



Colette Parak M.A.

„Aiming to create innovative solutions in an efficient AND sustainable way.“

16. November 1988

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Experience

02/2018 – today

Transport-and Projectmanager & Export-oriented Logistics, TVS Europaverkehre, Guntramsdorf

- Development of transport solutions along the supply chain within several European countries
- Exclusively responsible for transportation management of Moldova and Poland exports: from purchasing of freight capacities to quality controlling and billing
- Contact person and solution provider for customer transport requests
- Collaboration with our partners nationally and internationally
- Introduction & Development of warehouse logistics and CEP service providers
- Team Lead for handheld scanner system optimisation project
- Processing of complaints and claims

10/2017 – 01/2018

Communication und Sales, Symbolon AG, Vienna

Responsible for proactively identifying and initiating relationships with new customers and collaborating with existing customers and processing and analysing data from customer management databases

10/2016 – 09/2017

Sabbatical, South America

Learning, part-time working & travelling in Peru, Chile, Ecuador, Argentina, Mexico

05/2010 – 10/2016

Team Lead Guest Relation & Organisation, Casinos Austria, Vienna

Supervising out-sourced team of F&B sub-contractor, VIP customer care and event management

07/2007 – 12/2016

Business Development, Flux Change, Wien

Responsible for Project and Quality Management by expanding partnerships with clients, by gathering knowledge of client's business needs and growing opportunities

07/2006 – 12/2016

Consultant, Academy4socialskills, Wien

Co-Managing and advising transformation projects, workshop and seminars

06/2008 – 09/2009

Project Management Intern, Swietelsky Austria, Fischamend

Appointment coordination, co-managing Projects, attending and co-managing of customer events

Education

08/2019 – 12/2021

Micro Master edX, Supply Chain Fundamentals
Massachusetts Institute of Technology

08/2020 – 12/2020

edX DAT101xData Science Orientation
Microsoft Professional Program for Data Science

10/2013 – 06/2015

International Business and Export Management
IMC University of Applied Sciences, Krems/Austria, MA

Major: International Management and Business, International Law & Global Political Studies

Dissertation: How to get funded by a crowd? The drivers of success. An analysis of web-based platforms (Grade: Excellent)

2012

International Business Administration and Management
IPAG Business School, Nice/France, Exchange Semester

09/2009-06/2013

Tourism and Leisure Management
IMC University of Applied Sciences, Krems/Austria, BA

Major: Project Management & Specialised Tourism Studies

Dissertation: Tourism Innovation in the Gaming Industry in Austria (Grade: Excellent)

Projects

2020

Launch Delivery Service Restaurant „Beim Hannes“

2019

Ideation Workshop „Unleashing Female Talents 2019, Henkel Hackathon Berlin

Certificates

Project Management Essentials by Management & Strategy Institute

Skills

Microsoft Office/ Project Management Excellent

Fraped / Timocom/Artimis Excellent

SPSS / SAP / Scrum / HTML Intermediate

Languages

German Native • **Englisch** C1 • **Spanisch** B2
Französisch B1 • **Italienisch** • **Russisch** A2