







ATTENDANCE REGISTER- CLEANING AND HYGIENE SERVICES

DATE: 09 SEPTEMBER 2019

TIME: 11h00

NAME AND SURNAME	COMPANY NAME	CONTACT DETAILS	SIGNATURE
Zanette Stole	Immaculate Cleaning & Hygiene Services Pty Ltd	0793185073	
Rafunye Ntshunani	Zwilio cleaning	0730847223	
Xolani Maseko	Monobo Hygiene Services	0744217475	
Sijabonga Masango	Tsebo Cleaning Solutions	0645219977	
Sharon Fohren	Nakisani Hygiene Services	0766618607	
Emily Ketana	F.P. Hygiene	0846856844	

smasango@tsebo.com

sharon@nakisani.co.za

emmy.tshibba@gmail.com

GAUTENG GAMBLING BOARD HEREBY INVITE SERVICE PROVIDERS TO PARTICIPATE ON A 24 MONTH CONTRACT TO PROVIDE THE FOLLOWING SERVICES

- 1. Provide (hygiene) services to washroom**
- 2. One cleaner to perform the following duties 4 days per week including a Saturday (the cleaner will work on Monday, Wednesday, Friday and Saturday):**
 - Cleaning of parking bays 4000m2 (Saturday)
 - Cleaning of basement
 - Collecting waste from the basement (management parking bay) to the main dustbins at the entrance of the office park
 - Cleaning of patio areas (to be performed during the day)
 - Removal of rubble (to be performed during the day)
 - The cleaner to work for 8 hours and to comply with department of labour's rates for cleaning contract workers.

Service providers are requested to provide the following services on a monthly basis.

NOTE, we have four floors LG, GROUND, 1st FLOOR, 2nd FLOOR

1. Stainless steel wastecare bin (Including consumables, Plastics bags) x 3 toilets per floor i.e 12 for all 4 floors.
2. Plastic Sanitex bin (Including consumables, plastic bags) x 5 per floor i.e 20 for 4 floors
3. Stainless steel safeseat (Including Consumables) x 8 per floor i.e 32 for 4 floors
4. Stainless steel quadrasan (sanitised and odour free toilets and urinals 24hrs a day by killing 99% of bacteria and germs in the first flush) x 3 per floor i.e 12 for 4 floors
5. Stainless steel look alike paper dispenser ("hands free" controlled paper towel system without Consumables) X 3 per floor i.e 12 for 4 floors
6. Stainless steel Airmist automatic dispenser (With consumables) x 3 per floor i.e 12 for 4 floor.
7. Stainless steel toilet roll holder for each toilet room – (2 roll holder) x 8 per floor i.e 32 for 4 floors.
8. Stainless steel soap dispenser (with foam soap) x 5 per floor i.e 20 for 4 floors
9. Top to bottom deep cleaning of bathroom / toilet facilities including showers in the GYM facility and the GYM (once a month).
10. All fixed items to be rented for a period of 24 months and include maintenance as and when required.

OTHER CONSUMABLES THAT FORM PART OF THE CONTRACT

- Provide Urinal mats for male toilets (Once a month). (There are three urinals per floor x 4 floors).
- Provide sanitary plastics for female toilets



Nosipho Dladla

From: Nosipho Dladla
Sent: Wednesday, September 4, 2019 5:34 PM
To: 'info@zwitocleaning.co.za'
Subject: FW: RFQ- CLEANING AND HYGIENE SERVICES
Attachments: RFQ Hygiene Services - 24 Month Contract (003).docx

Importance: High

Good day

The Gauteng Gambling Board invites you to submit a quotation for the procurement of Cleaning and hygiene services for a period of 24 months.

Please find attached the RFQ document that has the full specification.

Please fill in the RFQ document and send through together with formal quotation, valid Tax clearance certificate and BEE certificate.

DEADLINE FOR QUOTATION SUBMISSION IS AT 15h00 ON 13 SEPTEMBER 2019

THERE IS A COMPULSORY SITE INSPECTION ON THE 9th OF SEPTEMBER 2019 AT GGB OFFICES

SUBMISSIONS MUST BE EMAILED BEFORE DEADLINE TIME AND DATE

Regards,
Nosipho (SCM)
011 581 4889

Nosipho Dladla

From: Nosipho Dladla
Sent: Wednesday, September 4, 2019 5:33 PM
To: 'nakisani23@gmail.com'
Subject: RFQ- CLEANING AND HYGIENE SERVICES
Attachments: RFQ Hygiene Services - 24 Month Contract (003).docx
Importance: High

Good day

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Regards,
Nosipho (SCM)
011 581 4889

Nosipho Dladla

From: Nosipho Dladla
Sent: Wednesday, September 4, 2019 5:31 PM
To: 'kabelo@remocleaningservices.co.za'
Subject: RFQ- CLEANING AND HYGIENE SERVICES
Attachments: RFQ Hygiene Services - 24 Month Contract (003).docx

Importance: High

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011 581 4889

Nosipho Dladla

From: Nosipho Dladla
Sent: Wednesday, September 4, 2019 5:30 PM
To: 'renayn@tsebo.com'
Subject: RFQ- CLEANING AND HYGIENE SERVICES
Attachments: RFQ Hygiene Services - 24 Month Contract (003).docx

Importance: High

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011 581 4889

Nosipho Dladla

From: Nosipho Dladla
Sent: Wednesday, September 4, 2019 5:28 PM
To: 'sharon@nakisani.co.za'
Subject: RFQ- CLEANING AND HYGIENE SERVICES
Attachments: RFQ Hygiene Services - 24 Month Contract (003).docx

Importance: High

Good day

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Nosipho Dladla

From: Nosipho Dladla
Sent: Wednesday, September 4, 2019 5:27 PM
To: 'info@monabo.co.za'
Subject: RFQ- CLEANING AND HYGIENE SERVICES
Attachments: RFQ Hygiene Services - 24 Month Contract (003).docx

Importance: High

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011 581 4889

Nosipho Dladla

From: Nosipho Dladla
Sent: Wednesday, September 4, 2019 5:26 PM
To: 'khegu@yahoo.com'
Subject: RFQ- CLEANING AND HYGIENE SERVICES
Attachments: RFQ Hygiene Services - 24 Month Contract (003).docx
Importance: High

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011 581 4889

Nosipho Dladla

From: Nosipho Dladla
Sent: Wednesday, September 4, 2019 5:25 PM
To: 'zanele.stole@gmail.com'
Subject: RFQ- CLEANING AND HYGIENE SERVICES
Attachments: RFQ Hygiene Services - 24 Month Contract (003).docx

Importance: High

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Nosipho Dladla

From: Nosipho Dladla
Sent: Wednesday, September 4, 2019 5:24 PM
To: 'zandi@zee.co.za'
Subject: RFQ- CLEANING AND HYGIENE SERVICES
Attachments: RFQ Hygiene Services - 24 Month Contract (003).docx

Importance: High

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011 581 4889

Nosipho Dladla

From: Nosipho Dladla
Sent: Wednesday, September 4, 2019 5:22 PM
To: 'amathuba.services@yahoo.com'
Subject: RFQ- CLEANING AND HYGIENE SERVICES
Attachments: RFQ Hygiene Services - 24 Month Contract (003).docx

Importance: High

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011 581 4889
Gauteng Gambling Board

Nosipho Dladla

From: Nosipho Dladla
Sent: Wednesday, September 4, 2019 5:21 PM
To: 'lerato1289@gmail.com'
Subject: RFQ- CLEANING AND HYGIENE SERVICES
Attachments: RFQ Hygiene Services - 24 Month Contract (003).docx

Importance: High

Good day

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011 581 4889

Nosipho Dladla

From: Nosipho Dladla
Sent: Wednesday, September 4, 2019 5:19 PM
To: 'frmudau@yahoo.com'
Subject: RFQ- CLEANING AND HYGIENE SERVICES
Attachments: RFQ Hygiene Services - 24 Month Contract (003).docx
Importance: High

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011 581 4889



**GAUTENG GAMBLING BOARD
REQUISITION FORM FOR GOODS AND SERVICES**

TO : FINANCE
FROM : HUMAN RESOURCES
DATE : 27-Aug-19
ACQUISITION TYPE : Services

SPECIFICATION:

ITEM NO	DESCRIPTION	QUANTITY
1	Health and hygiene services for a period of 24 Months	1
Account description	Available budget	Estimated cost
Comments:		Balance
		N/A

Budget verified by:
Lazarus Makube
Financial Accountant

REQUESTED BY
Matseleng Moeng
Manager: HR

APPROVED BY
Zandile Gumede
Senior Manager: HR

GAUTENG GAMBLING BOARD HEREBY INVITE SERVICE PROVIDERS TO PARTICIPATE ON A 24 MONTH CONTRACT TO PROVIDE THE FOLLOWING SERVICES

1. **Provide (hygiene) services to washroom**
2. **One cleaner to perform the following duties 4 days per week including a Saturday:**
 - Cleaning of parking bays (Saturday)
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 - Collecting waste from the basement (management parking bay) to the main dustbins at the entrance of the office park
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NOTE, we have four floors LG, GROUND, 1st FLOOR, 2nd FLOOR

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11. All fixed items to be rented for a period of 24 months and include maintenance as and when required.

