

PROPOSED

16-001 Minutes of the Organizational/Regular Meeting of the Gibraltar Board of Education held on January 14, 2016 at the Gerald Stark Center, 19370 Vreeland Road, Woodhaven, MI 48183

Meeting

16-002 The meeting was called to order at 7:05 p.m. by Superintendent Conway.

Roll Call/Oath of Office

16-003 Roll Call showed members in attendance were Boller, Camilleri, Crapko, Darville, Kozmor, Ptaszynski and Theodorovich. Superintendent Conway and Interim Finance Manager, Dr. Gary Jackson were also present. Carlson students Aidan Higgins and Cameron Malnofski lead the pledge.

Superintendent Conway administered the Oath of Office to the Board Members.

"I do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of this State, and that I will faithfully discharge the duties of the office of member of the Board of Education of the Gibraltar School District, Gibraltar, Michigan, according to the best of my ability."

Approval of Agenda

16-004 Moved by Camilleri, supported by Darville that the agenda be amend by removing item F.5. .

Ayes: Boller, Camilleri, Crapko, Darville, Kozmor, Ptaszynski and Theodorovich.

Nays:

Motion Carried: 7 - 0

ORGANIZATIONAL BUSINESS

Approval of Consent Items

16-005 Moved by Theodorovich, Supported by Kozmor that all Organizational Business Items except D.2, D.3 and D.6. be approved as presented.

Ayes: Boller, Camilleri, Crapko, Darville, Kozmor, Ptaszynski and Theodorovich.

Nays:

Motion Carried: 7 - 0

Election of Board Officers

16-006

President

16-007

Moved by Darville, Supported by Kozmor that Chris Theodorovich be nominated for the office of President of the Gibraltar Board of Education for the year 2016.

Ayes: Boller, Camilleri, Crapko, Darville,
Nays:

Motion Carried: 7 - 0

Close Nominations for Office of President

16-008

Moved by Crapko, Supported by Kozmor that all nominations for the office of President be closed.

Ayes: Boller, Camilleri, Crapko, Darville,
Kozmor, Ptaszynski and Theodorovich.
Nays:

Motion Carried: 7 - 0

Vice President

16-009

Moved by Darville, Supported by Ptaszynski that Edward Camilleri be nominated for the office of Vice President of the Gibraltar Board of Education for the year 2016.

Ayes: Boller, Camilleri, Crapko, Darville,
Kozmor, Ptaszynski and Theodorovich.
Nays:

Motion Carried: 7 - 0

Close Nominations for Office of Vice President

16-010

Moved by Kozmor, Supported by Darville that all nominations for the office of Vice President be closed.

Ayes: Boller, Camilleri, Crapko, Darville,
Kozmor, Ptaszynski and Theodorovich.
Nays:

Motion Carried: 7 - 0

Secretary

16-011

Moved by Kozmor, Supported by Camilleri that Lisa Darville be nominated for the office of Secretary of the Gibraltar Board of Education for the year 2016.

Ayes: Boller, Crapko, Camilleri, Darville,
Kozmor, Ptaszynski and Theodorovich.
Nays:

Motion Carried: 7 - 0

**Close Nominations for Office
of Secretary**

16-012 Moved by Kozmor, Supported by Boller that the nominations for the office of Secretary be closed.

Ayes: Boller, Crapko, Camilleri, Darville, Kozmor, Ptaszynski and Theodorovich.

Nays:

Motion Carried: 7 - 0

Treasurer

16-013 Moved by Crapko, Supported by Camilleri that Robert Ptaszynski be nominated for the office of Treasurer of the Gibraltar Board of Education for the year 2016.

Ayes: Boller, Crapko, Camilleri, Darville, Kozmor, Ptaszynski and Theodorovich.

Nays:

Motion Carried: 7 - 0

**Close Nominations for Office
of Treasurer**

16-014 Moved by Kozmor, Supported by Boller that the nominations for the office of Treasurer be closed.

