



Self Certified Letter for Income Verification

Dear Borrower:

Please fill in and sign the below document in order to ensure that the processing of your Direct Loans consolidation application is not delayed. In place of this form you can also choose to send in a copy of your most recent tax return form (1040). Should you have any questions on this document please contact your collection representative.

Name (please print): _____

Social Security Number: _____

Annual Income*: _____

I certify that the above information is correct, _____, _____.
(Signature) (Date)

Spouse's name (please print): _____

Spouse's Social Security Number: _____

Spouse's Annual Income*: _____

I certify that the above information is correct, _____, _____.
(Spouse's Signature) (Date)

* If you (or your spouse) have no taxable income you can simply check the "No Taxable Income" box on the Alternative Documentation of Income form.

Please return the following signed, completed forms to General Revenue Corporation:

- Federal Direct Loan Application and Promissory Note
- Repayment Plan Selection Form
- Self Certified Letter for Income Verification
- Alternative Documentation of Income (if applicable)
- Authorization to Release Information

**General Revenue Corporation
Attn: Consolidation Department
4660 Duke Drive - Suite 300
Mason, OH 45040**

