

# Conley M. Utz

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## Objective

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To obtain an internship position in Software Development or Computer Science where exceptional communication skills, and education can be applied to gain relevant experience.

## Education

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**Purdue University** – B.S in Computer Science, West Lafayette, IN

*Expected May 2020*

**Relevant Coursework:** Systems Programming (currently), Data Structures and Algorithms,  
Computer Architecture

**Programming Languages:** C/C++, XML, Java, Python

**Reference:** Kris Greene, Director of Human Resources, Manhard Consulting  
kgreene@manhard.com | direct: 847.325.7076 | cell: 847.224.2358

## Professional Experience

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**Computer Science Intern at Manhard Consulting, Ltd.,** Vernon Hills, IL

*May 2018 - Present*

- Programmed forms in XML for their human capital management software
- Created and implemented functions used in aiding new hires during the onboarding process
- Collaborated with colleagues on a daily basis to tackle team-oriented problems
- Continue to work part-time remotely to create and develop new ideas for Manhard

**Front Desk Receptionist at Northfield Park District,** Northfield, IL

*December 2014 - August 2018*

- Gave insight for designs that were implemented into the newly remodeled community center
- Analyzed and implemented new ways of advertising our renovated fitness center
- Collaborated with administrators to bring new ideas to attract people for our events

**Club Manager at Middlefork Tennis Club,** Northfield, IL

*May 2014 - August 2017*

- Oversaw the maintaining of the many amenities the club has to offer
- Worked with catering companies to provide excellent service to our members and guests
- Communicated with members, vendors, and suppliers to maintain several large-scale events for the club

## Leadership Experience

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**Beta Sigma Psi Fraternity,** Purdue University, West Lafayette, IN

*January 2017 - Present*

- Social Chair, Recruitment Board, Secretary, and Formal Event Planning Chair
- Worked with the Inter-Fraternal Council, Alumni Chapter Board, and the House Management company
- Helped supervise the Executive Board, and fifty other members
- Quickly solved various problems that arose during chapter operations

**Camp Counselor,** Instructor for 3 and 4 year olds, Northfield, IL

*Summers 2013 - 2017*

- Handled the pressure given by young children
- Collaborated with fellow counselors to create and innovate new games for campers

**YoungLife Leader,** Winnetka, IL

*April 2014 - September 2016*