Ayes: Boller, Crapko, Camilleri, Darville, Kozmor, Ptaszynski and Theodorovich.

Nays:

Motion Carried: 7 - 0

**Establish Regular Meetings of
the Board of Education**

16-015 Moved by Darville, Supported by Ptaszynski that all regular meetings of the Gibraltar Board Education be held in the boardroom at the Gerald Stark Center, 19370 Vreeland Road, Woodhaven, MI 48183 at 7:00 p.m. on the second Thursday of the month.

2016

January 14, Organizational & Regular Meeting

February 11, 2016

March 10, 2016

April 14, 2016

May 12, 2016

June 9, 2016

July 14, 2016

August 11, 2016

September 8, 2016

October 13, 2016

November 10, 2016

December 8, 2016

Ayes: Boller, Crapko, Camilleri, Darville, Kozmor, Ptaszynski and Theodorovich.

Nays:

Motion Carried: 7 - 0

**Establish School Fund
Depositories and Practices**

16-016 Moved by Theodorovich, Supported by Kozmor that the Resolution designating the financial institutions as approved depositories and regulating the signing of all checks, notes and other obligations of the District be approved as presented. I further move that the signatories for the individual building/department internal checking accounts be approved as presented.

Ayes: Boller, Crapko, Camilleri, Darville, Kozmor, Ptaszynski and Theodorovich.

Nays:

Motion Carried: 7 - 0

**Establish Investment
Procedures**

16-017 Moved by Theodorovich, Supported by Kozmor that the Resolution or Investment Authority be approved as presented.

Ayes: Boller, Crapko, Camilleri, Darville, Kozmor, Ptaszynski and Theodorovich.

Nays:

Motion Carried: 7 - 0

Authorize Annuity Firms

16-018 Moved by Theodorovich, Supported by Kozmor that Resolution regarding the annuity policy and companies for which the Finance Manager is authorized to negotiate with for the 2016 calendar year be approved as presented.

Ayes: Boller, Crapko, Camilleri, Darville, Kozmor, Ptaszynski and Theodorovich.

Nays:

Motion Carried: 7 - 0

**Establish Legal Publication
Procedures**

16-019 Moved by Theodorovich, Supported by Kozmor that legal notice and other notices mandated by law of the Gibraltar School District be published in the News Herald Newspaper/Monroe Evening News.

Ayes: Boller, Crapko, Camilleri, Darville, Kozmor, Ptaszynski and Theodorovich.

Nays:

Motion Carried: 7 - 0

**Deputy Secretary for Board
Minutes**

16-020 Moved by Theodorovich, Supported by Kozmor that Deborah Walker be named the Gibraltar Board of Education Deputy Secretary for the year 2016.

Ayes: Boller, Crapko, Camilleri, Darville, Kozmor, Ptaszynski and Theodorovich.

Nays:

Motion Carried: 7 - 0

Legal Reference

16-021 Moved by Theodorovich, Supported by Kozmor that the legal reference list below be approved.

Legal name of school district: Gibraltar School District

Prior to July 1, 1996, this district was classified as a third class school district. On July 1, 1996 the district became a general powers school district by operation of law.

The Board of Education is comprised of 7 members, who are elected for terms of 4 years.

Members holding office on January 1, 2016 and the expiration of their current terms are listed below.

W. Curt Boller, December 31, 2018

Edward Camilleri, December 31, 2016

James Crapko, December 31, 2018

Lisa Darville, December 31, 2018

Marsha Kozmor, December 31, 2018

Robert Ptaszynski, December 31, 2016

Chris Theodorovich, December 31, 2016

Members of the Board of Education are elected annually in the November election.

Ayes: Boller, Crapko, Camilleri, Darville, Kozmor, Ptaszynski and Theodorovich.

Nays:

Motion Carried: 7 - 0

Legal Counsel

16-022 Moved by Theodorovich, Supported by Kozmor that the use of Keller Thoma, P.C., Foley & Robinette P.C., and Thrun Law Firm as General Legal Counsel for the Gibraltar School District on an "at will" basis."

