[GoldenRule]

|  |
| --- |
| **[Logo]** |

[CompanyName]

[CompanyAddress1]

[CompanyAddress2]

[CompanyAddress3]

[CompanyPostcode]

[Tel:](Tel:01603309590) [CompanyTelephoneNumber]

Email: [CompanyEmail]

|  |  |  |
| --- | --- | --- |
| **RECEIPT** | | |
|  |  |  |
| [PayerName] | **INVOICE NO** | [InvoiceNumber] |
| [PayerAddress1] |  |  |
| [PayerAddress2] | **DATE** | [RaiseDate] |
| [PayerAddress3] |  |  |
| [PayerAddress4] | **ACCOUNT** | [AccountNumber] |
| [PayerPostcode] |  |  |
|  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Job No / Order No** | **Site Address** | **Works carried out** | **Total** |

|  |  |  |  |
| --- | --- | --- | --- |
|  | | | |
| **PAID WITH THANKS** | | **Total Ex VAT** | **[TxVAT]** |
|  | | **VAT** | **[VAT]** |
|  | | **Total Inc VAT** | **[TiVAT]** |
| **Payment Methods** | * **Card/Cash/Bacs/Cheque** | |  |
|  | * **Bacs/Online: Sort Code: [CompanySortCode] Account: [CompanyAccountNumber]** | |  |
|  | * **Cheque: Please make payable to [CompanyName]** | |  |
| **Company number [CompanyNumber] VAT number: [CompanyVatNumber]** | | | |
|  | | | |