**A platform of errand delivery service in the same city based on crowdsourcing model**

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**R&D project portfolio**

<1-Project planning and control>

[1-Needs Analysis](1-Project planning and control/1-Needs Analysis)

[Needs Analysis.pdf](1-Project planning and control/1-Needs Analysis/Needs Analysis.pdf)

[Requirements Matrix.pdf](1-Project planning and control/1-Needs Analysis/Requirements Matrix.pdf)

[2-Profit&Cost](1-Project planning and control/2-Profit&Cost)

[financial analysis.pdf](1-Project planning and control/2-Profit&Cost/financial analysis.pdf)

[Payback analysis.pdf](1-Project planning and control/2-Profit&Cost/Payback analysis.pdf)

[Profit analysis.pdf](1-Project planning and control/2-Profit&Cost/Profit analysis.pdf)

[3-Project Control](1-Project planning and control/3-Project Control)

[Expectations Management Matrix.pdf](1-Project planning and control/3-Project Control/Expectations Management Matrix.pdf)

[list\_of\_risks.pdf](1-Project planning and control/3-Project Control/list_of_risks.pdf)

[Quality\_assurance\_plan.pdf](1-Project planning and control/3-Project Control/Quality_assurance_plan.pdf)

[risk\_register.pdf](1-Project planning and control/3-Project Control/risk_register.pdf)

[4-Project Planning](1-Project planning and control/4-Project Planning)

[Gantt\_v2.pdf](1-Project planning and control/4-Project Planning/Gantt_v2.pdf)

[Kick-off Meeting.pdf](1-Project planning and control/4-Project Planning/Kick-off Meeting.pdf)

[milestone\_report.pdf](1-Project planning and control/4-Project Planning/milestone_report.pdf)

[Project charter.pdf](1-Project planning and control/4-Project Planning/Project charter.pdf)

[team\_contract.pdf](1-Project planning and control/4-Project Planning/team_contract.pdf)

[wbs.pdf](1-Project planning and control/4-Project Planning/wbs.pdf)

[Project Scope](1-Project planning and control/4-Project Planning/Project Scope)

[Business Case.pdf](1-Project planning and control/4-Project Planning/Project Scope/Business Case.pdf)

[Project Description.pdf](1-Project planning and control/4-Project Planning/Project Scope/Project Description.pdf)

[Scope\_Statement-v4.pdf](1-Project planning and control/4-Project Planning/Project Scope/Scope_Statement-v4.pdf)

[5-Stakeholder Management](1-Project planning and control/5-Stakeholder Management)

[Stakeholder Management Strategy .pdf](1-Project planning and control/5-Stakeholder Management/Stakeholder Management Strategy .pdf)

[Stakeholder Register.pdf](1-Project planning and control/5-Stakeholder Management/Stakeholder Register.pdf)

[6-Proposal-v6.pdf](1-Project planning and control/6-Proposal-v6.pdf)

<2-Teamwork and communication>

[Group communication](2-Teamwork and communication/Group communication)

[Group meetings (30 items)](2-Teamwork and communication/Group communication/Group meetings)

[Photo](2-Teamwork and communication/Group communication/Photos)s

[meeting photo(1).jpeg](2-Teamwork and communication/Group communication/Photos/meeting photo(1).jpeg)

[meeting photo(2).jpeg](2-Teamwork and communication/Group communication/Photos/meeting photo(2).jpeg)

[meeting photo(3).jpeg](2-Teamwork and communication/Group communication/Photos/meeting photo(3).jpeg)

[Meetings with clients](2-Teamwork and communication/Meetings with clients)

[face-to-face meetings](2-Teamwork and communication/Meetings with clients/face-to-face meetings)(19 items)

[Video meetings](2-Teamwork and communication/Meetings with clients/Video meetings)(6 items)

[Slides for clients](2-Teamwork and communication/Slides for clients)(7 items)

[Trello.zip](2-Teamwork and communication/Trello.zip)

<3-Research and development>

[1-Issue&Risk](3-Research and development/1-Issue&Risk)

[Issue\_log.pdf](3-Research and development/1-Issue&Risk/Issue_log.pdf)

[top\_10.pdf](3-Research and development/1-Issue&Risk/top_10.pdf)

[2-Status Report](3-Research and development/2-Status Report)

[1-Status Report.pdf](3-Research and development/2-Status Report/1-Status Report.pdf)

[individual status report](3-Research and development/2-Status Report/individual status report)(12 items)

[3-Change Requset Form](3-Research and development)

[Change Request Form-Cai Congyu.pdf](3-Research and development/3-Change Requset Form/Change Request Form-Cai Congyu.pdf)

[Change Request Form-RenBin.pdf](3-Research and development/3-Change Requset Form/Change Request Form-RenBin.pdf)

[4-Prototype](3-Research and development/4-Prototype)

[ManagementPlatform\_Prototype.pdf](3-Research and development/4-Prototype/ManagementPlatform_Prototype.pdf)

[OrderProviderPrototype.pdf](3-Research and development/4-Prototype/OrderProviderPrototype.pdf)

[prototype\_android\_del.zip](3-Research and development/4-Prototype/prototype_android_del.zip)

[prototype\_deliverymen.pdf](3-Research and development/4-Prototype/prototype_deliverymen.pdf)

[5-Quality Insurance](3-Research and development/5-Quality Insurance)

[test.xlsx](3-Research and development/5-Quality Insurance/test.xlsx)

[6-Client-Feedback-Form.pdf](3-Research and development/6-Client-Feedback-Form.pdf)

[7-Client Acceptance.pdf](3-Research and development/7-Client Acceptance.pdf)

[8-Lessons Learned Report.pdf](3-Research and development/8-Lessons Learned Report.pdf)

[9-User Manual.pdf](3-Research and development/9-User Manual.pdf)

[10-deliverables(source code)](3-Research and development/10-deliverables(source code))

[OrderSystem.rar](3-Research and development/10-deliverables(source code)/OrderSystem.rar)

[estate-management.rar](3-Research and development/10-deliverables(source code)/estate-management.rar)

[client-order.rar](3-Research and development/10-deliverables(source code)/client-order.rar)

[11-burndown\_chart.pdf](3-Research and development/11-burndown_chart.pdf)