



GAUTENG GAMBLING BOARD

SBD 8 - DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This declaration will be used by institutions to ensure that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 2 The bid of any bidder may be disregarded if that bidder, or any of its directors have:
 - a. abused GGB's supply chain management system;
 - b. committed fraud or any other improper conduct in relation to such system; or
 - c. Failed to perform on any previous contract.
- 3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
3.1	Is the bidder or any of its directors listed on the National Treasury's database as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the <i>audi alteram partem</i> rule was applied).	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
3.1.1	If so, furnish particulars:		
3.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? To access the Register enter the National Treasury's website, www.treasury.gov.za click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number 012-3265445.	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
3.2.1	If so, furnish particulars:		



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3.3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
3.3.1	If so, furnish particulars:		
3.4	Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
3.4.1	If so, furnish particulars:		

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME)

..... Mario Nunes

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

Signature

M Nunes

Date

16 July 2019

Position

Sales Manager

Kenica Minolta South Africa, a division
Name of Bidder of Bidvest Office (Pty) Ltd



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SBD 9

CERTIFICATE OF INDEPENDENT BID DETERMINATION

1. This Standard Bidding Document must form part of all bids¹ invited.
2. Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *per se* prohibition meaning that it cannot be justified under any grounds.
3. Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
 - a. Disregard the bid of any bidder if that bidder or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
 - b. Cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
4. This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
5. In order to give effect to the above, the attached Certificate of Bid Determination (Annexure G) must be completed and submitted with the bid:



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¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for GGB which wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

I, the undersigned, in submitting the accompanying bid:

In response to the invitation for the bid made by:

Gauteng Gambling Board (Name of Institution)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: Lonica Minolta South Africa, a division of Bidvest Office (PTY) Ltd.
that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorised by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorised by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;



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5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organisation, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder.
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation);
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition



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Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

NAME OF BIDDER	Konica Minolta South Africa, a division of Bidvest Office (PTY) Ltd
POSITION	Sales Manager
AUTHORISED SIGNATORY	<i>P. N. du Toit</i>
DATE	16 July 2019

**SECTION 6**

1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes an advertised competitive bid, a limited bid, a proposal or written price quotation). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where –
 - The bidder is employed by the state; and/or
 - The legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

2. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

2.1 Full name of bidder or his or her representative:

MARIO NUNES

Identity Number:

6	6	1	2	1	0	5	0	6	5	1	8	5
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Position occupied in the Company (director, trustee, shareholder², member)

Sales Manager

Registration number of company, enterprise, close corporation, partnership agreement or trust:

1	9	9	7	/	0	1	0	9	4	2	/	0	7				
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Tax Reference Number:

9	8	9	3	0	0	1	7	1	0			
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VAT Registration Number:

4	6	5	0	2	6	8	2	3	0			
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- 2.2 The names of all directors/trustees/shareholders/members, their individual identity numbers, tax reference numbers and, if applicable, employee/PERSAL numbers must be indicated in paragraph 3 below.

¹State means –

- (a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No 1 of 1999);
- (b) any municipality or municipal entity;
- (c) provincial legislature;
- (d) national Assembly or the national Council of provinces; or
- (e) Parliament.

²Shareholder means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

- 2.3 Are you or any person connected with the bidder currently employed by the state?

☐ Yes ☒ No

- 2.3.1 If so, furnish the following particulars:

Name of person/director/trustee/shareholder/member:

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- 2.4 If you are presently employed by the state did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector?

☐ Yes ☒ No

- 2.4.1 If yes, did you attach proof of such authority to the bid document?

(Note, Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid.

☐ Yes ☒ No

- 2.4.2 If no, furnish reasons for non-submission of such proof:

- 2.5 Did you or your spouse, or any of the company's directors/trustees/shareholders/members or their spouses conduct business with the state in the previous twelve months?

☐ Yes ☒ No

- 2.5.1 If so, furnish particulars of the business conducted with the state:

- 2.6 Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid?

☐ Yes ☒ No

- 2.6.1 If so, furnish particulars

- 2.7 Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this bid?

☐ Yes ☒ No

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2.7.1 If so, furnish particulars

2.8 Do you or any of the directors/trustees/shareholders/members of the company have any interest in any other related companies whether or not they are bidding for this contract?

☒ Yes ☐ No

2.8.1 If so, furnish particulars:

Please refer to Website
www.Bidvest.co.za

3. Full details of directors/trustees/members/shareholders

Name and Surname	Identity Number	Income Tax Number	Employee Nr
Gillian McMahon	7204200066083	185107810	
Kevin Wakeford	6010145035088	3632043844P	
Nampumetlele Madisa	7910120372084	220644140	

DECLARATION

I, the undersigned (Name and Surname) Mario Nunes

certify that the information furnished in paragraphs 2 and 3 is correct. I accept that the state may reject the bid, or act against me should this declaration prove to be false.

Signature

M. Nunes

Date

16 July 2019

Position

Sales Manager

Kenica Minolita South Africa, a
Name of bidder division of Bidvest
Office (PTY) Ltd



GAUTENG GAMBLING BOARD
REQUISITION FORM FOR GOODS AND SERVICES

TO :		SCM UNIT
FROM :		IT DEPARTMENT
DATE :		08-Jul-19
ACQUISITION OF :		GOODS

SPECIFICATION: PRINT SERVICES

ITEM NO	DESCRIPTION	QUANTITY
1	Mono Print Speed	2
	Colour Print Speed	
	Recommended monthly volume	
	Maximum monthly peak volume	
	Registration tolerance	
	Network protocols	
	Power consumption	
	Print, Copy, Scan	
	Resolution	
	Print Resolution	
	Copy Resolution	
	Scan Resolution	
	Paper capacity	
	Maximum paper input capacity	
	Maximum paper output capacity	
2	Supported media types	6
	Interface type	
	Memory	
	Hard disk drive	
	Mono print speed	
	Colour print speed	
	Duplex (double sided printing)	
	Power consumption	
	Networked	
	Print, Copy, Scan, Send, Store and Optional Fax	
	Resolutions	
	Copy resolution	
	Print resolution	
	Scan resolution	
	Memory	
	Hard Disk drive	
3	Booklet Finisher	8
	-3 tray, 4,250 sheet capacity	
	-Corner and double stapling up to 100 sheets (80 gsm)	
4	Document Insertion	8
	-Insert pre-printed sheets	
	-Up to A3	
	-1-tray, 100-sheet capacity	
Account description	Available budget	Estimated cost (As per RT3 Contract)
Banele Dlamini		Balance