Project charter for a platform of errand delivery service in the same city based on crowdsourcing model

Date	Version	Editor	Notes
12. 3. 2018	v1	Bin Ren	I finish version 1 of project chart.

Project Charter

Project Title: A platform of errand delivery service in the same city based on crowdsourcing model

Project Start Date: 9 November, 2018   **Projected Finish Date:** 8 May, 2019

Budget Information: About 34760 dollars in the first year

Project Manager: Name: Huijuan Lu, Minchao Ye
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Project Objectives:

Our team need to develop a platform of errand delivery service in the same city based on crowdsourcing model to meet the following functional requirements.

Order provider app:
Users with delivery requirements can publish tasks through this application.
Order Providers have the following functions,
-Set up different service types (takeout, small package or large package) and other -important information
-Release orders in missions
-Real time monitor(order status)
-Orders are finished
-Evaluate the service

Deliveryman app:
Deliverymen can download our Deliverymen Application to get orders and get rewards by completing these delivery orders.
Deliverymen have the following functions,
-Users need to upload ID cards (be reviewed by platform)
-Receive the order
-Pay deposit(according to the value of goods)
-Take and send the goods
-Finish the orders

Platform:
Collect delivery tasks and assign them to order receivers.
Order management
-cancel the order
User management
-Deliverymen(by star rank)
-Blacklist(publish the wrong information of orders)

Main Project Success Criteria:

1. Team cooperation and communication is efficient and effective;
2. When problems encountered in development or communication, if they cannot be solved, team should ask the tutor for help.
3. The team has backup plans;

4. The team uses SCRUM management method, which can manage and control the project process well;
5. The team completed the project scope statement and Gantt and WBS;
6. Periodic inspection of team projects;

Approach: Agile software management (Scrum)

Roles and Responsibilities

Role	Name	Organization/ Position	Contact Information
Team Leader	**Congyu Cai**	Software Developer/ Scrum master	+86-15868192071 ccyberyl@163.com
Team Member	**Bin Ren**	Software Developer/ Business analyst	+86-18758120454 rmumu3@163.com
Team Member	**Zhangyi Shen**	Software Developer	+86-15868195261 709949740@qq.com
Team Member	**Ying He**	Software Developer	+86-15868168620 137872332@qq.com

Sign-off: (Signatures of all above stakeholders. Can sign by their names in table above.)

Comments: (Handwritten or typed comments from above stakeholders, if applicable)