Ayes: Boller, Crapko, Camilleri, Darville, Kozmor, Ptaszynski and Theodorovich.

Nays:

Motion Carried: 7 - 0

Board Negotiator

16-023 Moved by Theodorovich, Supported by Kozmor that the use of negotiations services of MASB as District negotiator and contract counsel for classified and certified personnel on an "at will" basis.

Ayes: Boller, Crapko, Camilleri, Darville, Kozmor, Ptaszynski and Theodorovich.

Nays:

Motion Carried: 7 - 0

Benefit Consultant

16-024 Moved by Theodorovich, Supported by Kozmor that Wage Works be approved as the District's benefit consultant for the cafeteria 125 plans for the 2016 calendar year.

Ayes: Boller, Crapko, Camilleri, Darville, Kozmor, Ptaszynski and Theodorovich.

Nays:

Motion Carried: 7 - 0

Security Company

16-025 Moved by Theodorovich, Supported by Kozmor that Wyandotte Alarm be appointed as the security service contractor for the Gibraltar School District (Carlson/Shumate, Athletic Building, Barrow, Chapman, Hunter, Parsons, Rockwood, Stark, Weiss, Transportation) for the 2016 calendar year.

Ayes: Boller, Crapko, Camilleri, Darville, Kozmor, Ptaszynski and Theodorovich.

Nays:

Motion Carried: 7 - 0

Financial Advisor and Bond Counsel

16-026 Moved by Theodorovich, Supported by Kozmor to authorize use of the firm Public Financial Group as the financial advisor for the Gibraltar School District for the 2016 calendar year and to authorize use of the firm of Miller, Canfield, Paddock and Stone as the bond counsel for the Gibraltar School District for the 2016 calendar year.

Ayes: Boller, Crapko, Camilleri, Darville, Kozmor, Ptaszynski and Theodorovich.

Nays:

Motion Carried: 7 - 0

MASB Delegate

16-027 Moved by Darville, Supported by Camilleri that at the organizational meeting of the Gibraltar Board of Education on the 14th day of January, 2016, the Gibraltar Board of Education will appoint W.C. Boller as the designated representative and Marsha Kozmor as the alternate representative of this school board for the electoral body of the Michigan Association of School Boards Delegate Assembly to be held November 10 - 16, 2016, at the Detroit Renaissance Center, Detroit Michigan

Ayes: Boller, Crapko, Camilleri, Darville, Kozmor, Ptaszynski and Theodorovich.

Nays:

Motion Carried: 7 - 0

20 MINUTE RECESS TOOK PLACE FOR BOARD APPRECIATION. REFRESHMENTS WERE SERVED IN THE LOBBY. EACH BOARD MEMBER WAS GIVEN A SMALL GIFT AS A TOKEN OF APPRECIATION FOR THEIR DEDICATION.

PUBLIC COMMUNICATIONS

Presentations

Downriver High School Spotlight	16-028	Ms. Leslie Guizzetti, Downriver Principal spotlighted student, Alexis Elkins in recognition of her kindness, thoughtfulness and for being the perfect example of a Downriver High School Bulldog!
Parsons Elementary Spotlight	16-029	Mr. Bezeau and Ms. Sjue's class were spotlighted for their initiative "Penny Wars" which raised over \$2,900 to be given to the American Cancer Society and St. Jude's Children's Hospital.
Hunter Elementary Spotlight	16-030	Mr. John Kernan spotlighted Custodians Tim Phillips and Jeff Hunter in recognition of creating a positive reward system to encourage students to help out and making sure Hunter Elementary is a clean and safe environment.
MSTEP	16-031	Mr. Scott Wagner, Curriculum Director gave the Board a summary of the MSTEP scores that were recently released.
Semester Update	16-032	Ms. Jessica Shultz, Carlson Principal gave a presentation regarding the District returning to Semesters for the 2016/2017 school year. The transition plan was presented.
Subcommittees	16-033	Finance & Co-Curricular
Community Input	16-034	Student, Cameron Malnofski spoke about his concerns at Carlson High School. He stated that there are doors missing from the boys bathroom stalls, graffiti on the walls, leaking skylight, 10 computers not working in the library and the printer not working. Lunches are horrible and have small portions. He also asked where the activity fee money is going to?

