> Congressen & vergaderingen | <input type="radio"/> Huwelijk                                      | <input type="radio"/> Handel                                  |
| <input type="radio"/> Buurt- & bewonersactiviteiten, verenigingsleven | <input type="radio"/> Feesten & evenementen      | <input type="radio"/> Rouw, afscheid & en gedenken                  | <input type="radio"/> Publieke ruimte                         |
| <input type="radio"/> Museum & expositie                              | <input type="radio"/> Bibliotheek                | <input type="radio"/> Onderwijs                                     | <input type="radio"/> Nevenbestemming naast religieus gebruik |

Ga

TRAMPOLINEKERK PLANET JUMP



DE DUIF



LOURDESKERK SCHEVENINGEN



BOEKHANDEL DOMINICANEN



CULTUREEL CENTRUM HET GASTHUIS



DE CULTUURFABRIEK



DE KAPEL



DE VERZAMELING

GEMEINDEZENTRUM ST.

HEILIG HART BROUWERIJ

HOLY FOOD MARKET

JEUGDCENTRUM DE

METAAL KATHEDRAAL

NECROPOLIS GRIMDE

What do we mean  
by “Intranet”?



# First – what do we mean by “Intranet”?

Back in 2014, many viewed the intranet as the central gateway to all other applications within the company.

But now, the intranet is a key part of the **digital employee experience**, serving as a hub for internal communication, easy access to information like HR guidelines, and engagement with company culture.



Why?

Your employees are your ambassadors!

# Is the SharePoint intranet dead?

- The Rise of Social Media - Yammer
- The Mobile Shift
- The Launch of Microsoft Teams
- Dedicated Employee Engagement Platforms



# Why SharePoint is still relevant?



Robust Content  
Management



Customizability and  
Flexibility



Integration with Microsoft  
365 and Teams



Cost-Effective with  
Microsoft 365

So, how do we  
attract users to  
your Intranet?



# What are common challenges?

- Overwhelming Design or Poor UX.
- Outdated or unfindable content.
- Difficulty in Navigation.
- Lack of Personalization.
- Collaboration Confusion.
- ...

veni



# Craft a user-friendly Intranet



Use visual elements  
effectively



Keep it simple



Avoid clutter - less is  
more.



WE ARE  
**LINGS**  
YOU CAN  
TRUST US

**Menu**

- Home
- Cars / Vans
- Customers
- About Ling
- Fun stuff
- Shop

**CARS  
A-Z**



**ALFA ROMEO**  
Tonale



**AUDI**  
A1 Sportback  
A3 Saloon  
A3 Sportback  
A4 Estate  
A4 Saloon  
A5 Sportback  
A6 Estate  
A6 Saloon  
E-Tron GT Saloon  
Q2 Estate  
Q4 E-Tron Estate  
Q5 Estate  
Q7 Estate



We live inside our car leasing website all day Monday to Friday 9am-6pm. We lease the cheapest contract hire cars in the UK! - We are LINGS CARS.com, accept no substitutes!

# LINGS CARS.com

The UK's craziest car leasing website!  
See our 293 reviews on Trustpilot



**ORDER**

**QUOTE**



## OUR BEST SELLING CAR LEASING DEALS!

**ONG SEED!** **NICOLE...PAPA!** **SUPER SUZUKI!**

**Kia Ceed Sportswagon** 1.5 T GDI ISG 2 (160.19bhp) Estate 5dr Petrol Manual **RENT NEW £265/mth** including VAT 2 year cheap car leasing 3+23 Petrol engine Manual gearbox Flat paint Drive 10,000 miles per year (Other mileages available)

**Renault Clio** 1.0 TCe Techno (90bhp) Hatchback 5dr Petrol Manual **RENT NEW £268/mth** including VAT 3 year cheap car leasing 3+35 Petrol engine Manual gearbox Metallic paint Drive 10,000 miles per year (Other mileages available)

**Suzuki S-Cross** 1.4 Boosterjet Hybrid Motion 48v (129bhp) Hatchback 5dr Petrol Manual **RENT NEW £270/mth** including VAT 2 year cheap car leasing 3+23 Petrol engine Manual gearbox Flat paint Drive 10,000 miles per year (Other mileages available)

**THE DADDY!** **FRENCH JUKE!**

**VW Golf Mk8** 1.5 TSI Life (130bhp) Hatchback 5dr Petrol Manual **RENT NEW £278/mth** including VAT 2 year cheap car leasing 3+23 Petrol engine Manual gearbox Flat paint Drive 10,000 miles per year (Other mileages available)

**Renault Captur** 1.0 TCE 90 Evolution (91bhp) Hatchback 5dr Petrol Manual **RENT NEW £293/mth** including VAT 3 year cheap car leasing 3+35 Petrol engine Manual gearbox Flat paint Drive 10,000 miles per year (Other mileages available)

**Gwm Ora Funky Cat** 126kW First Edition 48kWh (171bhp) Hatchback 5dr Electric Automatic **RENT NEW £296/mth** including VAT 2 year cheap car leasing 3+23 Electric engine 5dr Automatic gearbox Metallic paint Drive 10,000 miles per year (Other mileages available)

### Car Leasing Online Service Response Times

Quote > Proposal > Order > Delivery

83 CUSTOMERS IN 'PROPOSAL'

Ling replies in... 0:18 47

77 CUSTOMERS IN 'ORDER'

Ling replies in... 0:03 48

Lingscars.com Limited (GB)  
Customer service secure LINGO  
Response times based on last 4 hour period between  
9am - 5pm, Mon to Fri - Ling

### Business info

**LINGS CARS.com**

Founder: Ling Valentine MSc IoD  
15 Riverside Studios  
Newcastle Business Park  
Newcastle upon Tyne, NE3 5YL  
Tel 0191 460 9444  
Fax 0870 486 1130  
sales@LINGS CARS.com