OTHER CONSUMABLES THAT FORM PART OF THE CONTRACT

- Provide Urinal mats for male toilets (Once a month). (There are three urinals per floor x 4 floors).
- Provide sanitary plastics for female toilets

Are the Quotations to be evaluated for function? **NO**



QUOTATION EVALUATION FORM FOR PROCUREMENT FROM R30 000 TO R500 000

RFQ NO: RFQ 08/005/2017

DESCRIPTION OF PRODUCT/ SERVICE: Cleaning and Hygiene services for 24 months

QUOTATION INVITED BY: SCM
 QUOTATION INVITED ON (Date): 04-Sep-19
 QUOTATION CLOSED ON (Date and Time): 13-Sep-19
 ESTIMATED BUDGET (Must be less than R500 000): R 450,000.00

Suppliers/ Service Providers Invited	Responded?	Responsive/ Compliant? *	Total Amount Quoted (Excl. VAT)	VAT @ 15%	Total Amount Quoted (Incl. VAT)
Nakisani Hygiene Services (Pty) Ltd	YES	YES	385,060.80	57,759.12	442,819.92
Tsebo Cleaning Solutions	YES	YES	522,442.32	78,366.35	600,808.67
Immaculate Cleaning and Hygiene	YES	YES	900,492.17	135,073.83	1,035,566.00
FP Hygiene Solutions	YES	YES	1,280,985.10	192,147.76	1,473,132.86
Zwilo Cleaning	NO				
Remo Cleaning Services	NO				
Vhahudele Hygiene Services	NO				
Monabo Hygiene Services	NO				
Masingita Facilities Management Services	NO				
Sphindile Cleaning Services	NO				
Amathuba Security and Cleaning Services	NO				
Mpoto Cleaning Solutions	NO				

* If a quote is Non-responsive/ Non-Compliant - Provide reasons on separate page

Notes:

PREFERENCE POINT SYSTEM				80/20		
RAND VALUE OF LOWEST ACCEPTABLE TENDER (P MIN)				442,819.92		
MAXIMUM POINTS FOR B-BBEE				20		
MAXIMUM POINTS FOR PRICE				80		
Quotations Received From:	Total Price (Incl. VAT)	Price Points	B-BBEE Level as indicated on Certificate	B-BBEE Points	Total Points	Ranking
Nakisani Hygiene Services (Pty) Ltd	442,819.92	80.00	1	20	100	1
Tsebo Cleaning Solutions	600,808.67	51.46	1	20	71.46	2
Immaculate Cleaning and Hygiene	1,035,566.00	-27.09	1	20	-7.09	3
FP Hygiene Solutions	1,473,132.86	-106.14	1	20	-86.14	4

IT IS RECOMMENDED THAT THIS QUOTE BE AWARDED TO:		Nakisani Hygiene Services (Pty) Ltd
COMPLETED BY: Nosipho Dladla	SIGNATURE:	
DESIGNATION: SCM Official	DATE:	13/9/2020
CHECKED BY: Phindile Makhanya	SIGNATURE:	
DESIGNATION: Manager SCM	DATE:	
RECOMMENDED BY: Kgaugeto Mafaba	SIGNATURE:	
DESIGNATION: CFO	DATE:	13/9/2020
APPROVED BY: Steven Ngubeni	SIGNATURE:	
DESIGNATION: CEO	DATE:	

125 CORLETT DRIVE
BRAMLEY
JOHANNESBURG
SOUTH AFRICA



PRIVATE BAG 15
BRAMLEY 2018
Tel: (011) 581 4800
Fax: (011) 581 4900

GAUTENG GAMBLING BOARD PURCHASE ORDER

NAK001 Nakisani Hygiene Services
3 Dakota Crescent
Unit A 3

Deliver to: Gauteng Gambling Board

125 Corlett Drive
Bramley

Ordered by	Delivery Method	Quote No:	Department	Order Date	Order No.
Supply chain				06/11/2019	102511

Quantity	Description	Req No / Originator	Unit Price	Total Value
24	Hygiene & cleaning services-24 months Req. authorised by: Supply Chain Management	0000003128 SCM	18 450.830	442 819.92

	Subtotal	442 819.92
	V.A.T.	0.00
	Total	442 819.92

Requested by:

Date:

Authorised by:

Date:

125 CORLETT DRIVE
BRAMLEY
JOHANNESBURG
SOUTH AFRICA



PRIVATE BAG 15
BRAMLEY 2018
Tel: (011) 581 4800
Fax: (011) 581 4900

GAUTENG GAMBLING BOARD

REQUISITION

Nakisani Hygiene Services
3 Dakota Crescent
Unit A 3

Status	Requested by	Department	Requisition date	Requisition number
Normal	Supply Chain Management		31/10/2019	0000003128

Quantity	Description	Reason	Unit price	Nett Amount (Excl.)
24.00	Hygiene & cleaning services-24 months	Hygiene and cleaning services	18 450.830	442 819.92
			Total Incl. Vat	442 819.92

	Supplier	Value
	Nakisani Hygiene	442,819.92

Approved By:

A handwritten signature in black ink, appearing to be 'P.P. R.', is written over a horizontal line.

Date:



BEST KEY: _____
BENEFICIARY: NAKISANI HYGIENE SERVICES

TRANSACTION DETAILS: _____

SCM FILE INDEX

NUMBER	DETAILS
1	PAYMENT SLIP (Blue or Pink)
2	INVOICE
3	PROOF OF DELIVERY
4	DEPARTMENTAL REQUISITION AND REQUISITION / PO
5	EVALUATION
6	COMPANY DETAILS OF APPOINTED SUPPLIER WITH COMPLIANCE DOCUMENTS
7	QUOTATION 1
8	QUOTATION 2
9	QUOTATION 3
10	CORRESPONDENCE



SUPPLY CHAIN MANAGEMENT CHECKLIST

Item	Yes	No	Corrective Action/ Signature
Is there a requisition from the end user	✓		
Is there a signed memorandum attached		✓	n/A
Has the budget been verified by finance	✓		
Are the contacted service providers/ suppliers registered on CSD/ proof attached	✓		
Are the received quotations attached on the document	✓		
Has the PPPFA been applied on the evaluation	✓		
Is the attached tax clearance certificate valid	✓		
Is the attached BBBEE level certificate valid/ Affidavit	✓		
Has SARS efilling tax status been review printed and attached	✓		VIA CSD

Date: 01/10/2019

Checked by: Nosipho

VAT Vendor Search

Note: You need a valid Vat Number or an Exact VAT Trading Name. [Help](#) for more information.
Click on

VAT Number:	4490193853
VAT Trading Name:	<input type="button" value="Search"/>

VAT Trading Name	VAT Registration Number	Office
NAKISANI HYGIENE SERVICES (PTY) LTD	4490193853	ALBERTON

Nakisani Hygiene Services(Pty) Ltd

Per email: 23 October 2019

Dear Shaun Korb

1. VAT implications of the supply of cleaning services

Background Facts

Nakisani Hygiene Services (hereafter referred to as Nakisani) is a company that is involved in the provision of cleaning services to its clients. Included in the amounts charged by Nakisani to its clients is the cost of labour and cost of materials required to render the services. An opinion has been requested with regards to whether VAT at 15% is applicable on the labour component of the amount invoiced to clients by Nakisani Hygiene Services.

