

# DRAFT - VR Farming Membership Contract - DRAFT

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## Section 1: Team Name and Mission

This group is to be known under the working name of NAME for the mission of providing quality, client solutions to real world challenges in GIS interpolation and pathfinding.

- What is your team name?
- Cyber Peasants
- Cyber Farm
- Dev's Dev's
- ARgriculture
- Developers for the Advancement of Nutritious Grain (DANG)

## Section 2: Membership

This group is comprised of the following members: Joshua Dempsey, Conrad Mearns, and Damon Schafer. Members of this group work under the supervision of their client Dev Shrestha and those that Shrestha may come to represent.

## Section 3: Roles and Responsibilities

**The budget** - as allotted to the group by the group's client, may be used in order to support the group's efforts only when the group decides together that the funds shall be spent. Such a process should be determined and voted on over a paper contract before being delivered to the client for further action.

**Client Communications** - will be handled solely by Damon Schafer.

**Group Meetings** - will be held every Friday at 2:00pm PST and as needed. Any member can request a new meeting and the remaining members can either agree or dismiss the request per their own discretion.

**Group Documentation** - will be drafted, stored, and maintained by Conrad Mearns.

**Version Control Administration** - which encompasses the requirements of creating and maintaining access to a VC system, and the facilities included with that system - will be the responsibility of Joshua Demspey.

**New Roles** can be assigned as needed through future meetings.

## **Section 4: Team Relationships**

Relationships among team members must support full and respectful engagement of all members for the benefit of the entire team. Members are encouraged to bring all ideas to discussion. Members will provide constructive critique to the ideas brought to discussion for the sake of understanding. Members will not provide critique to the ideas brought to discussion for the sake of immediate dismissal. Members will always put client needs first.

## **Section 5: Joint Work**

### **5.1 Purposes of Joint Work**

Groups members will collaborate to complete common goals and support decision making that helps facilitate project success.

Group Members Will 1. Provide valuable feedback and support to fellow group members. 2. Present their ideas when relevant 3. Attend all meetings unless significant circumstances arise. 4. Maintain active communication with other groups members. 5. Complete their assigned goals to the best of their ability.

### **5.2 Team Meetings**

Members of group are required to attend group meetings. Meetings will take place at the University of Idaho Library, at 2:00pm PST every friday. Agendas must include an overview of the previous meeting, an overview of work accomplished since the last meeting, and current agenda items. Minutes will be distributed by the Documentation Specialist after every meeting via email.

## **Section 6: Individual Work**

Work assignments for members will be established as agenda items in meetings. Each work assignment will be have a principal member that will oversee how the task is accomplished.

This task's completion becomes the responsibility of the principal member. Quality expectations will be met through review and correction of the principal member's completed work and direction. Work assignments will be tracked through Version Control.

## **Section 7: Documentation and Communication**

The team must maintain timely and accurate documentation of its individual and collective achievements, while also communicating needed information to one another and key project stakeholders. The team will keep all emails related to the business and scope of this project. Team members may communicate with their own discretion. Internal discussion that does not fall under the category of email is not required to be recorded. External discussion, including discussion with stakeholders and clients must be recorded, regardless of medium.

## **Section 8: Conflict Resolution**

The team will strive to resolve conflicts quickly and to the satisfaction and benefit of everyone involved. Conflicts should be resolved with full respect to the clients needs before the needs of the members. Members are expected to resolve conflicts timely enough as to not disrupt scheduled deadlines and milestones. If members cannot resolve a conflict timely enough, any member can choose to hold a coin toss or any other simple game of chance. Conflicts will be recorded respectfully in individual members notes, including explanations as to why or how a final decision was made.

## **Section 9: Amendments**

A copy of this team contract will be kept in Version Control. This contract is to be reviewed at the beginning of the Fall 2020 semester, and as needed. Amendments to this contract may be added after a unanimous vote from the members.

## **Section 10: Affirmation of Compliance**

We, the members of this team, affirm that we have established this contract with input and consensus of all members. By our signatures, we commit to compliance with the contract for the benefit of all members and the team as a whole.