I prefer email to phone - Ling

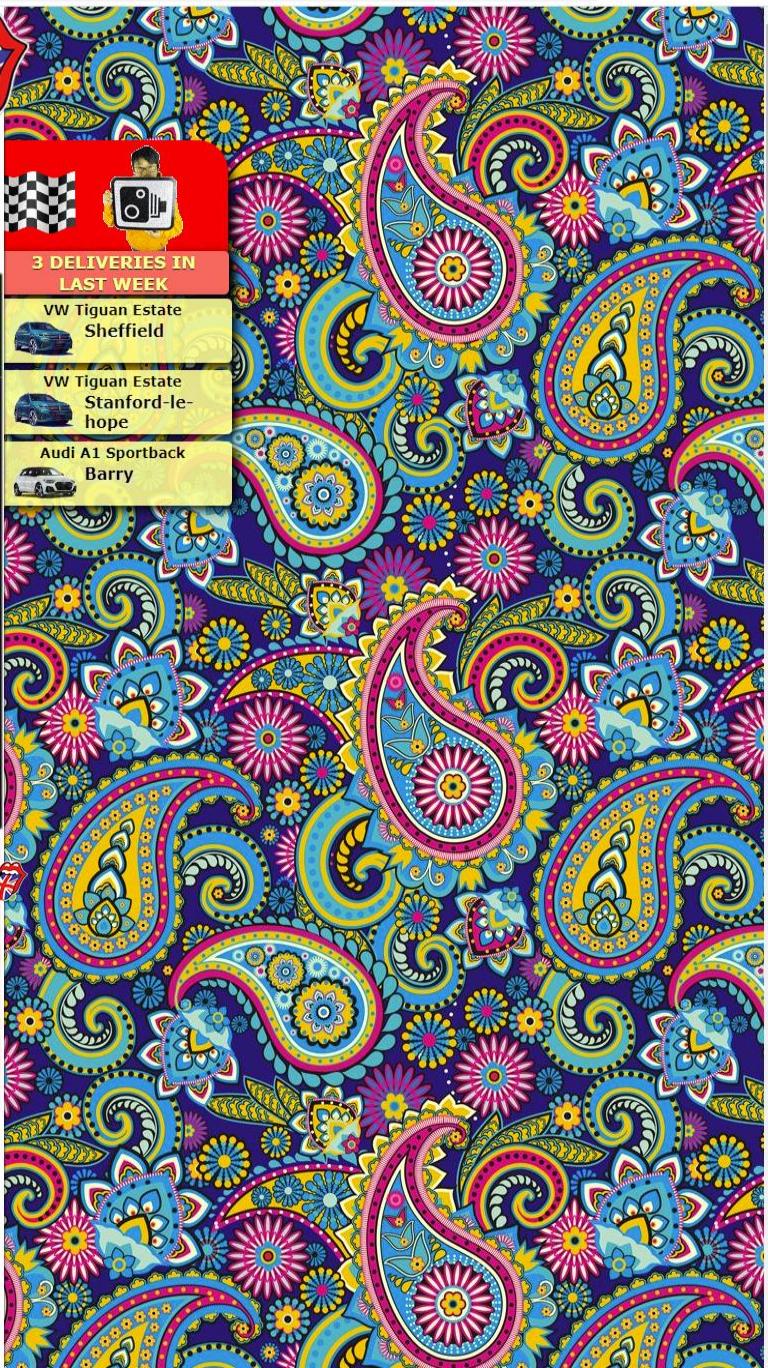
VAT No: 866 0241 30  
Co Reg No: 6178634

Consumer Credit Licence: 663330  
Data Protection No: Z1098490

Best Before: 17/08/2007

Unlike most other internet car leasing sites, I publish all my contact information openly!  
...so, you know who I am - Ling