The Law

In terms of section 1 of the VAT act enterprise means “ (a)in the case of any vendor, any enterprise or activity which is carried on continuously or regularly by any person in the Republic or partly in the Republic and in the course or furtherance of which goods or services are supplied to any other person for a consideration, whether or not for profit, including any enterprise or activity carried on in the form of a commercial, financial, industrial, mining, farming, fishing, municipal or professional concern or any other concern of a continuing nature or in the form of an association or club; **Provided that—** iii) (aa)the rendering of services by an employee to his employer in the course of his employment or the rendering of services by the holder of any office in performing the duties of his office, shall not be deemed to be the carrying on of an enterprise to the extent that any amount constituting remuneration as contemplated in the definition of “remuneration” in paragraph 1 of the Fourth Schedule to the Income Tax Act is paid or is payable to such employee or office holder, as the case may be;”

Section 7(1) of the VAT Act states that “there shall be levied and paid for the benefit of the National Revenue Fund a tax, to be known as the value-added tax (a)on the supply by any vendor of goods or services supplied by him on or after the commencement date in the course or furtherance of any enterprise carried on by him;”

Application of the law to background facts

The provision by Nakisani Hygiene Services of cleaning services to clients is an enterprise as this constitutes an activity that is continuously or regularly carried out by the entity for a consideration. In our opinion the labour

T: +27 (0)10 003 0150 E: info@pkfoctagon.com
21 Scott Street, Waverley, 2090 | Private Bag X02, Highlands North, 2037
www.pkfoctagon.com

Partners: Raymond Bloch - Melani Broodryk - Clifford Livingstone - Ziyaad Moosa - Nicole Nowak - Howard Ostrofsky - Floris Schalekamp - Henico Schalekamp
Stephen Tucker - Waldok Wasowicz Senior Associates: Anthony Fineberg - Saville Paken

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component of the amount invoiced to clients by Nakisani Hygiene Services does not fall under the proviso to the definition of enterprise quoted above. The contracts are between Nakisani and its clients and as such do not involve the rendering of services by an employee to his employer in the course of employment. The contracts are between two entities with no employment relationship whatsoever and as such VAT is leviable on the full cost of the cleaning service including the labour component quoted to clients in terms of section 7(1) of the VAT Act quoted above.

Application of the proviso will apply to the payments made by Nakisani in lieu of services rendered by its employees as there is an employment relationship between Nakisani and its employees and as such no VAT should be levied on the remuneration paid by Nakisani to its own employees.

Conclusion

VAT at 15% should be levied on the full cost quoted to the client including the labour component quoted.

Yours Sincerely



PKF Octagon

Floris Schalekamp

Partner

29 October 2019

Caveats and limitations

The analysis and opinions contained in this e-mail are based on:

(a) the facts and background information as set out in the email received from yourself. If they are incorrect or incomplete, please let us know as this may affect the analysis and opinions.

(b) our knowledge and interpretation of the current legislation affected was used to form this opinion. Changes to legislation may affect the analysis and opinions. Accordingly, you should keep abreast of developments and, if necessary, again consult us.

The analysis and opinions contained in this opinion is for your exclusive use and purpose. Copies may be made available to your other advisors provided that they use them solely for the purpose set out above and provided that they are made aware of the terms of this paragraph. Without our prior written consent, analysis and opinions contained in this e-mail or any part thereof may not be made available to or copied to any other third party.

In any event, we neither make any representations, nor shall we have any liability, including claims for damages of any nature, to you.





REQUEST FOR OPENING A DEBTORS ACCOUNT

The following information must be completed:

1	Company Name:	GAUTENG GAMBLING BOARD
2	Postal Address:	PRIVATE BAG 15 BRAMLEY 2018
3	Physical Address:	125 CORLETT DRIVE BRAMLEY 2018
4	Telephone Number:	011 581 4800
5	Email:	accounts@ggb.org.za
6	Reason For Request:	NEW ACCOUNT
7	Contact Person:	NOSIPHO DLADLA
8	Contact Person Accounts:	MAPULA MOKOHO
9	Email Person Accounts:	accounts@ggb.org.za
10	Vat Number:	N/A

Request made by: GAUTENG GAMBLING BOARD

Name: Oscar Mangame

Signature: [Signature]

Approved: (please tick)

Signature obtained: _____

YES	<input type="checkbox"/>
NO	<input type="checkbox"/>

Nosipho Dladla

From: Nosipho Dladla
Sent: Thursday, October 10, 2019 2:25 PM
To: 'Sharon Jeffrey'
Subject: RE: PURCHASE ORDER- CLEANING AND HYGIENE SERVICES

On the quotation, the only price which is stated that it is excluding VAT is the cleaners one, the one for equipment you did not indicate that it is VAT exclusive. Please send a correct quotation so that I will escalate to my manager and we will give you feedback.

From: Sharon Jeffrey [mailto:Sharon@nakisani.co.za]
Sent: Thursday, October 10, 2019 12:49 PM
To: Nosipho Dladla <nosiphod@ggb.org.za>
Subject: RE: PURCHASE ORDER- CLEANING AND HYGIENE SERVICES

Hello Nosipho

It appears that although we did indicate clearly on all other documentation that our amounts excluded VAT, this total was submitted without including it. We would greatly want to provide you with the service however if it cannot be rectified we will regrettably need to walk away.

Is there please a possibility that it can be rectified. As I said all other areas where pricing was was very clearly indicated as excl VAT

Please kindly advise the way forward

Kind Regards

Sharon Fohren
Sales & Marketing Manager
Mobile: +27 76 661 5607 | Office: +27 11 824 0634



Email: sharon@nakisani.co.za | Website: www.nakisani.co.za | [Facebook](#) | [Linkedin](#)

From: Nosipho Dladla <nosiphod@ggb.org.za>
Sent: Thursday, October 10, 2019 12:01 PM
To: Sharon Jeffrey <Sharon@nakisani.co.za>
Subject: RE: PURCHASE ORDER- CLEANING AND HYGIENE SERVICES

Hi Sharon

Please check page five of the SDB form attached, you indicated that the price including vat for 24 months is R385,060.80.

Regards,
Nosipho

From: Sharon Jeffrey [<mailto:Sharon@nakisani.co.za>]
Sent: Thursday, October 10, 2019 11:02 AM
To: Nosipho Dladla <nosiphod@ggb.org.za>
Subject: RE: PURCHASE ORDER- CLEANING AND HYGIENE SERVICES

Good day Nosipho

Thank you kindly for this. We would greatly like to accept the Po however I note the PO amount is excluding the VAT amount.

Will this be able to be rectified?

Kind Regards

Sharon Fohren
Sales & Marketing Manager
Mobile: +27 76 661 5607 | Office: +27 11 824 0634



Email: sharon@nakisani.co.za | Website: www.nakisani.co.za | [Facebook](#) | [Linkedin](#)

From: Nosipho Dladla <nosiphod@ggb.org.za>
Sent: Thursday, October 10, 2019 10:49 AM
To: Sharon Jeffrey <Sharon@nakisani.co.za>
Subject: PURCHASE ORDER- CLEANING AND HYGIENE SERVICES
Importance: High

Good day

Please find attached the purchase order for cleaning and hygiene services as per the proposal submitted to GGB.

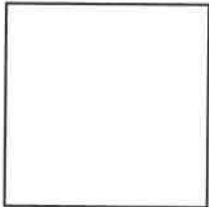
This purchase order serves as confirmation that you are the appointed service provider to provide these services to GGB for the period of 24 months .

Kindly note that you will be required to sign a service level agreement with GGB, our legal dept will contact you with regards to this.

Please note the anticipated start date of the contract is the 1st of November 2019.

Regards,
Nosipho(SCM)
011 581 4889
Gauteng Gambling Board

Nosipho Dladla
011 581 4889
Specialist: SCM



DISCLAIMER - This message contains privileged and confidential information intended for use of the above addressee. If you are not the intended recipient of this message, you are hereby notified that you may not disseminate copy or take any action in reliance on it. If you have received this message in error, please notify the Gauteng Gambling Board (GGB), immediately. Any views expressed in this message are those of the individual sender, except where the sender specifically states otherwise.