Superintendent's Report

16-035 Ms. Conway reported that there has been some heating issues at Carlson and Shumate. The temperatures have been adjusted and everything seems fine now. She has been meeting 3 times a week with maintenance department and the Districts energy consultant. The Elementary Redesign committee has been meeting to discuss program options. Weiss is not being closed and she would like to put that rumor to rest. However, the team is looking into other programming options for Weiss for next year and the team is very excited about possibly making Weiss a technology based school. Kindergarten Round-up will be March 16 @ 6:30. There is no school on Monday, January 18.

ROUTINE BUSINESS

Approval of Consent Items

16-036 Moved by Camilleri, Supported by Boller that all routine business items be approved as presented with the exception of F. 6 & 7.

Ayes: Boller, Crapko, Camilleri, Darville, Kozmor, Ptaszynski and Theodorovich.

Nays:

Motion Carried: 7 - 0

Minute Approval

16-037 Moved by Camilleri, Supported by Boller that the minutes of the December 10, 2015 regular meeting be approved as presented.

Ayes: Boller, Crapko, Camilleri, Darville, Kozmor, Ptaszynski and Theodorovich.

Nays:

Motion Carried: 7 - 0

Accounts Payable

16-038 Moved by Camilleri, Supported by Boller that the general fund checks #130279 through #130474 listed on the check register dated January 14, 2016 as prepared by the Business Office and in the amount of \$703,412.72 be approved as submitted.

Ayes: Boller, Crapko, Camilleri, Darville, Kozmor, Ptaszynski and Theodorovich.

Nays:

Motion Carried: 7 - 0

Financial Report

16-039 Moved by Camilleri, Supported by Boller the preliminary financial report for December 2015 be received and placed on file.

Ayes: Boller, Crapko, Camilleri, Darville, Kozmor, Ptaszynski and Theodorovich.

Nays:

Motion Carried: 7 - 0

Cafeteria Report

16-040 Moved by Camilleri, Supported by Boller that the cafeteria report for December, 2015 be received and placed on file.

Ayes: Boller, Crapko, Camilleri, Darville, Kozmor, Ptaszynski and Theodorovich.

Nays:

Motion Carried: 7 - 0

Hiring/Retirement/Resignation /Termination

Retirement - Administrative Assistant to the Superintendent.

16-041 Moved by Darville, Supported by Crapko that the Gibraltar Board of Education accept the retirement of Ms. Deborah Walker, Assistant to the Superintendent, effective April 11, 2016, pending approval from the Office of Retirement Services and thank her for her service to the Gibraltar School District as supported by Ms. Amy Conway, Superintendent

Ayes: Boller, Crapko, Camilleri, Darville, Kozmor, Ptaszynski and Theodorovich.

Nays:

Motion Carried: 7 - 0

Resignation - Administrator

16-042 Moved by Darville, Supported by Crapko that the Gibraltar Board of Education accept the resignation of Ms. Cindy Hoffman, effective at the end of the 2015/2016 school year and thank her for her years of service to the Gibraltar School District as supported by Ms. Amy Conway, Superintendent.

Ayes: Boller, Crapko, Camilleri, Darville, Kozmor, Ptaszynski and Theodorovich.

Nays:

Motion Carried: 7 - 0

Resignation - Carlson Teacher 16-043 Moved by Darville, Supported by Kozmor that the Gibraltar Board of Education accept the resignation of Ms. Sarah Dee effective December 31, 2015 and thank her for her years of service to the Gibraltar School District as supported by Ms. Amy Conway, Superintendent

Ayes: Boller, Crapko, Camilleri, Darville, Kozmor, Ptaszynski and Theodorovich.