**THE UK'S CRAZIEST  
CAR LEASING  
WEBSITE!**



3 DELIVERIES IN  
LAST WEEK

VW Tiguan Estate  
Sheffield

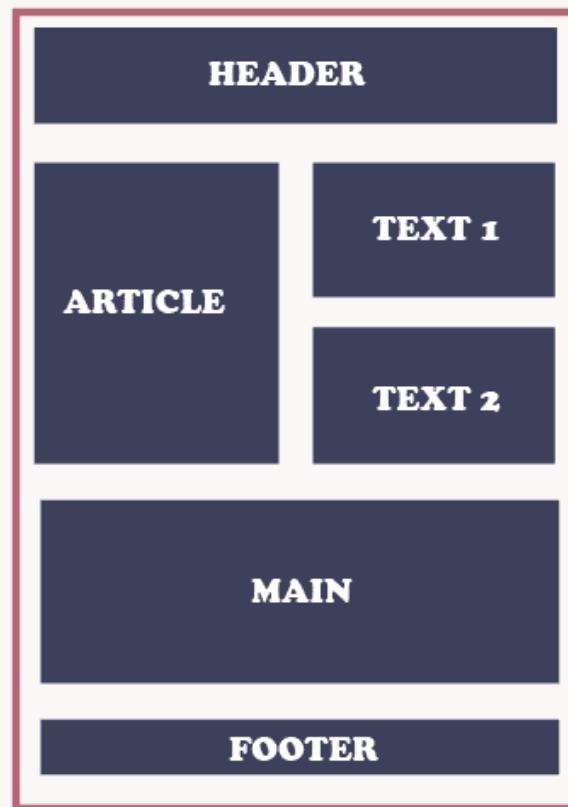
VW Tiguan Estate  
Stanford-le-Hope

Audi A1 Sportback  
Barry



# How to design your homepage?

**Grid**



## Use a Grid Layout

- Organized Framework
- Visual Balance
- Flexible Design
- Enhanced Usability

Collab Days Oslo IT - Home +

atlantisbygg.sharepoint.com/sites/CollabDaysOsloIT?Mode=Edit

Microsoft Copilot St... All Bookmarks

SharePoint Search this site

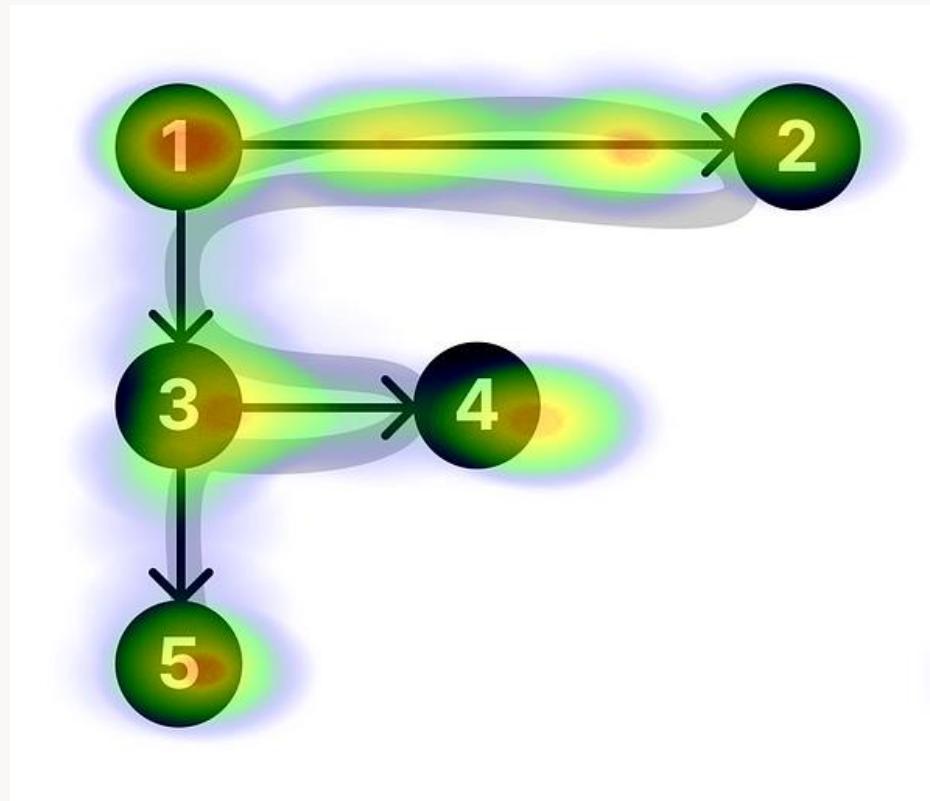
Save and close Undo Page details Analytics ✓ Changes saved Share Republish

Showcase a variety of images

**Section**

- One column
- Two columns
- Three columns
- One-third left
- One-third right
- Full-width section
- Vertical section

# How to design your homepage?



## F-Pattern

- **Pattern of Eye Movement:** The F-Pattern reflects how users typically scan a webpage.
- **Content Placement:** Important content is placed along the top and left side of the page to align with the natural reading pattern.
- **Maximizing Attention:** Placing key content where users focus first makes it more likely that important information will be seen.

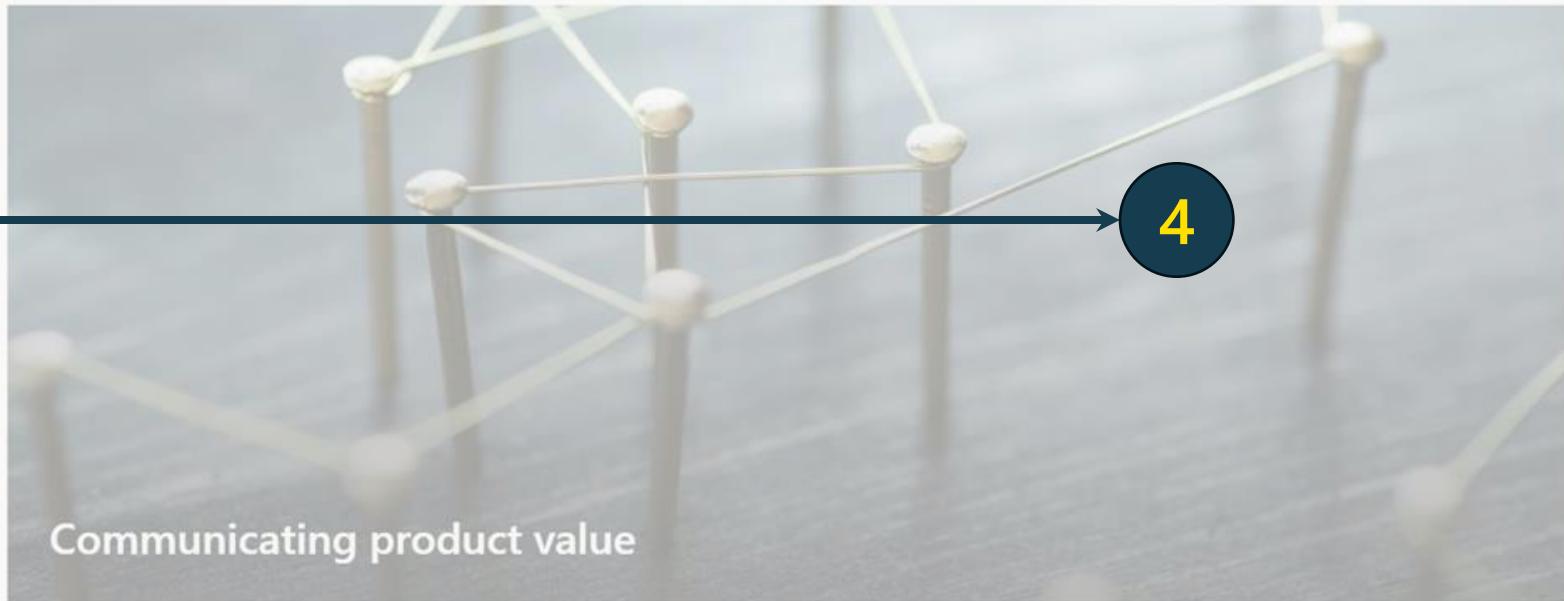


Collab Days Oslo

New Page details Analytics

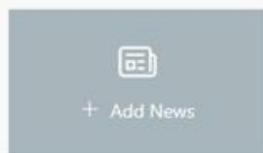
Create site Following Site access Go to...

2



## News

+ Add



Create a news post

Keep your audience engaged by sharing your latest...

now

Title of news post

Preview that shows the first few lines of the article.

Author name A few seconds ago

Title of news post

Preview that shows the first few lines of the article.