Presented by Nakisani Hygiene Services (Pty) Ltd

10th September 2019

Gauteng Gambling Board
125 Corlett Drive
Bramley
Johannesburg

RE: RFQ 08/005/2017

With reference to the above, I wish to thank you for affording Nakisani Hygiene Services (Pty) Ltd the opportunity to submit a detailed proposal.

We have comprehensively studied all the information provided and are confident that our proposal is in line with your requirements.

We look forward to being of service to you and assure you of our best attention at all times.

Yours faithfully,

Brendan Olding
Managing Director

Executive Summary

Nakisani Hygiene Services (Pty) Ltd is a black owned & managed enterprise specialising in cleaning and hygiene services,

The company is 51% Black owned and 44% black woman owned and was established in 2000 we boast a national footprint.

We continuously aspire to be the leading provider in cleaning and hygiene services. We are committed to first class value added services and ensuring transformation and opportunities for previously disadvantaged individuals in South Africa and strive to create long term relationships with our customers

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- ⊙ Building Maintenance Cleaning
- ⊙ Deep Cleaning
- ⊙ High rise Window cleaning
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- ⊙ Car wash Services
- ⊙ Carpet Cleaning
- ⊙ Stripping and sealing of Floors
- ⊙ Hotel maintenance cleaning services, including supply of porters, butlers, houseman etc. for Hotel industry

We also supply a wide range of consumables;

- ⊙ Toilet paper
- ⊙ Hand soap
- ⊙ Paper and toweling
- ⊙ Soap and hand towel dispensers
- ⊙ Air fresheners
- ⊙ Sanitary bins
- ⊙ Urinal & bowl dispensers

COMPANY OVERVIEW

Management structure:

Nakisani Hygiene Services has over the years serviced customers whose business objectives emphasize a clean environment. Throughout the years Nakisani's services have been independently audited and proven to be outstanding, as a result we have set a benchmark to maintain and further exceed the standards set.

Effective communications is key in any relationship between a contractor and the customer. We as contractors are an extension of the customer's service. Our site supervisor is the person responsible for all Public relations on site and is the link between GGB and Nakisani head office management.

TRADE REFERENCES

Nakisani has years of experience in the cleaning industry.

The following are a list of some of the current clients we supply cleaning and hygiene services to;

Present Clients

Contract Name	Contact Person	Contact number
Silverstar Casino & Resort	Marian Koen	072 213 7283
DHL (National)	John Craven	082 374 1762
Maserati SA	Brad Graaf	0860 0600 77
House and Home Distribution Centre	Jason Donohue	083 295 2317

CONTINGENCY PLAN

Due to the nature of our business and labour challenges, Nakisani Hygiene Services is mindful of external challenges which might result in workers not being available i.e. Strike action, bus and taxi strike and/ or staff resignation.

As a result Nakisani has a general Contingency Plan, which we customized based on the industry. Nakisani Hygiene Services has been fortunate in that our operations were not affected during strike action as mentioned above; this commitment from our staff is attributed to the relationship that we have built with our staff over the years.

Due to the nature of the operational requirements of our sites, for example Hospitals and Casino's , which operates 365 days a year, Nakisani utilizes an industry specific trained pool of permanent relief staff, should the need arise.

Nakisani is proud to mention that it takes care of Silverstar Casino. Our relationship with Silverstar dates back to 2008 and is still continuing and during this time we have made every possible endeavor so that our staff are at their place of work when they are expected to.

STAFF TRAINING

Nakisani Hygiene Services has a standing partnership with Siyaya Skills Institute which offers basic and advanced cleaning and hygiene training which is SETA Accredited and registered with the South African Qualifications Authority as a unit standard. The majority of Nakisani employees are trained on both the basic and advanced cleaning and hygiene principles and practices. Practical testing by supervisors is further conducted at sites to assess staff readiness. Cleaning and hygiene techniques are tailor made depending on the nature of the business of the customers.

Customer Service:

Nakisani Hygiene Services prides itself in its excellent service delivered to all its customers. Our managers and supervisors undergo basic and advanced training which covers modules on both basic and advanced customer service principals, as part of management both supervisors and managers are tasked with imparting customer services skills to the cleaners.

Training Include:

- Internal Training bi-monthly
- Identifying Floor Surfaces Seminars
- Cleaning Update Seminar
- Learnerships- Hygiene and Cleaning Level 1

PERFORMANCE ASSESSMENT-DUE DILIGENCE ON SITE

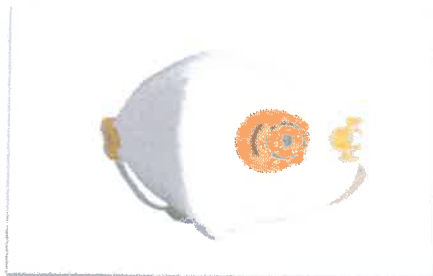
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A Regional manager will conduct regular visits overseeing the operation and ensuring that the above mentioned inspections are being carried out and that the site is up to the required standards.

Should there be any need to contact our management team or Directors note that they are reachable 24 hours a day seven days a week.

STAFF ATTIRE

All staff that work for Nakisani Hygiene Services are provided with a Nakisani Uniform on the date of inception. All staff is also provided with name badges ensuring ease of identification. Where applicable the relevant PPE, for example safety shoes, is provided to all staff. Uniforms can be branded with GGB's logo, should it be a requirement.



ENVIRONMENTAL POLICY

Nakisani Hygiene Services is committed to reducing the impact of its operations on the environment. Within our organisation we strive to create a culture centered on sustainability. This is evident in our commitment towards effective waste management practices and has resulted in the buy in of the philosophy of reducing, reusing and recycling of waste.

Our most important resource is our human capital. Nakisani Hygiene Services staff are encouraged to attend seta accredited training and workshops highlighting effective environmentally friendly cleaning methods. As an organisation we ensure that all chemicals used are certified environmentally friendly and are bio degradable.

We recognize that the large size of our operations comes with large responsibilities. We holistically integrate environmental considerations into our business strategy because this results in better services to our clients and ultimately a positive result to the environment. Our goal is to service our client's facilities to minimize environmental impacts and promote the welfare and safety of our employees and customers. Our operations have been streamlined in order to enable us to provide safe products and services, to ensure that our employees can work without injury and utilise class leading equipment to effectively execute their duties. Nakisani utilize cleaning chemicals which are a bacteria based, which are environmentally safe chemical which works with nature at a microbiological level to ensure efficient and sustainable hygiene. The combination of green detergents, enzymes and probiotic bacteria results in a pure surface without biofilm. As a result, pathogens can no longer persist in the environment.

Nakisani Hygiene Services, as part of its day to day operations, is committed to these principles and this environmental policy is aligned to Nakisani Hygiene Services requirements.

TECHNOLOGY

No Spaghetti mops will be used on site; instead we will make use of flat mop systems using micro fibre technology. This maximises cleaning efficiency by its ability to collect and hold dirt and uses 50% less water than the conventional methods. The reduction in both water and chemical usage will translate directly into a cost saving for GGB.

Our vacuum cleaners used are market leading products which make use of environmentally friendly HEPA filters which reduce the amount of airborne germs extracted from the carpets being released into the office airspace. These vacuum cleaners also have cylindrical beater brushes which lift and rejuvenate the carpet pile as well as channelling dirt and debris more efficiently. Our office vacuums make use of a Sanifilter which kills 99.9% of all known bacteria which adheres to medical standards and specifications.

All Area, Regional and National Managers are supplied with Laptops and smart phones to enable them to compile the necessary cleaning reports etc. as well as responding to customer correspondence timeously.

HUMAN RESOURCES

Nakisani will handle all HR issues internally; Nakisani recognises that we operate our business within a country which is governed by labour legislation. Nakisani complies with all labour legislation within the South African labour fraternity including;

- The Labour Relations Act as amended
- The Basic Conditions Act
- The Employment Equity
- The Occupational Safety Act amongst others

For the past 8 years Nakisani is a member of Labournet an employer's organisation Labournet ensures that Nakisani acts within the legislation above and applies all principles of legislation in our day to day activities.

