

Conley M. Utz

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Objective

To obtain an internship position in Software Development, Cybersecurity, or Computer Science where exceptional communication skills and education can be applied to gain relevant experience.

Education

Purdue University – B.S in Computer Science, West Lafayette, IN

Expected May 2020

Cumulative GPA: 3.28 **Semester GPA:** 3.93

Relevant Coursework: Systems Programming, Data Structures and Algorithms,
Computer Architecture

Programming Languages: C/C++, XML, Java, R, Python

Other Skills: Microsoft Office, Git, HTML/CSS, Photoshop, Sony Vegas

Reference: Kris Greene, Director of Human Resources, Manhard Consulting
kgreene@manhard.com | direct: 847.325.7076 | cell: 847.224.2358

Professional Experience

Computer Science Intern at Manhard Consulting, Ltd., Vernon Hills, IL

May 2018 - Present

- Programmed forms for Manhard's human capital management software
- Created and implemented functions used in aiding new hires during the onboarding process
- Collaborated with colleagues on a daily basis to tackle team-oriented problems
- Continue to work part-time remotely to create and develop new ideas for Manhard

Front Desk Receptionist at Northfield Park District, Northfield, IL

December 2014 - August 2018

- Gave insight for designs that were implemented into the newly remodeled community center
- Analyzed and implemented new ways of advertising our renovated fitness center
- Collaborated with administrators to bring new ideas to attract people for our events

Club Manager at Middlefork Tennis Club, Northfield, IL

May 2014 - August 2017

- Oversaw the maintaining of the many amenities the club has to offer
- Worked with catering companies to provide excellent service to our members and guests
- Communicated with members, vendors, and suppliers to maintain several large-scale events for the club

Leadership Experience

Beta Sigma Psi Fraternity, Purdue University, West Lafayette, IN

January 2017 - Present

- Social Chair, Recruitment Board, Secretary, and Formal Event Planning Chair
- Worked with the Inter-Fraternal Council, Alumni Chapter Board, and the House Management company
- Helped supervise the Executive Board, and fifty other members
- Quickly solved various problems that arose during chapter operations

Camp Counselor, Instructor for 3 and 4 year olds, Northfield, IL

Summers 2013 - 2017

- Handled the pressure given by young children
- Collaborated with fellow counselors to create and innovate new games for campers

YoungLife Leader, Winnetka, IL

April 2014 - September 2016

- Led weekly activities with a team of leaders for children aged 12 and younger