Author name A few seconds ago

## Locations and times

Redmond, WA

3:27 AM Sunday, 11/24/2024

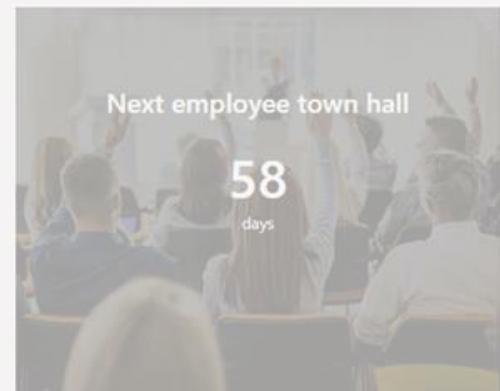
Singapore, Singapore

7:27 PM 16h ahead Sunday, 11/24/2024

Oslo

12:27 PM 9h ahead Sunday, 11/24/2024

Suzhou

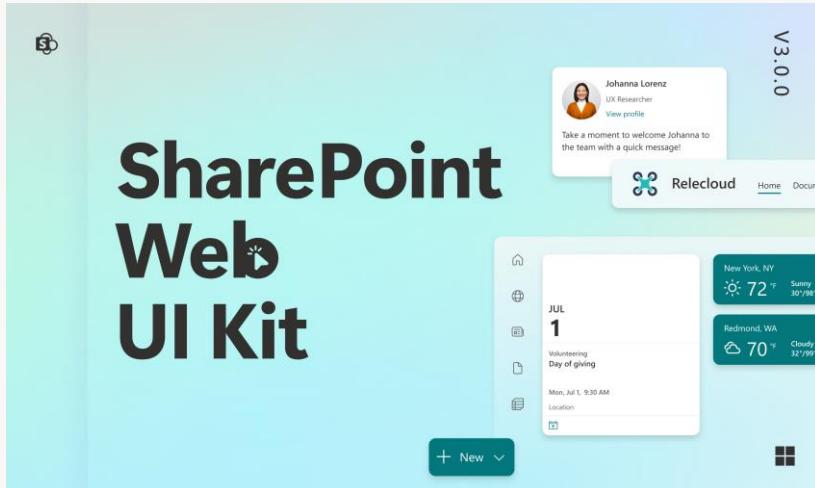


Upcoming events

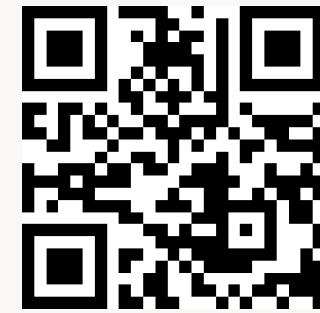
See all

# Design page with Figma

- Create intranet mock-ups easily with Figma.
- The SharePoint Web UI Kit offers a complete set of components.
- The UI kit simplifies quick prototyping.



<https://tinyurl.com/ykf2ydeb>  
Microsoft SharePoint Blog



<https://tinyurl.com/ykf2ydeb>  
SharePoint Web UI Kit

The image shows a composite view of two software interfaces. On the left is a SharePoint-based design system with a dark-themed sidebar and a light-themed main content area. The sidebar includes sections for 'SharePoint Web UI Kit (Co...)', 'Drafts', 'File Assets', 'Pages', 'Cover', 'Getting Started', 'Design tokens', and 'Change log'. Under 'SITE CHROME', there are sections for 'Theme', 'Logos', 'Header', 'Navigation', 'Content pane', and 'Footer'. A 'TEMPLATES AND PAGE ELEMENTS' section contains 'Layers' for 'Content pane', 'Templates', 'Content pane', and 'Base components'. The main content area displays a 'Content pane' template, a 'Templates' library with several items, and a 'Base components' library. On the right is a Figma wireframe tool window titled 'Design' showing a wireframe for a 'Page' with a color palette (FOF9FA), local variables, local styles, text styles (Web, Text web part), color styles (Avatar images, Placeholder images), effect styles (Shadow 2-64), grid styles (Large, Medium, Small, Vertical section), and an 'Export' button.

# Navigation

- Chapters in a book – Don't focus on your organization chart, focus on the user and content
- Make it consistent through the whole intranet.
  - Bring everything together in a hub site.
- Challenging due to complex structures and an overwhelming amount of content.
  - To find or not to find: in-between pages
- Limitations:
  - Scalability Issues, Limited customizations,

# Navigation

The screenshot shows a SharePoint page titled "Collab Days Oslo". The top navigation bar includes links for "SharePoint", "Search in SharePoint", and user information ("Tom Mullens (Ad... TM)"). The main navigation menu on the left has items like "Collab Days Oslo", "About Us", "Our Customers", "My Work Live", "My Workplace", and "Edit". A sub-menu for "My Workplace" is open, showing categories: "Ways of Working" (Hybrid working, Flexi Hours, Digital Workplace, Home Office), "My Safety" (First Aid, Prevention, Ergonomics, Emergency procedures), and "My comfort" (At the office, Postenbox, Lunch). The page content area features a large image of a geometric structure made of sticks and spheres. On the right, there's a "Following" section with "Site access" and "Go to Connections", and a "Published 11/24/2024" timestamp. Below that is a "and times" section listing time differences for Stavanger, Norway (8:48 PM), Redmond, WA (11:48 AM, 9h behind), and Oslo (8:48 PM).

SharePoint

Search in SharePoint

Tom Mullens (Ad... TM)

Collab Days Oslo About Us Our Customers My Work Live My Workplace Edit

CD Collab Days Oslo

+ New Page details Analytics

Ways of Working

- Hybrid working
- Flexi Hours
- Digital Workplace
- Home Office

My Safety

- First Aid
- Prevention
- Ergonomics
- Emergency procedures

My comfort

- At the office
- Postenbox
- Lunch

Following Site access Go to Connections

Published 11/24/2024 Share Edit

and times

Stavanger, Norway  
8:48 PM Tuesday, 11/26/2024

Redmond, WA  
11:48 AM 9h behind Tuesday, 11/26/2024

Oslo  
8:48 PM Tuesday, 11/26/2024

# Navigation – In between Pages

The screenshot shows a SharePoint page titled "Ways of working". The page features a large image of an open notebook with handwritten notes. The title "Ways of working" is displayed prominently. Below the title, there is a welcome message and a call to explore links for more information. At the bottom, there are four cards with images and titles: "Flexi hours", "Digital workplace", "Home Office", and "Hybrid Working".

SharePoint

Search this site

Collab Days Oslo About Us Our Customers My Work Live My Workplace

CD Collab Days Oslo HR

Following Site access

+ New Promote Page details Immersive reader Analytics

Published 11/28/2024 Share Edit

## Ways of working

Tom Mullens (Admin)

Welcome to our comprehensive resource hub on our ways of working practices! In this section, you'll find valuable information and links to detailed resources on various aspects of our evolving work environment. Whether you're interested in hybrid working, the digital workplace, flexible hours, or setting up a home office, we've got you covered.