Nakisani Head Office

The following admin duties are handled by our Human Resources Department:

- All admin
- Salaries are processed
- Leave applications
- Pension and provident funds
- Uniforms are ordered and distributed

PRICING

CLEANING STAFFING

Description	Frequency
1 x Cleaner	Monday, Wednesday, Friday & Saturdays, 8 working hours

EQUIPMENT AND CHEMICALS

All equipment and chemicals required for our staff are supplied by Nakisani as part of the contract, the repairs & maintenance will be for Nakisani's account. The repairs and maintenance thereof are for Nakisani's account :

- 1 x Mopping unit
- Long feather dusters
- Hard brooms
- Wet floor signs

PRICING

Description	Monthly Pricing (excl VAT)
Cleaning services for GGB	R 5 340.00

PRICE INCREASE

- Please note that the above quoted prices are inclusive of the legislated wage increase and will remain fixed till **31st January 2020**, unless otherwise stated by the minister of labour.
- For budgetary purpose note that the quoted prices will increase on the **1st February** of each year or on any other date that would be set by the minister of labour as per Government Gazette.

HYGIENE EQUIPMENT (24 month rental)

Description	Frequency	Quantity
Stainless steel Foam soap dispenser	Monthly	20
Platinum Lever Paper Towel dispenser	Non serviced	12
Solar stainless steel wall bin	Non serviced	12
Solar stainless steel airfreshner	Monthly	12
Ocean urinal mats	Monthly	12
Solar stainless steel auto sanitisers	Monthly	12
Solar stainless steel toilet roll holders (2 rolls)	Non serviced	32
Solar stainless steel seat spray	Monthly	32
Platinum Femmecare bins	Weekly	20
Deep cleaning of toilets, urinals, basins and showers	Monthly	92
HYGIENE & DEEP CLEANING		R 10 704.20
MONTHLY TOTAL (EXCL VAT)		

Pricing Overview

HYGIENE EQUIPMENT (24 month rental)

Description	
Cleaning	R 5 340.00
Hygiene and Deep cleaning	R 10 704.20
TOTAL MONTHLY TOTAL (EXCL VAT)	R 16 044.20
VAT (15%)	R 2 406.63
TOTAL MONTHLY AMOUNT (INCL VAT)	R 18 450.83

- Please note that the above quoted prices are inclusive of the legislated wage increase and will remain fixed till **31st January 2020**, unless otherwise stated by the minister of labour.
- For budgetary purpose note that the quoted prices will increase on the **1st February** of each year or on any other date that would be set by the minister of labour as per Government Gazette for the cleaning portion of the contract.

UNDERTAKINGS

SAFETY, SECURITY AND CONTROLS

All our staff will be subject to our conditions of employment but will be inducted and adhere to the GGB's rules and regulations at all times.

TERMINATION OF CONTRACT

In the event that either party wishes to terminate the contract;

- Either party will be required to inform the other party in writing of its intentions to terminate the contract. Either party will be required to give two (2) calendar months' notice.

Area Manager:

Our Area Manager will conduct regular site visits weekly. The key function of this person is to offer complete backup to our Site Supervisor.

Regional Manager:

Our Regional Manager will conduct regular site visits bi weekly or monthly to meet with the manager as may be your requirement.

Should there be any need to contact our management team or Directors note that they are reachable 24 hours a day seven days a week.

SUNDAYS AND PUBLIC HOLIDAYS

Please be advised that the above quoted prices are exclusive of Sundays and of Public Holidays where applicable.

NAKISANI STAFF RECRUITMENT

Should the GGB or any of its subsidiaries recruit and/or employ any of Nakisani staff or management during & 12 months after termination of our contract

- GGB or its subsidiaries will have to pay to Nakisani an amount equals to 15% of that recruits annual salary.

DURATION AND TERMINATION OF AGREEMENT

This agreement shall commence on the _____ 2019 to _____ 2021 and therefore be a definite period of two (2) year.

Thereafter the agreement may be re-negotiated and renewed.

Thank you

Sharon Fohren

Sales and Marketing Manager

Tel: (011) 824 0634

Fax: (086) 545 7332

Mobile: 076 661 5607

E-mail: sharon@nakisani.co.za

Website address: www.nakisani.co.za



CSD REGISTRATION SUMMARY REPORT

SUPPLIER IDENTIFICATION

Supplier number	MAAA0012984	Business status	In Business
Is supplier active?	Yes	Country of origin	South Africa
Supplier type	CIPC Company	South African company/CC registration number	2000/021446/07
Supplier sub-type	Private Company (Pty)(Ltd)	Have Bank Account	Yes
Legal name	NAKISANI HYGIENE SERVICES	Registration date	24 Aug 2000 00:00:00:000
Identification type	South African Company/Close Corporation Registration Number	Restricted Supplier	No
Government breakdown	Private Companies (Pty) (Ltd)	Restriction Last Verification Date	01 Oct 2019 13:08:31:977

PREFERRED CONTACT

Contact type	Administration, Bid Office	Prefer communication via email	Yes
Name(s)	Sharon Fohren	Email address	sharon@nakisani.co.za
Identification type	South African Identification Number	Cellphone number	0766615607

PREFERRED ADDRESS

Address type	Physical	Municipality	Ekurhuleni
Address line 1	3 Dakota Crescent Unit A3	City	Germiston
Address line 2	Germiston	Postal code	1401
Suburb	Rand Airport	Ward Number	36
Province	Gauteng	Country	South Africa

PREFERRED ACCOUNT

Account type	Current Accounts	Account holder	NAKISANI HYGIENE SERVICES (PTY) LTD
Bank	FIRST NATIONAL BANK	Bank Verification Status	Verification Succeeded
Branch number	250205	Is this a preferred account?	Yes
Branch name	CARLTON CENTRE 049	Edit date	26 Oct 2016 08:05:54:020
Account number	62023108112	Is the identifier linked at the bank	Yes

TAX

Overall Tax Status	Tax Compliant	Is this supplier a VAT vendor?	Yes
Income Tax Status	Compliant tax status Verified	PAYE Status	Compliant tax status Verified
VAT number	4490193853	Last validation date	01 Oct 2019 13:09:00:000
VAT Status	Compliant tax status Verified		





CSD REGISTRATION SUMMARY REPORT

SUPPLIER DIRECTOR/MEMBERS

Is there any director whom is restricted?

No

Is there any director who is a government employee?

No

SUPPLIER COMMODITIES

Commodity family

Cleaning and janitorial services;
Cleaning and janitorial supplies;
Specialized trade construction
and maintenance services;

BBBEE INFORMATION

The BBBEE Certificate issued by GOOSEN, MR DJA has expired on 11 Aug 2017 00:00. You are required to update the B-BBEE information on CSD.

Note: suppliers with expired B-BBEE information are not considered by Organs of State for procurement opportunities.

DEMOGRAPHIC INFORMATION

Gender demographics available?

No

Youth demographics available?

Yes

Military veteran demographics available?

No

Disabilities demographics available?

No

The CSD does not automatically verify foreign company registration number, international securities identification number, foreign identification numbers, foreign passport numbers, work permit numbers, foreign bank accounts, B-BBEE, demographic and accreditation information. Organs of State are required to manually verify this information with the applicable verification institutions as per their current policies and procedures.



CSD REGISTRATION SUMMARY REPORT

Tips and Frequently Asked Questions (FAQ)

Identifier

CSD cannot electronically verify the identity of a supplier other than a South African Individual / Sole Proprietor (through Home Affairs) or a company registered at the Companies and Intellectual Property Commission (CIPC). For this reason, a disclaimer is displayed for supply chain practitioners to obtain supporting documentation to verify the identity and legitimacy of a supplier in these cases.

Bank

For help on how to resolve bank failures click here: [I received an email stating the bank information I captured on the CSD was sent for bank account validation and could not be validated. The response received from the bank contains an error message.](#)

The various possible error messages received from the bank are highlighted in red. Search for the applicable message and follow the detailed steps associated with that error message.

