

Conor Cooney

Name: Conor Cooney

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Education

Bachelor of Business Studies (Finance Specialism) - Dublin City University
2008-2013

Certifications

- Certified Prince 2 Practitioner
- Robotic Process Automation Fundamentals Hackett Institute via ICT Skillnet Ireland

Experience

Project Management Operations Analyst Citibank Europe Plc **May 2018 to Present**

- Reporting to the EMEA Head of Custody Implementations working on a Managed Fund Separation of a FTSE 250 Listed Client.
- Prepared and Presented Budget Planning forecasts for the project using Scope and Plans as developed by Unit Leads, developed a budget incorporating Expected Revenue, Internal Costs and Expected Profit and Loss. Utilised both top-down and bottom-up forecasting.
- Priced Requests for changes to Project Scope
- Performed Monthly Variance Analysis to the Planned Budget.
- Co-ordinating User Acceptance Testing between client leads and internal Team Leads.
- Developed a Macro for Daily Test statistics downloaded from Jira
- Automated and Managed Monthly Project Invoice Billing.
- Maintenance of RAID logs.
- Programme Milestone Planning and Project Planning

Depository Officer Caceis Bank Ireland Branch **18-9-2017 to 20-4-2018**

- Implemented automated controls for manual Compliance Checks halving the time taken, centralised controls such as Monthly Units in Issue Checks. Developed easily replicable templates for new funds.
- Observed a flaw in the compliance system whereby Asset Backed Securities were being related to the correct ultimate parent which led to a Central Bank report being filed for persistent regulatory breaches as a result of breach reclassifications.
- Performed Site Visits for the third party funds where I was the primary Depository Officer.
- Developed a test environment in order to set up the third party funds on the Compliance System.

Senior Fund Accountant Royal Bank of Canada

8-5-2017 to 15-09-2017

- Oversight of work performed by delegate, on a daily a monthly basis including Performance Fees, Fund and Class Setups.
- Created a comprehensive checklist for funds being on-boarded, encompassing securities types permitted, Pricing Methodology (FIFO, LIFO or Average Cost). This checklist also contains details regarding hedging, fund strategy and how assets are valued according to IFRS 13.
- Designed a Macro to automate the manual printing of daily checklists saving a net 1 hour a day across the team.
- Back-Tested calculations for bond yields in order to fulfil a Central Bank requirement.

Trustee Analyst J.P Morgan (Contract)

10-3-15 to 18-11-2016

- I worked primarily on UCITS funds with an exposure to Alternative Investor Funds, Cayman funds, and Retail Alternative Investor funds where I'm required to have an overall picture of each fund, knowing the fund's strategies, understanding the instruments invested, understand and identify the inherent risk in the fund and know how these risks are controlled/mitigated.
- I managed a transition of a Cayman domiciled umbrella, from Jersey to Dublin, and developed a new set of checklists appropriate to the respective sub-funds strategies.
- Streamlined manual tasks such as Leverage and Overdraft calculations using an array of system filters and Macros developed from system outputs.
- Ensured breaches are identified, recorded and rectified in a timely and appropriate manner.
- I validated performance fees, management fee schedules to the fund's term sheets as part of my monthly oversight checks.
- Compared fund's performance to the relevant fund benchmarks and ascertained where they within their respective tolerances for both index-tracking and smart beta funds.
- I reviewed financial accounts on an annual and semi-annual basis for my client allocation.
- I gained an understanding of some of the additional "Gold-Plating" applied by the Central Bank of Ireland in excess of the UCITS and AIF regulatory regimes.
- I reviewed fund leverage on a monthly basis on both a commitment and VAR basis.
- I reviewed some of the reconciliations that are outsourced on a monthly basis, involving Cash and Asset Reconciliations, OTC's of varying instrument types from numerous providers.
- I set up funds on the monthly compliance system and validated that the outputs reconciled with manual calculations.
- Reviewed new prospectuses and new supplements for my client allocation.
- I implemented new procedural controls to improve the outsourcing and oversight process.
- Developed automated filters across incorporating Custody and Fund Accounting balances to highlight cash exposures for the Investor Money Regulations.
- Identified efficiencies that automated 60-70 per cent of daily free cash and trade and detailed how to implement for other jurisdictions.

Brown Brothers Harriman

Client Service Representative- Fund Accounting Oversight

23/4/2014 to 20/2/2015

- I ensured all aspects of the Net Asset Valuation were applied by the various departments, approved pricing exceptions, validated expenses as per funds term sheets.
- Ensured Swing Pricing was correctly applied as per the prospectuses.
- I prepared monthly investor and client reporting and was responsible for ensuring all data is inputted by all the respective departments correctly.
- I developed Macros and other solutions to expedite reconciliations and to ensure more effective oversight.
- Reviewed Swaps Reconciliation reports and escalated any potential issues in excess of approved basis point tolerances.

Citibank Investor Services

Investor Services Administrator 20/6/2013 to 3/1/2014

- During my time in Citi I learned the requirements for Subscriptions, Redemptions, Transfers and Switches for UCITS, AIF's and Cayman Domiciled funds
- I reviewed Prospectuses for new classes in current funds and new funds.
- I gained exposure to US Tax Reporting Requirements, notably K-1 and PFIC reporting.
- I maintained numerous client relationships and was in constant liaison with our Fund Accounting department with regard to Equalisation and Performance Fee queries.
- I created Macros to expedite previously manual processes, I also devised instructions directing how to use these Macros, thus facilitating the outsourcing of these previously time-consuming activities.

Apex Fund Services Fund Accountant

19/9/2011 - 25/8/2012

- For my college work placement I was a fund accountant whereby I was required to perform an A to Z preparation of the NAV, for a number of clients on a daily, weekly and a monthly basis.
- I priced securities, calculated expenses, processed Corporate Actions for my fund allocation. In addition
- I performed AML due-diligence checks and processed Transfer Agency activity.
- I assisted with on-boarding of new fund launches.