Explore the links below to learn more about how we can support you in creating a productive and balanced work-life experience. Dive into the specifics of each topic to discover best practices, tips, and tools that will help you navigate and thrive in our dynamic work culture.

Flexi hours

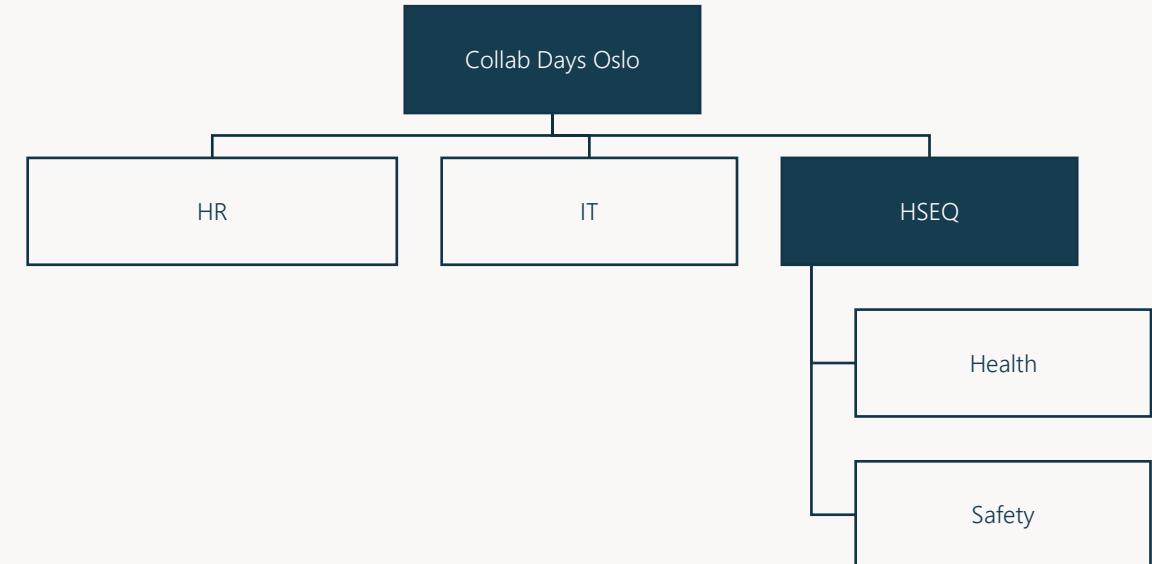
Digital workplace

Home Office

Hybrid Working

# Structure - Hub site

- Everything in 1 or multiple site collections?
- A SharePoint hub site is a central hub that connects and organizes related sites based on organizational attributes
- When hubs are associated with each other, content can be searched for and displayed on hubs up to three levels of association.



## Active sites

Use this page to sort and filter sites and change site settings.

1.01 TB available of 1.01 TB (i)

[Learn more about managing sites](#)

[Create](#) [Export](#) [Track view](#)

Your recent actions

[Collab Days](#)

[X](#) [All sites \\* ▾](#)

Site name ↑ ▾	URL ▾	Hub ▾	Template ▾	Last activity (UT... ▾	Date created ▾	Created by ▾	Microsoft 365 group ▾	Files viewed or ... ▾
Collab Days Oslo	.../sites/CollabDaysOslo	Collab Days Oslo (Hub site)	Communication site	-	11/21/24, 5:53 AM	Tom Mullens	No	-
Collab Days Oslo Health	.../sites/CollabDaysOsloHealth	Collab Days Oslo HSEQ	Communication site	-	11/28/24, 1:09 AM	Tom Mullens	No	-
Collab Days Oslo HR	.../sites/CollabDaysOsloHR	Collab Days Oslo	Communication site	-	11/21/24, 6:53 AM	Tom Mullens	No	-
Collab Days Oslo HSEQ	.../sites/CollabDaysOsloHSEQ	Collab Days Oslo HSEQ (Hub site)	Communication site	-	11/28/24, 1:08 AM	Tom Mullens	No	-
Collab Days Oslo IT	.../sites/CollabDaysOsloIT	Collab Days Oslo	Communication site	-	11/21/24, 6:54 AM	Tom Mullens	No	-
Collab Days Oslo Marketing	.../sites/CollabDaysOsloMarketing	Collab Days Oslo	Communication site	-	11/21/24, 7:20 AM	Tom Mullens	No	-
Collab Days Oslo Safety	.../sites/CollabDaysOsloSafety	Collab Days Oslo HSEQ	Communication site	-	11/28/24, 1:09 AM	Tom Mullens	No	-

## Active sites

Use this page to sort and filter sites and change site settings.

[Learn more about managing sites](#)

+ Create Edit Membership Hub Sharing Delete

Site name ↑	URL ↓	Hub ↓	Template
Collab Days Oslo	.../sites/CollabDaysOslo	Collab Days Oslo (Hub site)	Community
Collab Days Oslo Health	.../sites/CollabDaysOsloHealth	Collab Days Oslo HSEQ	Community
Collab Days Oslo HR	.../sites/CollabDaysOsloHR	Collab Days Oslo	Community
<input checked="" type="checkbox"/> Collab Days Oslo HSEQ	.../sites/CollabDaysOsloHSEQ	Collab Days Oslo HSEQ (Hub site)	Community
Collab Days Oslo IT	.../sites/CollabDaysOsloIT	Collab Days Oslo	Community
Collab Days Oslo Marketing	.../sites/CollabDaysOsloMarketing	Collab Days Oslo	Community
Collab Days Oslo Safety	.../sites/CollabDaysOsloSafety	Collab Days Oslo HSEQ	Community