Tax

Tax Compliance Status

For help on how to deal with tax status differences between CSD and the tax clearance certificate click here: [What should a supplier do if the tax status on CSD differs from the tax clearance certificate?](#)

Tax Compliance Expiry Date

For help on how to deal with tax status differences between CSD and the tax clearance certificate click here: [How does CSD determine the tax compliance expiry date?](#)

CIPC

Should the director/member information reflected on the CIPC registration report differs to that reflected on CSD for help click here: [The active directors/Members are not being populated on the CSD Directors/Members screen as they appear at CIPC, how can I rectify this?](#)

State Employee

For more information pertaining to government employment status click here: [Will there be verification done to identify if a supplier is a government employee?](#)



Presented by Nakisani Hygiene Services (Pty) Ltd

10th September 2019

Gauteng Gambling Board
125 Corlett Drive
Bramley
Johannesburg

RE: RFQ 08/005/2017

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- All admin
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- Uniforms are ordered and distributed

CLEANING STAFFING

Description	Frequency
1 x Cleaner	Monday, Wednesday, Friday & Saturdays, 8 working hours

EQUIPMENT AND CHEMICALS

All equipment and chemicals required for our staff are supplied by Nakisani as part of the contract, the repairs & maintenance will be for Nakisani's account. The repairs and maintenance thereof are for Nakisani's account :

- 1 x Mopping unit
- Long feather dusters
- Hard brooms
- Wet floor signs

PRICING

Description	Monthly Pricing (excl VAT)
Cleaning services for GGB	R 5 340.00

PRICE INCREASE

- Please note that the above quoted prices are inclusive of the legislated wage increase and will remain fixed till **31st January 2020**, unless otherwise stated by the minister of labour.
- For budgetary purpose note that the quoted prices will increase on the **1st February** of each year or on any other date that would be set by the minister of labour as per Government Gazette.

HYGIENE EQUIPMENT (24 month rental)

Description	Frequency	Quantity	
Stainless steel Foam soap dispenser	Monthly	20	*
Platinum Lever Paper Towel dispenser	Non serviced	12	*
Solar stainless steel wall bin	Non serviced	12	*
Solar stainless steel airfreshner	Monthly	12	*
Ocean urinal mats	Monthly	12	*
Solar stainless steel auto sanitisers quadrasans	Monthly	12	X
Solar stainless steel toilet roll holders (2 rolls)	Non serviced	32	*
Solar stainless steel seat spray	Monthly	32	*
Platinum Femmecare bins	Weekly	20	*
Deep cleaning of toilets, urinals, basins and showers	Monthly	92	*
HYGIENE & DEEP CLEANING		R 10 704.20	
MONTHLY TOTAL			

SAFETY, SECURITY AND CONTROLS

All our staff will be subject to our conditions of employment but will be inducted and adhere to the GGB's rules and regulations at all times.

TERMINATION OF CONTRACT

In the event that either party wishes to terminate the contract;

- Either party will be required to inform the other party in writing of its intentions to terminate the contract. Either party will be required to give two (2) calendar months' notice.

Area Manager:

Our Area Manager will conduct regular site visits weekly. The key function of this person is to offer complete backup to our Site Supervisor.

Regional Manager:

Our Regional Manager will conduct regular site visits bi weekly or monthly to meet with the manager as may be your requirement.

Should there be any need to contact our management team or Directors note that they are reachable 24 hours a day seven days a week.

SUNDAYS AND PUBLIC HOLIDAYS

Please be advised that the above quoted prices are exclusive of Sundays and of Public Holidays where applicable.

NAKISANI STAFF RECRUITMENT

Should the GGB or any of its subsidiaries recruit and/or employ any of Nakisani staff or management during & 12 months after termination of our contract

- GGB or its subsidiaries will have to pay to Nakisani an amount equals to 15% of that recruits annual salary.

DURATION AND TERMINATION OF AGREEMENT

This agreement shall commence on the _____ 2019 to _____ 2021 and therefore be a definite period of two (2) year.

Thereafter the agreement may be re-negotiated and renewed.

Thank you

Sharon Fohren

Sales and Marketing Manager

Tel: (011) 824 0634

Fax: (086) 545 7332

Mobile: 076 661 5607

E-mail: sharon@nakisani.co.za

Website address: www.nakisani.co.za



GAUTENG GAMBLING BOARD
RFQ 04/09/2019/001 PROVISION OF HYGIENE SERVICES FOR PERIOD OF 24 MONTHS.

SUPPLIER NAME: Pho... ..

REQUEST FOR QUOTATION (RFQ) – RFQ 04/09/2019/001 PROVISION OF HYGIENE SERVICES FOR PERIOD OF 24 MONTHS.

RFQ specific information	
CSD number	MAAA0012984
Date of issue	04 September 2019
RFQ number	04/09/2019/001
Closing date and time of quote	13 September 2019 at 15h00

Contact person	
For questions of clarification	Nosipho Dladla
E-mail address	nosiphod@ggb.org.za
Telephone Number	011 581 4889

Terms	
Delivery date	IMMEDIATE
Payment terms	30 days after receipt of invoice
Binding period of the quote	30 days
Other terms	Purchase Order to be issued to successful quote

Delivery address	
Company name	Gauteng Gambling Board
Street address	125 Corlett Drive, Bramley, Johannesburg



GAUTENG GAMBLING BOARD
RFQ 04/09/2019/001 PROVISION OF HYGIENE SERVICES FOR PERIOD OF 24 MONTHS.

BACKGROUND

1. The Gauteng Gambling Board (GGB) is a PFMA Schedule 3(C) listed provincial public entity which has been established in terms of Gauteng Gambling Act, No 4 of 1995 as amended.
2. Prior to August 1996, betting on horse-racing and other sporting events was the only form of legal gambling in Gauteng. During August 1996, the Act was promulgated. This Act legalized other forms of gambling in the Province and provided for the establishment of the GGB Board. The following forms of activities are regulated by the GGB in Gauteng:

- Casino gaming;
- Betting on horse-racing and sporting events;
- Bingo;
- Limited payout gaming machines (Route and site operators); and
- The manufacturing and supply of gambling equipment.
- The staff compliment is sitting at 150

GAUTENG GAMBLING BOARD HEREBY INVITE SERVICE PROVIDERS TO PARTICIPATE ON A 24 MONTH CONTRACT TO PROVIDE THE FOLLOWING SERVICES

1. **Washroom (hygiene) services**
2. **One cleaner to perform the following duties 4 days per week including a Saturday:**
 - Cleaning of parking bays (Saturday)
 - Cleaning of basement
 - Collecting waste from the basement (management parking bay) to the main dustbins at the entrance of the office park
 - Cleaning of patio areas (to be performed during the day)
 - Removal of rubble (to be performed during the day)
 - The cleaner to work for 8 hours and to comply with department of labour's rates for cleaning contract workers.

Service providers are requested to provide the following services on a monthly basis.

NOTE: GGB has four floors i.e LG, GROUND FLOOR, FIRST FLOOR AND SECOND FLOOR

1. Stainless steel wastecare bin (Including consumables, Plastics bags) x 1 for each bathroom
2. Plastic Sanitex bin (Including consumables, plastic bags) x 3 for each bathroom
3. Stainless steel safeseat (Including Consumables) x 3 for each bathroom
4. Stainless steel quadrasan (sanitised and odour free toilets and urinals 24hrs a day by killing 99% of bacteria and germs in the first flush) x 3 for each bathroom



GAUTENG GAMBLING BOARD

RFQ 04/09/2019/001 PROVISION OF HYGIENE SERVICES FOR PERIOD OF 24 MONTHS.

5. Stainless steel look alike paper dispenser ("hands free" controlled paper towel system without Consumables). X 1 for each bathroom (3 for each floor)
6. Stainless steel Airmist automatic dispenser (With consumables) x 1 for each bathroom
7. Stainless steel toilet roll holder for each toilet room – (2 roll holder) x 3 for each bathroom
8. Stainless steel soap dispenser (with foam soap) x 2 for each bathroom
9. Top to bottom deep cleaning of bathroom / toilet facilities including showers in the GYM facility (once a month).
10. All fixed items to be rented for a period of 24 months and include maintenance as and when required.

