[GoldenRule]

18 Burnet Road

Sweet Briar Industrial Estate

Norwich, NR3 2BS

[Tel: 01603309590](Tel:01603309590)

Email: [coverplan@gasway.co.uk](mailto:coverplan@gasway.co.uk)

[Date]

[CompanyName]

[Address1]

[Address2]

[Address3]

[Postcode]

**Plan No. [DebitRef2]**

**CONFIRMATION OF TRANSFER OF COVER PLAN**

Dear [Name]

Thank you for informing us of the change of address and we are happy to confirm your [Plan] plan is now transferred to [Site].

Should you have any queries in respect of this notification please contact our Cover Plan Department on 01603 258613, otherwise the Direct Debit will commence as detailed above.

**Please find enclosed your amended certificate of cover.**

Yours sincerely

Gasway Cover Plan Team

|  |
| --- |
| footer.jpg  Head Office: Gasway Services Ltd – 18 Burnet Road – Sweet Briar Industrial Estate – Norwich – NR3 2BS  Telephone; 0800 0743030 Email: enquiries@gasway.co.uk  Company No: 4158628  VAT No: 688 4634 78 |