## Hub site settings

Hub name \*

Collab Days Oslo HSEQ

People who can associate sites with this hub



Tom Mullens



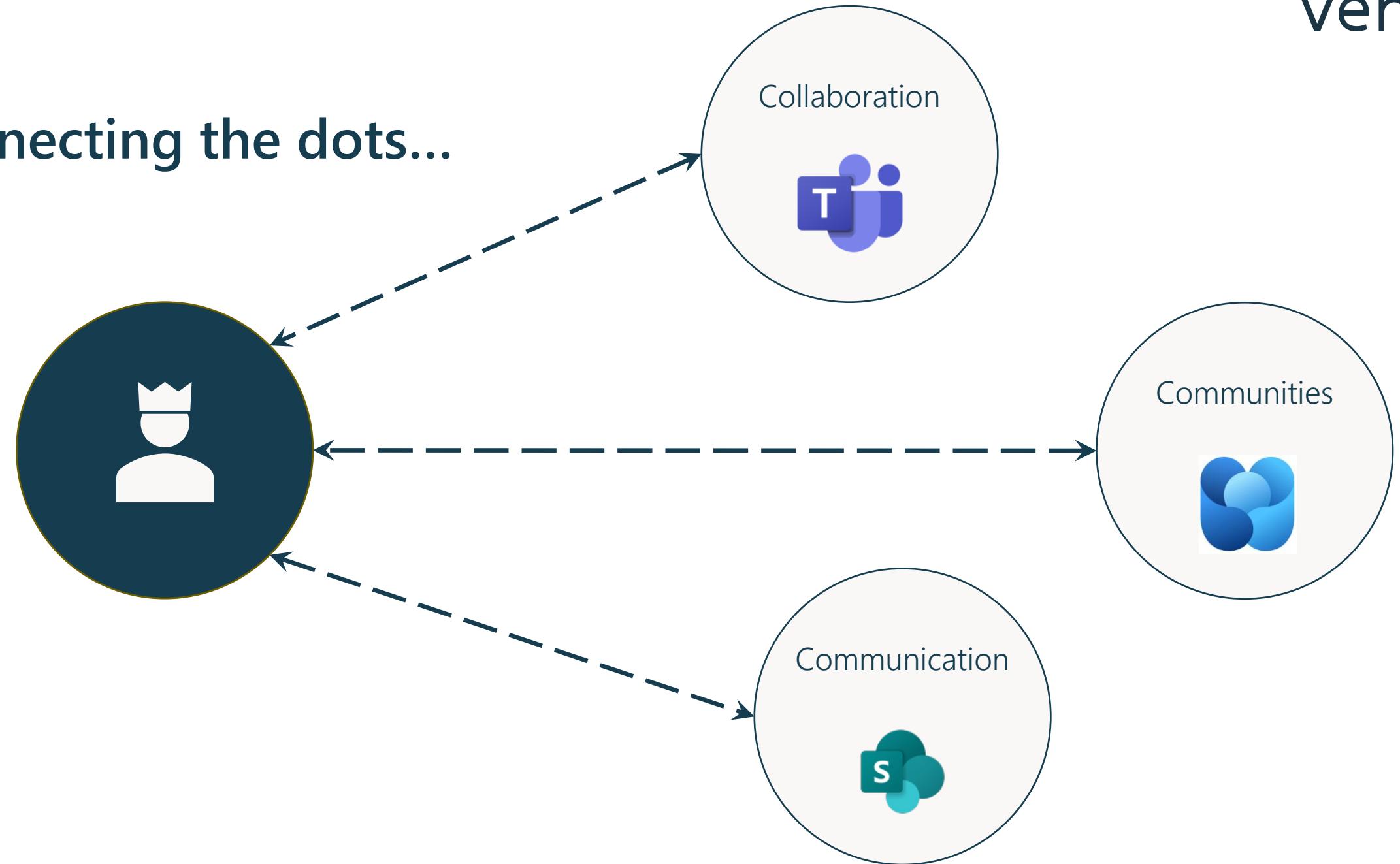
Parent hub association

Collab Days Oslo

Hub associations should be limited to 3 levels to ensure viewers can search for content on associated sites.

[Learn more about associating hubs](#)

Connecting the dots...



# Connecting the dots ... Viva Connections

- **Centralized Intranet Access:** Viva Connections brings your intranet directly into Microsoft Teams.
- **Personalized Experience:** It provides a personalized feed with relevant company news.

## Viva Connections experiences

Create and manage your Viva Connections experiences. Tailor each experience to a specific audience or create an all-encompassing experience for everyone at your organization.

[+ Create new](#) [↓ Change order](#)

Name	Status	Order	Audience	License type	Home site
<input type="checkbox"/> Collab Days Oslo	<span>✓ Enabled</span>	1	Everyone	All	Yes
<input type="checkbox"/> Intranet	<span>✓ Enabled</span>	2	Everyone	All	Yes



Your status is set to do not disturb. You'll only get notifications for urgent messages and from your priority contacts.

Change settings



Collab Days Oslo About Us ▾ Our Customers ▾ My Work Live ▾ My Workplace ▾

My Intranet

Viva Engage

Activity  
15

Human Res...

Chat

Teams

Calendar

Calls

OneDrive

Viva Learning

Viva Insights

Approvals

Copilot

...