OTHER CONSUMABLES THAT FORM PART OF THE CONTRACT

- Provide urinal mats for male toilets (Once a month). (There are three urinals per floor x 4 floors).
- Provide sanitary plastics for female toilets

NB: THERE WILL BE A COMPULSORY SITE INSPECTION ON THE 9TH OF SEPTEMBER 2019 AT 11h00 at GGB OFFICES

EVALUATION CRITERIA FOR THIS BID

1. The evaluation criteria will be in line with the PPPFA Act (No. 5 of 2000) and its 2017 Regulations, 80/20 preference points system.
Bids will be evaluated on two stage evaluation process. Firstly Bids will be evaluated on functionality and secondly on price and B-BBEE evaluation.

Stage one – Functionality/technical evaluation

- 1.1.1 Minimum threshold for functionality will be 70 points where all individual thresholds are adhered to. Any Bid that fails to meet the minimum threshold (as well as the individual minimum components) will not be evaluated further.
- 1.1.2 The evaluation criteria, score and weighting for measuring functionality are shown on the table below:

GAUTENG GAMBLING BOARD HEREBY INVITE SERVICE PROVIDERS TO PARTICIPATE ON A 24 MONTH CONTRACT TO PROVIDE THE FOLLOWING SERVICES

1. Provide (hygiene) services to washroom
2. One cleaner to perform the following duties 4 days per week including a Saturday (the cleaner will work on Monday, Wednesday, Friday and Saturday):
 - Cleaning of parking bays 4000m² (Saturday)
 - Cleaning of basement
 - Collecting waste from the basement (management parking bay) to the main dustbins at the entrance of the office park
 - Cleaning of patio areas (to be performed during the day)
 - Removal of rubble (to be performed during the day)
 - The cleaner to work for 8 hours and to comply with department of labour's rates for cleaning contract workers.

Service providers are requested to provide the following services on a monthly basis.
NOTE, we have four floors LG, GROUND, 1st FLOOR, 2nd FLOOR

1. Stainless steel wastecare bin (Including consumables, Plastics bags) x 3 toilets per floor i.e 12 for all 4 floors.
2. Plastic Sanitex bin (Including consumables, plastic bags) x 5 per floor i.e 20 for 4 floors
3. Stainless steel safeseat (Including Consumables) x 8 per floor i.e 32 for 4 floors
4. Stainless steel quadrasan (sanitised and odour free toilets and urinals 24hrs a day by killing 99% of bacteria and germs in the first flush) x 3 per floor i.e 12 for 4 floors
5. Stainless steel look alike paper dispenser ("hands free" controlled paper towel system without Consumables) X 3 per floor i.e 12 for 4 floors
6. Stainless steel Airmist automatic dispenser (With consumables) x 3 per floor i.e 12 for 4 floor.
7. Stainless steel toilet roll holder for each toilet room – (2 roll holder) x 8 per floor i.e 32 for 4 floors.
8. Stainless steel soap dispenser (with foam soap) x 5 per floor i.e 20 for 4 floors
9. Top to bottom deep cleaning of bathroom / toilet facilities including showers in the GYM facility and the GYM (once a month).
10. All fixed items to be rented for a period of 24 months and include maintenance as and when required.

OTHER CONSUMABLES THAT FORM PART OF THE CONTRACT

- Provide Urinal mats for male toilets (Once a month). (There are three urinals per floor x 4 floors).
- Provide sanitary plastics for female toilets



GAUTENG GAMBLING BOARD
RFQ 04/09/2019/001 PROVISION OF HYGIENE SERVICES FOR PERIOD OF 24 MONTHS.

1.2 Evaluation Criteria - Functionality / Quality Criteria

Functionality / Quality Criteria	Points	Total Points
<u>Previous working experience of the bidding company</u> Bidders are required to submit original signed reference letters from previous/ current contactable references/clients. 3 x Reference Letters from Previous / Current Clients (50 points) 2 x Reference Letters from Previous / Current Clients (40 points) 1 x Reference Letters from Previous / Current Clients (35 points) No letter (0 point)	50	
	50	

Minimum threshold for functionality will be 70%

DISQUALIFICATION

Bidders who submit incomplete and unsigned SBD forms will be disqualified (SBD forms are part of this RFQ document)

PRICE AND PREFERENCE POINTS

3. Applicable to all quotations above R30 000 – Preference points for this RFQ shall be awarded for:

Price	maximum points	80
B-BBEE Status Level of Contribution	maximum points	20
	15/	15/
Description	Price excl. 14% VAT Monthly Price	Price incl. 14% AT 24 Month Price
TOTAL	R16044 70	R280000

ALSO SUBMIT A SEPARATE DETAILED QUOTE ON OWN COMPANY LETTER-HEAD

Please note that there is an annual Government Capetown wage increase on the 1st February of each year for the cleaners which will effect price
An annual CPI related increase on anniversary of contract will apply to the house.



GAUTENG GAMBLING BOARD
RFQ 04/09/2019/001 PROVISION OF HYGIENE SERVICES FOR PERIOD OF 24 MONTHS.

Points awarded for B-BBEE Status Level of Contribution:

In terms of Regulation 5 (2) and 6 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contributor in accordance with the table below

B-BBEE Status Level of Contributor	Number of points
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

2. BIDDERS ARE RESPONSIBLE FOR:

- Examining this RFQ and any documents referenced or attached to this RFQ and any other information made or to be made available by the GGB to Bidders in connection with this RFQ;
- ensuring that their Quotations are accurate and complete;
- making their own enquiries and assessing all risks regarding this RFQ, and fully considering and incorporating the impact of any known and unknown risks into their Quotation;
- submitting a valid Tax Clearance Certificate;**
- submitting a valid B-BBEE Certificate;**
- Submitting completed SBD 4 & 9 documents.**



GAUTENG GAMBLING BOARD
RFQ 04/09/2019/001 PROVISION OF HYGIENE SERVICES FOR PERIOD OF 24 MONTHS.

DECLARATION OF INTEREST

SBD 4

1. Any legal person, including persons employed by the State¹, or persons having a kinship with persons employed by the State, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes a price quotation, advertised competitive bid, limited bid or proposal). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the State, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/ adjudicating authority where –
 - 1.1. The bidder is employed by the State; and/or
 - 1.2. The legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.
2. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.
 - 2.1. Full Name of bidder or his or her representative:
Nakani Hygiene Services
(Pty) Ltd
 - 2.2. Identity Number:
N/A

¹ "State" means

- (a) Any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No 1 of 1999);
- (b) Any municipality or municipal entity;
- (c) Provincial legislature;
- (d) National Assembly or the National Council of Provinces;
- (e) Parliament.



GAUTENG GAMBLING BOARD
RFQ 04/09/2019/001 PROVISION OF HYGIENE SERVICES FOR PERIOD OF 24 MONTHS.

2.3. Position occupied in the Company (director, trustee, shareholder, etc²):

2.4. Company Registration Number:

2.5. Tax Reference Number:

2.6. VAT Registration Number:

2.6.1. The names of all directors/ trustees/ shareholders/ members, their individual identify numbers, tax reference numbers and, if applicable, employee/ persal numbers must be indicated in paragraph 3 below

2.7. Are you or any person connected with the bidder presently employed by the State?

YES / NO

2.7.1. If so, furnish the following particulars

☐ Name of person/ director/ trustee/ shareholder/ member:

☐ Name of State institution at which you or the person connected to the bidder is employed:

☐ Position occupied in the State institution:

Any other particulars:

² "Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise



GAUTENG GAMBLING BOARD
RFQ 04/09/2019/001 PROVISION OF HYGIENE SERVICES FOR PERIOD OF 24 MONTHS.

- 2.7.2. If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector?

YES / NO

- 2.7.2.1. If yes, did you attach proof of such authority to the bid document?

YES / NO

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid.)

- 2.7.3. If no, furnish reasons for non-submission of such proof:

- 2.8. Did you or your spouse, or any of the company's directors/shareholders/members or their spouses conduct business with the State in the previous twelve (12) months?

YES / NO

- 2.8.1. If so, furnish the following particulars.

- 2.9. Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the State and who may be involved with the evaluation and or adjudication of this bid?

YES / NO

- 2.9.1. If so, furnish the following particulars.



GAUTENG GAMBLING BOARD
RFQ 04/09/2019/001 PROVISION OF HYGIENE SERVICES FOR PERIOD OF 24 MONTHS.