Nays:

Motion Carried: 7 - 0

Resignation - Downriver High School Administrator 16-044 Moved by Crapko, Supported by Ptaszynski that the Gibraltar Board of Education accept the resignation of Ms. Carol Ellison effective December 17, 2015 and thank her for her service to the Gibraltar School District as supported by Ms. Amy Conway, Superintendent

Ayes: Boller, Crapko, Camilleri, Darville, Kozmor, Ptaszynski and Theodorovich.

Nays:

Motion Carried: 7 - 0

Hiring - Downriver High School Administrator 16-045 Moved by Crapko, Supported by Kozmor that the Gibraltar Board of Education approve the hiring of Ms. Leslie Guizzetti, (\$65,000, prorated) as the Administrator of Downriver High School, effective December 17, 2015 as recommended by the Downriver Consortium and supported by Ms. Amy Conway, Superintendent. Ms. Guizzetti has completed all necessary hiring requirements.

Ayes: Boller, Crapko, Camilleri, Darville, Kozmor, Ptaszynski and Theodorovich.

Nays:

Motion Carried: 7 - 0

Hiring .6 Speech Teacher

16-046 Moved by Darville, Supported by Kozmor that the Gibraltar Board of Education approve the hiring of Ms. Sarah Noto, MA step 0 (\$39,645) pro-rated, as a .6 Speech Teacher pending certification and licensing from the State of Michigan, as recommended by Mr. Thomas Arkwright, Special Education Director and the hiring committee and supported by Ms. Amy Conway, Superintendent.

Ayes: Boller, Crapko, Camilleri, Darville, Kozmor, Ptaszynski and Theodorovich.

Nays:

Motion Carried: 7 - 0

OLD BUSINESS

16-047 **NONE**

NEW BUSINESS**Transportation - Leasing of Busses**

16-048 Moved by Ptaszynski, Supported by Boller that the Gibraltar Board of Education approve the request from Ms. Melanie Palmatier, Director of Transportation to lease two 77 passenger conventional International busses and one air conditioned conventional lift International bus from Capital City Bus Sales at a cost of \$44,183 a year for 3 years, as supported by Dr. Gary Jackson, Interim Finance Manager and Ms. Amy Conway, Superintendent.

Ayes: Boller, Crapko, Camilleri, Darville, Kozmor, Ptaszynski and Theodorovich.

Nays:

Motion Carried: 7 - 0

Overnight/Out of State Trip - Carlson High School Baseball Team

16-049 Moved by Darville, Supported by Kozmor that the Gibraltar approve the request by Mr. Michael Quinn, Athletic Director, for the Carlson Baseball Team to travel to the Great Wolf Lodge, Cincinnati Ohio, March 29 through March 31, 2016 as supported by Ms. Amy Conway, Superintendent.

Ayes: Boller, Crapko, Camilleri, Darville, Kozmor, Ptaszynski and Theodorovich.

Nays:

Motion Carried: 7 - 0

Overnight Trip - Carlson High School VET Class

16-050 Moved by Kozmor, Supported by Darville that the Gibraltar Board of Education approve the request by Ms. Brenda Bechtol, Carlson Teacher for the Virtual Enterprise Class to attend the Great Lakes Trade Show, Holland, Michigan, February 4 - 5, 2016 as supported by Ms. Jessica Shultz, Carlson Principal and Ms. Amy Conway, Superintendent.

Ayes: Boller, Crapko, Camilleri, Darville, Kozmor, Ptaszynski and Theodorovich.

Nays:

Motion Carried: 7 - 0

2015/2016 Proposed General Fund Second Budget Amendment

16-051 Moved by Boller, Supported by Camilleri that the Gibraltar Board of Education approve the 2015/2016 Proposed General Fund Second Budget Amendment as presented by Dr. Gary Jackson, Interim Finance Manager and supported by Ms. Amy Conway, Superintendent. An original copy will be kept on file with the official board minutes.

