Suggested Training Process Checklist

Face-to-face

Teaching space

☐ Large enough space to comfortably accommodate all training staff and participants

☐ Chairs or sitting space for each participant

☐ Has room to allow for private 1:1 conversation if collecting personal data at this time

Equipment

☐ Own android phone with the VISIDA app installed

☐ If providing phones for participants, a phone for each participant with the VISIDA app already installed. Ensure each is fully charged

☐ If providing phones for participants, a USB/Charging cable for each phone

☐ A laptop or desktop computer

☐ The VISIDA.apk app file saved to this computer

☐ Hard copy fiducial markers, enough to give each participant at least 2

Resources

☐ Access to the VISIDA app training course (either online or in hard copy)

☐ Training tools – images, descriptions of food items or pretend food items

Virtual

Teaching space

☐ Online meeting platform

Equipment

☐ A laptop or desktop computer

☐ A reliable internet connection

☐ Alternative contact information for participants in case they are unable to connect using the online meeting platform

☐ Own android phone with the VISIDA app installed, fully charged

☐ If providing phones for participants, ensure all participants have received a phone with the VISIDA app already installed and USB charging cable for each. Ensure each is fully charged prior to charging

☐ If users are using their own phones, make sure they have downloaded and installed the VISIDA.apk file prior to training or, that they have access to the file for you to demonstrate the installation process live

☐ If providing hard copy fiducial markers to participants, ensure they have received at least 2 each prior to training

Resources

☐ Meeting platform instructions, sent to participants prior to training

☐ Access to the VISIDA app training course (either online or in hard copy)

☐ Training tools – images, descriptions of food items or pretend food items