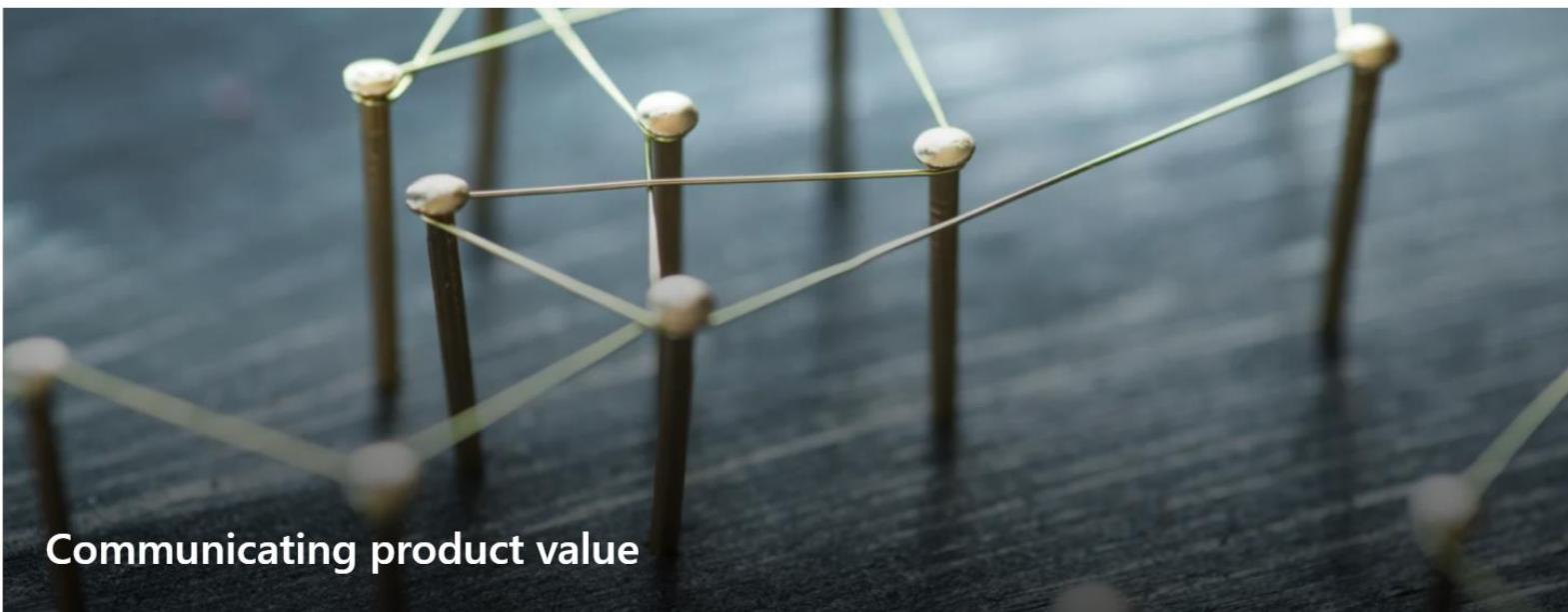
Apps

# CD Collab Days Oslo

★ ⓘ ⓘ ⌂ ⌂ ⌂ ⌂

Page details Analytics

Published 11/24/2024 Share Edit



## Communicating product value

### News



#### Christmas is Around the Corner: Reflecting on a Great Year at Atlantis Bygg

As the holiday season approaches, it's time to reflect on...

Tom Mullens (Admin) 3 days ago

6 views

### Locations and times

Stavanger, Norway

9:29 AM Thursday, 11/28/2024

Redmond, WA

12:29 AM 9h behind Thursday, 11/28/2024

Oslo

9:29 AM Thursday, 11/28/2024



### Frequently used resources

### Upcoming events

See all



Allmøte og Julebord

# PowerShell

- Sets the home site to the provided site collection url and keeps the Viva Connections landing experience to the SharePoint home site.
- <https://learn.microsoft.com/en-us/powershell/module/sharepoint-online/set-spohomesite?view=sharepoint-ps#example-2>

```
PowerShell 7.4.6
Loading personal and system profiles took 2812ms.
C:\Users\TomMullens> Set-SPOHomeSite -HomeSiteUrl "https://contoso.sharepoint.com/sites/homesite" -VivaConnectionsDefaultStart:$true
```

veni

And how can  
Microsoft 365  
Copilot help us?



# Microsoft 365 Copilot and Intranet

- Microsoft 365 Copilot Agents and SharePoint Intranet?!
- How Copilot to enhance your SharePoint Intranet?
  - Content creation: Automatically draft policies, guides, or announcements.
  - Content summarization: Create highlights for intranet news or lengthy documents.

SharePoint

Search in SharePoint

Collab Days Oslo About Us Our Customers My Work Live My Workplace Edit

CD Collab Days Oslo + Create site ★ Following Site access Go to Connections

+ New Promote Boost Page details Email preview Immersive reader Analytics Posted Share Edit



## Christmas is Around the Corner: Reflecting on a Great Year at Atlantis Bygg

Tom Mullens (Admin)

As the holiday season approaches, it's time to reflect on the incredible achievements we've accomplished together in 2024—and what better way to celebrate than with a festive julebord!

### Counting Down to Christmas

The countdown to Christmas has begun, and we're excited to bring everyone together for a well-deserved celebration. This year's julebord will take place on [date] at [location]. Get ready for a night of delicious food, good company, and plenty of holiday cheer! Keep an eye on the intranet for more details about the event, including how to RSVP. Let's make it a night to remember!

### A Year of Success and Growth

2024 has been a fantastic year for Atlantis Bygg. Thanks to everyone's hard work and dedication, we've achieved:

- **Record sales:** Our sales team has set new benchmarks, helping us secure key projects that will shape the future of Atlantis Bygg.
- **Impressive construction milestones:** From completing [specific project or milestone] to breaking ground on [another project], we've delivered outstanding results for our clients.
- **Team growth:** We've welcomed talented new colleagues to the Atlantis Bygg family, strengthening our ability to tackle even more ambitious

Can you summarize the current article?

Sure! The article titled "Christmas is Around the Corner: Reflecting on a Great Year at Atlantis Bygg" highlights the achievements of Atlantis Bygg in 2024 and announces a festive julebord to celebrate the holiday season. The article reflects on the company's record sales, impressive construction milestones, and team growth. It emphasizes the hard work and dedication of the team, which has led to these successes. The julebord event is set to be a night of delicious food, good company, and holiday cheer, with more details to be shared on the intranet. The article encourages everyone to join the celebration and thanks the team for making 2024 an unforgettable year, while looking forward to continued success in 2025.

1: "Christmas is Around the Corner: Reflecting on a Great Year at Atlantis Bygg" by Tom Mullens (Admin), last modified Sunday evening.

Copy

What are the key achievements mentioned?

Tell me more about the julebord event

How did the team grow this year?

Ask a question about this site

SharePoint Search in SharePoint

Christmas is Around the Corner: Re... Save and close Undo Page details Email preview Analytics

Normal 18 A B I U 99 = = = = = = = = Copilot Auto rewrite Adjust

As the holiday season approaches, it's time to reflect on the incredible achievements we've accomplished together in 2024 and what to celebrate than with a festive julebord!

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- **Team growth:** We've welcomed talented new colleagues to the Atlantis Bygg family, strengthening our ability to tackle even more ambitious projects.

## Thank You for Your Dedication

These accomplishments wouldn't have been possible without each and every one of you. Your commitment to quality, innovation, and teamwork is what makes Atlantis Bygg stand out.

As we celebrate our successes and look ahead to 2025, let's continue to build on this momentum and keep raising the bar.

+

### Don't Miss Out!

Circle the date for the julebord on [date]! Join us to revel in the holiday spirit and commemorate an extraordinary year. We're so excited to see you there!

