

PTO Meeting Minutes  
November 15, 2016

**President:** Jill Keith

**Secretary:** Casey Linge

**Program Coordinator:** Laura Cain

**Vice President:** Erin Jasso

**Treasurer:** Nikki Kamph

**Attendees:** Jill Keith, Casey Linge, Amy Cox, Andrea Baker, Erin Jasso, Kristen Lewandowski, Nikki Kamph, Colette Price, Ann-Marie Knoll-Moore, Kathy Yakesch, Laura Cain, Christine Manolias, Tiffany Roberts, and Kelley Villa.

**Motion to call the meeting to order at 5:36 pm by Erin Jasso. 2<sup>nd</sup> by Ann-Marie Knoll-Moore**

**Welcome**

~Board members

~New attendees

**House Cleaning**

~Motion to approve October meeting minutes by Kathy Yakesch 2<sup>nd</sup> by Ann-Marie Knoll-Moore

**Principal Report-Kelley Villa**

~one to one devices in fifth grade. Going well. Possibly working on 4<sup>th</sup> next year as well

~Veteran's Day assembly was AWESOME! Laura did an amazing job. Thank you! Needs to be an annual thing.

~WIN (What I need) getting some math enrichment or intervention. Going great and really working well.

~Different ways to say thank you during morning announcements

~Data Binders—in full swing K-5. Kids track their own data.

~WatchDog Update—one watchdog per day. Surveys coming in. Much better than last year. Watchdog gets a schedule for classroom help.

~Dressing up the front—looking great. Thank you PTO for assisting

~Bulletin boards looking great and calendar as well.

~6 new students in the 2<sup>nd</sup> quarter.

~Positive feedback and word of mouth about Parsons. Keep it going!

~Ways to improve child's skills at home. Please work on typing and computer skills to prepare for MSTEP.

~Raz-Kids and Front Row for kids to use at home

~A year's growth for each child is our goal each year.

~Third grade lego club competition during the school day.

~Mr. Putek is doing Robotics club this year.

~Cake and Canvas night, Tech and Taco night, and Art Club coming.

**Treasurer Report-Nikki Kamph**

~Approval of Treasurer's Report from last month by

~All of Fun Run has been deposited is in with an exception of one last check.

~Thanksgiving basket donation deposit and a money for spiritwear.

~Some outstanding checks waiting to clear.

**Spirit Wear Final Report-Tiffany Roberts**

- ~Lots of extras so going to make a sign up genius
- ~cheaper this year than last year
- ~\$1500 profit from spiritwear

**Fun Run Final Report-Lisa Dypka or Laura Cain**

- ~Company took 15% instead of 8% for online donations? Maybe just changing to 15% instead of 8%
- ~Signup for the website next year already.
- ~Brownstown sports rec for prize winners.

**Trunk or Treat Final Report-Casey Linge**

- ~had approximately 200 kiddos (hard to judge)
- ~event was well received and looks like a good one to keep going
- ~21 trunks (including the Police/Fire Dept)
- ~Thank you families for the candy donations. We refilled trunks and donated the remaining candy To Operations Candy for our Troops (Dr. Lanzetta)

**Veteran's Day Assembly-Laura Cain**

- ~Huge success. No co-chair. Thank you moms, Jill Keith and watchdogs for helping set up.
- ~\$45 on coffee and donuts for the vets.
- ~included the boy scouts to start the assembly for flag ceremony.
- ~News herald, channel 2 and channel 7 news were in attendance.
- ~Flag folding ceremony. Taps were played. 4<sup>th</sup> grade sang. Veteran's Q & A

**Box Tops Final Report-Christine Manolias**

- ~Brought in almost \$1200.

**Skate Night-Casey Linge or Andrea Baker**

- ~Seemed like a great turnout considering PTO didn't pay for the event like last year.
- ~approximately 82 skaters came. Skateland said around 120 skaters but my count was about 82.
- ~Cookies were well received as usual. Gave out about 200 cookies

**Thanksgiving Baskets/Food Fight-Nikki Kamph**

- ~11/7-11/18 Collected 3 times so far.
- ~Going well. This is the last week to collect.
- ~Sorting Monday and deliver Monday evening.

**Turkey Trot-Angela Lancina or Jackie Woodruff**

- ~11/23 am Trophies for 1<sup>st</sup> in each grade
- ~Ribbons for all participants
- ~Granola bars and water for snack after
- ~Need help along the route during the Turkey Trot

**Giving Tree**-Jill Keith or Amy Cox

~11/22 to 12/9

~Flyer went home on Friday

~Tree going up in lobby on the 22<sup>nd</sup> before Turkey Trot and shopping weekend

~Currently we have 2 families with 4 kids each. Working on getting 2 more families.

**12 School days before Christmas-**

~12/8-12/23

~Jill Keith & PTO Board

~get sign up genius over Thanksgiving break.

~similar to previous years except letting teachers know a little to plan.

**Secret Santa Shop**-Kristen Lewandowski or Colette Price

~12/14 during school and Cookies with Santa

~had over 500 items left over from last year

~ordered items already

~Flyers are ready

~sign up genius for volunteers over break

**Cookies with Santa**-Jill Keith or Amy Cox

~12/14 6-7:30

~doing craft clay pot snowman

~cookie donations again this year. Champions helping by buying cups, cocoa, and napkins.

**Drama Club**-Lisa Dypka or Casey Linge

~Picked out our play-The Trials of Alice in Wonderland

~4<sup>th</sup> and 5<sup>th</sup> grade

~Try outs Dec 16<sup>th</sup> after school

~Practices on Friday after school starting Jan 13<sup>th</sup>

~Fundraiser for Drama Club and Art Club

~Art club will help us with our set and props

~Dress rehearsal March 27<sup>th</sup>, play on March 28<sup>th</sup>

**New Business**

~December PTO Meeting changed to Dec 12<sup>th</sup> 530pm

~February 21 and 22 booked Science Alive (going to classroom) \$1500

Motion to adjourned at 6:42 pm by Ann-Marie 2<sup>nd</sup> by Tiffany Roberts.