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#### SUPPLIER PERFORMANCE EVALUATION

Name of Supplier Beadica Consortium

Contact Person \_\_\_\_\_

Contact Number \_\_\_\_\_

Address \_\_\_\_\_

Type of goods/services/works Business Automation

Rating score

	MAX	NO conditions met	Does not meet requirement	Slightly below requirements	Meets requirements	Slightly above requirements	Exceeds Requirements
Score	Score	0	1	2	3	4	5
% Score			<40	40-49	50-60	61-79	>80

#### Performance Evaluation criterion

<b>1 Quality of goods/service</b>							
Does the quality meet expectations?	5	0					
Does the supplier go beyond the min. requirements?	5	0					
Is the supplier innovative in delivering quality goods/services?	5	0					
<b>2 Purchase orders or contracts</b>							
Did the supplier enter into a formal contract with GGB?	5	0					
Are the goods/ services supplied according to a formal Terms of Reference?	5	0					
Does the supplier signed SLA willingly	5	0					
<b>3 Document control management system</b>							
Does the supplier provide a formal document i.r.o services/ goods rendered?	5	0					
Are changes or exceptions documented?	5	0					
<b>4 On-time delivery (Reliability)</b>							
Are goods/ services delivered on time?	5	0					
Are deviations negotiated and documented?	5	0					
<b>5 Ability to meet requirements (Flexibility)</b>							
How flexible is the supplier in terms of amending deliverables?	5	0					
Is the supplier prepared to negotiate amendments within timeframes?	5	0					
How flexible is the supplier in terms of communications?	5	0					
<b>6 Price (Value for money)</b>							
Is the price paid justified according to industry norms?	5	0					
Is price on the invoice the same as on the quotation?	5	0					
Did supplier request price adjustment?	5	0					
<b>7 Customer service</b>							
Does the supplier provide after "sales" service?	5	0					
Does the supplier provide regular contact to discuss status?	5	0					
Does supplier offer advice on best practice, approach etc?	5	0					
Does supplier attend to queries to with the expected effort?	5	0					
<b>TOTAL</b>	<b>100</b>						

GRAND TOTAL 0%

OVERALL TOTAL SCORE ACHIEVED  
OVERALL RATING

0%  
-

Comments

End -User form user Department :

SCM Specialist

Name Banele Dlamini

Date: 17 July 2021

Name Makhari Clement

Date 17/07/2021