Toolbox

Web parts

Make it Concise Longer

Make it sound Casual Professional Enthusiastic Engaging Creative

Image File and Media Link People

See all web parts

Images

Search stock images

Share Tom Mullens (Ad...)

Update news

# Microsoft 365 Copilot and Intranet

More to come!

Feature ID: 418126



<https://tinyurl.com/2p9r6pry>



# Copilot page creation assistance

SharePoint Search this site

Customize your news post

Create a newsletter page for **subject**, featuring sections on **latest news**, **quote**, **spotlight**, **event**, **upcoming initiatives** and **until next time**.

AdvanceANetZeroFuture.docx  
Understanding Climate Chang...  
Climate Apprenticeship.loop  
Microsoft Climate Innovation ...  
+ More

Professional ▾ Medium ▾

Newsletter

Latest news - May

Newsletter

Volunteer spotlight

Creating the world begins with a single act of kindness. Let's give with our time and skills. This month, we'd like to highlight the work of Sarah Johnson, who has dedicated her time and skills to helping others. Sarah's passion and commitment to helping others have made a lasting impact on the lives of countless individuals. Thank you, Sarah, for being a true embodiment of our organization's mission.

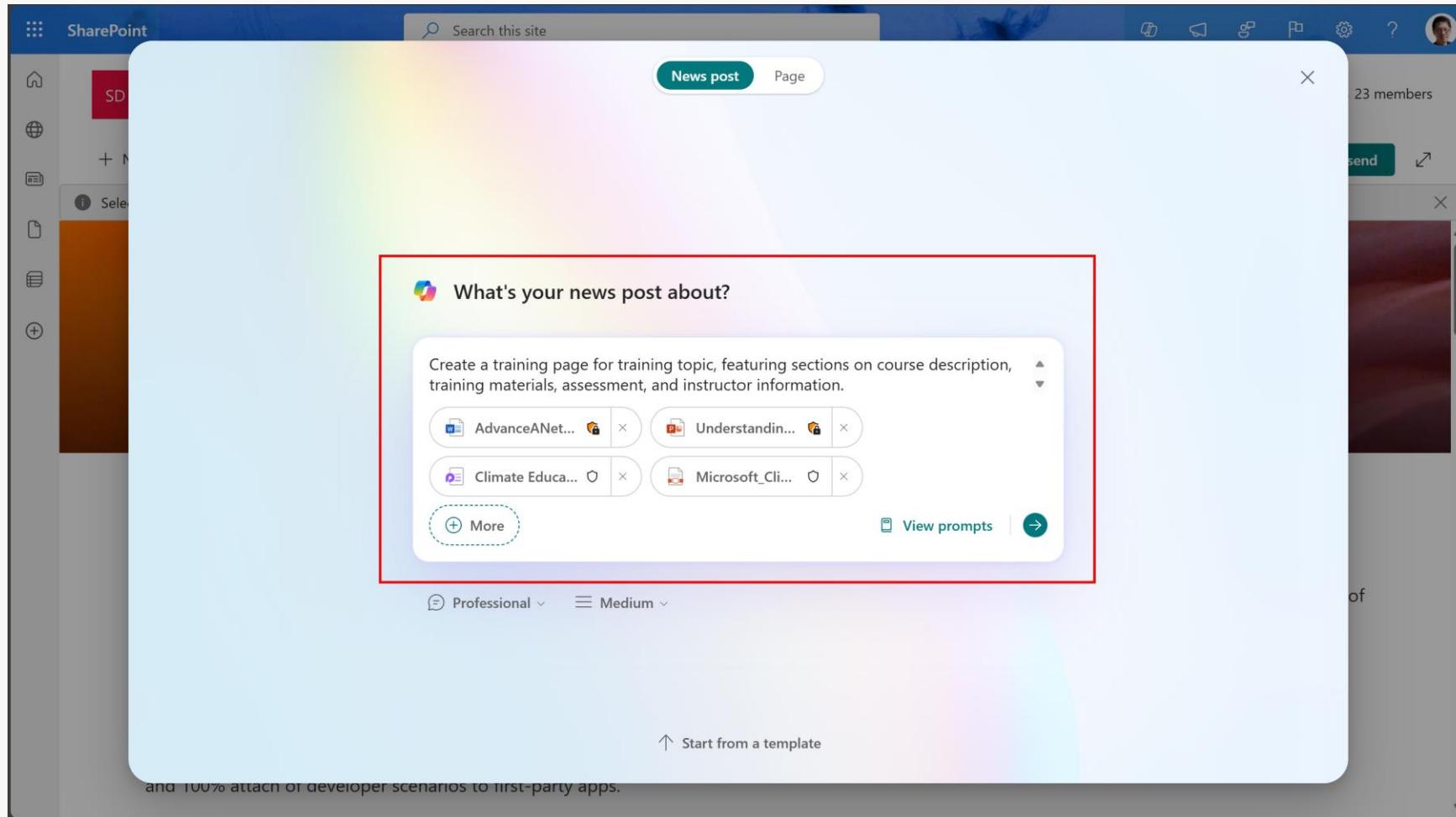
of

and 100% attach or developer scenarios to first-party apps.

Back Create page

The screenshot shows a SharePoint interface with a Copilot overlay. The overlay is titled 'Customize your news post' and provides instructions for creating a newsletter page. It lists several document attachments: 'AdvanceANetZeroFuture.docx', 'Understanding Climate Chang...', 'Climate Apprenticeship.loop', and 'Microsoft Climate Innovation ...'. Below the attachments are two dropdown menus for 'Professional' and 'Medium' levels. To the right, a preview of a 'Newsletter' page is shown, featuring a photo of a woman, a 'Latest news' section, and a 'Volunteer spotlight' section. At the bottom of the overlay, there are 'Back' and 'Create page' buttons. The overall interface is designed to assist users in quickly creating professional-looking pages within SharePoint.

# Copilot page creation assistance



# Wrap-up

- SharePoint Online is a powerful and versatile tool for building an effective intranet.
- Always **focus on your users** - design with their needs in mind.
- **Simplify** wherever possible to improve usability.
- Leverage **new features** to create an engaging and modern design.
- Use **Microsoft 365 Copilot** as your assistant for creating and managing content efficiently.

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