.....

.....

.....

- 2.10. Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between the bidder and any person employed by the State who may be involved with the evaluation and or adjudication of this bid?

YES / NO

- 2.10.1. If so, furnish the following particulars.

.....

.....

.....

- 2.11. Do you or any of the directors/shareholders/members of the company have any interest in any other related companies whether or not they are bidding for this contract?

YES / NO

- 2.11.1. If so, furnish the following particulars.

.....

.....

.....

3. Full details of directors/ trustees/ members/ shareholders.


Full Name	Identity Number	Personal Tax Reference No	State Employee Number/ Persal Number



GAUTENG GAMBLING BOARD
RFQ 04/09/2019/001 PROVISION OF HYGIENE SERVICES FOR PERIOD OF 24 MONTHS.

1	2	3	4
5	6	7	8
9	10	11	12

DECLARATION

4. DECLARATION	
I, THE UNDERSIGNED (NAME)..... <u>Bronkhorst Catering</u>	
<input checked="" type="checkbox"/> CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 AND 3 ABOVE IS CORRECT.	
<input checked="" type="checkbox"/> I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.	
NAME OF BIDDER	<u>National Hygiene Services (Pty) Ltd</u>
IDENTITY NUMBER	<u>7011065019082</u>
POSITION	<u>Managing Director</u>
SIGNATURE OF AUTHORISED SIGNATORY	



GAUTENG GAMBLING BOARD
RFQ 04/09/2019/001 PROVISION OF HYGIENE SERVICES FOR PERIOD OF 24 MONTHS.
DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This declaration will be used by institutions to ensure that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 2 The bid of any bidder may be disregarded if that bidder, or any of its directors have:
- a. abused GGB's supply chain management system;
 - b. committed fraud or any other improper conduct in relation to such system; or
 - c. Failed to perform on any previous contract.
- 3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
3.1	Is the bidder or any of its directors listed on the National Treasury's database as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the <i>audi alteram partem</i> rule was applied).	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
3.1.1	If so, furnish particulars:		
3.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? To access the Register enter the National Treasury's website, www.treasury.gov.za click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number 012-3265445.	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
3.2.1	If so, furnish particulars:		



GAUTENG GAMBLING BOARD
RFQ 04/09/2019/001 PROVISION OF HYGIENE SERVICES FOR PERIOD OF 24 MONTHS.

3.3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
3.3.1	If so, furnish particulars:		
3.4	Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
3.4.1	If so, furnish particulars:		

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME)

Brenton Colding

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

Signature

Date

12/9/2019

Managing Director
Position

Nutisoni Hygiene Services
Name of Bidder
(Pty) Ltd



GAUTENG GAMBLING BOARD
RFQ 04/09/2019/001 PROVISION OF HYGIENE SERVICES FOR PERIOD OF 24 MONTHS.

SBD 9

CERTIFICATE OF INDEPENDENT BID DETERMINATION

1. This Standard Bidding Document must form part of all bids¹ invited.
2. Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *per se* prohibition meaning that it cannot be justified under any grounds.
3. Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
 - a. Disregard the bid of any bidder if that bidder or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
 - b. Cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
4. This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5.



GAUTENG GAMBLING BOARD
RFQ 04/09/2019/001 PROVISION OF HYGIENE SERVICES FOR PERIOD OF 24 MONTHS.

6. In order to give effect to the above, the attached Certificate of Bid Determination (Annexure G) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for GGB which wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

I, the undersigned, in submitting the accompanying bid:

Brendan Cickling

RFQ 08/005/2017 PROVISION OF HYGIENE SERVICES FOR PERIOD OF 24 MONTHS.

In response to the invitation for the bid made by:

(Nakisi) Gauteng Gambling Board (Name of Institution)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: Nakisi Hygiene Services (Pty) Ltd that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorised by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;



GAUTENG GAMBLING BOARD


RFQ 04/09/2019/001 PROVISION OF HYGIENE SERVICES FOR PERIOD OF 24 MONTHS.

4. Each person whose signature appears on the accompanying bid has been authorised by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organisation, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder.
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation);
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 9.



GAUTENG GAMBLING BOARD
RFQ 04/09/2019/001 PROVISION OF HYGIENE SERVICES FOR PERIOD OF 24 MONTHS.

10. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
11. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

NAME OF BIDDER	Nedlcor Hygiene Services (Pty) Ltd
POSITION	Managing Director
AUTHORISED SIGNATORY	
DATE	12/9/2019

Broad Based Black Economic Empowerment Verification Certificate

Issued to

Nakisani Hygiene Services (Pty) Ltd

Level 1 Contributor

Measured Entity

Company Name Nakisani Hygiene Services (Pty) Ltd
Registration Number 2000/021446/07
VAT Number 4490193853
Address 03 Dakota Crescent, Unit 03
Airport Park
Pretoria
1419

B-BBEE Status

B-BBEE Status Level

Level 1

Element Points Obtained	EO: 25 points; MC: 16.85 points; SD: 12.16 points; ESD: 42.07 points; SED: 5 points
Discounting Principle Applied	No
Empowering Supplier	Yes

**Black Owned: >=51% and full points for Net Value*

**Black Women Owned: >=30% and full points for Net Value*

Black Voting Rights	51.00%	Black Women Voting Rights	45.36%
Black Economic Interest	51.00%	Black Women Economic Interest	45.36%
51% Black Owned *	Yes	30% Black Women Owned *	Yes
Black Designated Group Supplier	Yes	Normal Flow Through Principle Applied	

Issue Date 30/11/2018
Expiry Date 29/11/2019
Certificate Number ELC8364-2 RGENBB replacing ELC8364RGENBB
Version Final - Revised 7/12/2018
Applicable Scorecard Amended Codes - Generic
Applicable BBEE Codes Amended Generic Codes Gazetted on 11 October 2013



SANAS Accredited

EmpowerLogic (Pty) Ltd

Reg. No. : 1995/000523/07

BBBEE Verification Agency

Govender

Per P Govender

Member - Verification Committee



BVA018

This certificate is the result of an independent and impartial verification of the BBBEE status of the measured entity measured against the Codes of Good Practice on Broad Based Black Economic Empowerment. This certificate has been issued in accordance with the EmpowerLogic Verification Certificate Policy. EmpowerLogic uses the Law Trust advanced electronic signature system (AeSign) which is compliant with the Electronic Communications and Transactions Act no 25 of 2002. The validity of the certificate is ensured as long as the digital signature details corresponds with the Technical Signatory's details as displayed on the certificate.

BEE Procurement Recognition Levels

Level	Qualification	%
1	≥ 100 Points	135%
2	≥ 95 but < 100	125%
3	≥ 90 but < 95	110%
4	≥ 80 but < 90	100%
5	≥ 75 but < 80	80%
6	≥ 70 but < 75	60%
7	≥ 55 but < 70	50%
8	≥ 40 but < 55	10%
Non Compliant	<40	0%

Enquiries

Tel:

086 111 4003

Fax:

086 505 7284

verification@empowerlogic.co.za

www.empowerlogic.co.za



Tax Clearance Certificate Number:

0700/2/2019/A003141130

Tax Clearance Certificate - Good Standing

Enquiries

0800 00 SARS (7277)

Approved Date

2019-06-24

Expiry Date

2020-06-24

Company registration number 2000/021446/07

Income Tax 9559086146
NAKISANI HYGIENE SERVICES PTY LTD

VAT 4490193853
NAKISANI HYGIENE SERVICES PTY LTD

PAYE 7280738024
NAKISANI HYGIENE SERVICES PTY LTD

Trading Name NAKISANI HYGIENE SERVICES (PTY) LTD

It is hereby confirmed that, on the basis of the information at the disposal of the South African Revenue Service (SARS), the above-mentioned taxpayer has complied with the requirements as set out in the Tax Administration Act.

This certificate is valid until the expiry date reflected above, subject to the taxpayer's continued tax compliance. To verify the validity of this certificate, contact SARS through any of the following channels:

- via eFiling
- by calling the SARS Contact Centre
- at your nearest SARS branch

This certificate is issued in respect of the taxpayer's tax compliance status only, and does not address any other aspect of the taxpayer's affairs.

This certificate is issued free of charge by SARS