Ayes: Boller, Crapko, Camilleri, Darville, Kozmor, Ptaszynski and Theodorovich.

Nays:

Motion Carried: 7 - 0

2015/2016 Sinking Fund Budget Adoption

16-052 Moved by Darville, Supported by Kozmor that the Gibraltar Board of Education approve the 2015/2016 Sinking Fund Budget as presented by Dr. Gary Jackson, Interim Finance Manager and supported by Ms. Amy Conway, Superintendent. An original copy will be kept with the official board minutes.

Ayes: Boller, Crapko, Camilleri, Darville, Kozmor, Ptaszynski and Theodorovich.

Nays:

Motion Carried: 7 - 0

BOARD CONCERNS

16-053 Boller - Ms. Conway please take a look at the problems that the young man brought up during public comment.

16-054 Kozmor - Whenever a student sees something that is wrong they should immediately tell a teacher or the principal.

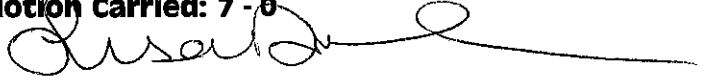
Adjournment

16-055 Moved by Boller, Supported by Kozmor that the Gibraltar Board of Education be adjourned at 9:25 p.m.

Ayes: Boller, Crapko, Camilleri, Darville, Kozmor, Ptaszynski and Theodorovich.

Nays:

Motion Carried: 7 - 0

A handwritten signature in black ink, appearing to read 'Lisa Darville', written over a horizontal line.

Lisa Darville, Secretary

PROPOSED

16-056 Minutes of the Special Meeting of the Gibraltar Board of Education held on January 14, 2016 at the Gerald Stark Center, 19370 Vreeland Road, Woodhaven, MI 48183

Meeting

16-057 The meeting was called to order at 6:30 p.m. by Superintendent Conway.

Roll Call

16-058 Roll Call showed members in attendance were Boller, Camilleri, Crapko, Darville, Kozmor, Ptaszynski and Theodorovich. Superintendent Conway and Finance Manager, Dr. Gary Jackson was absent.

Approval of Agenda

16-059 Moved by Camilleri, supported by Boller that the agenda be approved as presented.

Ayes: Boller, Camilleri, Crapko, Darville, Kozmor, Ptaszynski and Theodorovich.

Nays:

Motion Carried: 7 - 0

PUBLIC COMMUNICATIONS

16-060 **NONE**

**Closed Session Section 8 (c)
Collective Bargaining of the
Michigan Open Meetings Act**

Moved by Theodorovich, Supported by Camilleri that the Gibraltar Board of Education move into closed session per section 8 (c) Collective Bargaining at 6:32 p.m.

Ayes: Boller, Camilleri, Crapko, Darville, Kozmor, Ptaszynski and Theodorovich.

Nays:

Motion Carried: 7 - 0

RECONVENE

16-061 Moved by Crapko, Supported by Theodorovich that the Gibraltar Board of Education reconvene the regular portion of the meeting at 7:04 p.m.

Ayes: Boller, Camilleri, Crapko, Darville, Kozmor, Ptaszynski and Theodorovich.

Nays:

Motion Carried: 7 - 0

FURTHER ACTION

16-062 **NONE**

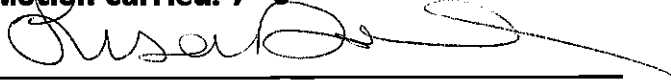
ADJOURNMENT

16-063 Moved by Crapko, Supported by Camilleri that the Gibraltar Board of Education be adjourned at 6:33 p.m.

Ayes: Boller, Crapko, Camilleri, Darville, Kozmor, Ptaszynski and Theodorovich.

Nays:

Motion Carried: 7 - 0

A handwritten signature in black ink, appearing to read 'Lisa Darville', written over a horizontal line.

Lisa Darville, Secretary