# Conor McCulloch

#### Resume

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#### **Profile**

A creative and driven self-starter, with a well developed and diverse skill set. Ambitious, with a focus on developing new skills. Comfortable working alone, or as part of a team, with the capacity to lead and work calmly under pressure. Skilled in working with a wide variety of people from various backgrounds. Further, enjoys solving problems and completing tasks to a high level of detail.

#### **Relevant Skills**

- → Experienced with managing and training staff, along with volunteers and community service members.
- → Excellent attention to detail.
- → Experienced with meeting deadlines.
- → Great organizational skills.
- → Excellent communication skills, both written and verbal.
- → Highly skilled with both Office, Adobe and Google packages, i.e Word, Excel, Docs, Photoshop, etc.

### **Experience**

# Freelance / Freelance Designer

February 2019 - Current, Troon

- → Motivated self starter, being able to work by myself and develop a personal work schedule.
- → Problem solving, working with clients to develop their ideas.
- → Client understanding, being able to understand the clients wants and needs, and working to them.
- → Working within deadlines and developing work to a high level of detail.

#### **Independent Courier / Courier**

Christmas 2018 & Christmas 2019, Troon

- → Aiding in delivering up to 200 parcels a day.
- → Organising delivery schedule and order.
- → Working quickly and efficiently to daily deadlines.
- → Assisting customers with queries/issues.

## Barnardos Children's Charity / Paid Sales Associate

August 2016 - August 2018, Kilmarnock Donation Centre

- → Running a large and diverse shop floor, that requires restocking daily.
- → Supplying and providing support for 10+ shops in the surrounding area and resolving their issues.
- → Key Holder, Opening and closing down the shop, including cashing up.
- → Leading a group of up to 10+ volunteers and staff members.
- → Working alongside community service members, non-native english speakers and disabled volunteers.
- → Traveling to cover other shops, across the west of Scotland.
- → Setting up and running events and fundraising drives.
- → Training staff members and volunteers.
- → Cash handling and banking responsibilities.

# Barnardos Children's Charity / Volunteer

January 2016 - August 2016, Troon Store

- → Running a small higher end shop, that required high attention to detail across the board.
- → Key holder within the first 2 months.
- → Engaging in community events, such as the Glasgow Taxi Day.
- → Getting to know customers personally.

#### **Education**

# City of Glasgow College / HND - Product Design

2013 - 2015, Glasgow

- → Gained skills using Adobe Photoshop, Adobe Illustrator & other Adobe products.
- → Became proficient in Solidworks AutoCAD.
- → Strengthened skills in Microsoft Word, Powerpoint and Excel.
- → Strengthened skills in sketching and drawing.
- → Gained skills that helped me work with clients.
- → Became proficient working in short time frames.
- → Became proficient developing professional work in a timely manner and working to deadlines.

#### **Marr College**

2007 - 2013, Troon

Advanced Higher - Graphic Communication

Highers - Maths, English, Physics, Technological Studies

Intermediate 2 - Computing

Standard Grades - Geography, French, Art and Design

#### Other Skills

- → Eager and interested to learn new technologies and skills.
- → Very sociable person, with a welcoming and warm personality.
- → Quick learner, able to pick up new skills fast and quickly fit into new environments.
- → A great team player, helping others and knowing when to seek help myself.
- → Great customer service record.
- → Computer literate and strong knowledge of computer hardware.
- → Understanding of Health & Safety regulations and conduct.
- → Confident and self motivated worker.
- → Understanding of stock rotations and merchandising.