Expectations Management Matrix

Project:

A platform of errand delivery Service in the same city based on crowdsourcing model

Date	Version	Editor	Notes
11.1.2018	V1	Congyu Cai	Finish the first version

Expectations Management Matrix

Prepared by: Congyu Cai   Date: 12..5.2018

Measure of Success	Priority	Expectations	Guidelines
Scope	2	The product should finish the basic function of scope statement; The project management all required documents should be finished;	Documentation of Scope Statement
Time	1	All of the project should finished before the deadline	Gantt chart
Cost	2	The cost of developing this project should be basically consistent with Cost Analysis, and should not exceed 10%.	Cost Analysis
Quality	1	The quality of the project should follow Quality Assurance Plan	Quality Assurance Plan
Customer Satisfaction	1	The clients can attend client meeting to see the project process and give suggestions	Meeting minutes
Financial Impact	2	The financial part of the project will follow the document of Financial Analysis	Financial Analysis