

DRAFT - VR Farming Membership Contract - DRAFT

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Mearns, Conrad

Schafer, Damon

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Section 1: Team Name and Mission

- What is your team name?
 - Cyber Peasants
 - Cyber Farm
 - Dev's Dev's
 - ARgriculture
 - Developers for the Advancement of Nutritious Grain (DANG)
- What is the mission of your team in 1-2 sentences?
 - To Expand the Possibilities of Understanding and Learning through Quality Software Engineering
 - ???

Section 2: Membership

This group is comprised of the following members: Joshua Dempsey, Conrad Mearns, and Schafer Damon. Members of this group work under the supervision of their client Dev Shrestha and those that Shrestha may come to represent.

Section 3: Roles and Responsibilities

The budget, as allotted to the group by the group's client, may be used in order to support the groups efforts only when the group decides in full unison that the funds should be spent. Such a process should be determined and voted on over a paper contract before being delivered to the client for further action.

Client Communications will be handled solely by member Damon Schafer.

Group Meetings will be held every other Friday at 2:00pm PST and as needed. Any member can request a new meeting and the remaining members can either agree or dismiss

the request per their own discretion.

NEEDS DISCUSSION

- Who will be in charge of keeping team documentation?
- What other roles are critical to team success?
- How will roles be selected/assigned?
- What are the key responsibilities associated with each role?

Section 4: Team Relationships

Relationships among team members must support full and respectful engagement of all members for the benefit of the entire team. Members are encouraged to bring *all* ideas to discussion. Members will provide constructive critique to the ideas brought to discussion for the sake of understanding. Members will not provide critique to the ideas brought to discussion for the sake of immediate dismissal or disagreement. Members will always put client needs first.

Section 5: Joint Work

5.1 Purposes of Joint Work

- Team members will work together to establish collective goals and to produce decisions and work products that advance teamwork and project success.
- Members will...
- Members will NOT...

5.2 Team Meetings

- Team meetings are an important example of working together.
- Where and when will the team meet?
- What components are required in team meeting agendas?
- How will meeting minutes be taken/circulated?

Section 6: Individual Work

- Team members are expected to work alone in many cases to complete work important to the team.

- How will work assignments be made?
- How will quality expectations be established and verified?
- How will due dates be established and verified?
- How will status of work in progress be communicated?

Section 7: Documentation and Communication

The team must maintain timely and accurate documentation of its individual and collective achievements, while also communicating needed information to one another and key project stakeholders. The team will keep all emails related to the business and scope of this project. Team members may communicate with their own discretion. Internal discussion that does not fall under the category of email is not required to be recorded. External discussion, including discussion with stakeholders and clients must be recorded, regardless of medium.

- What individual documentation will be kept?

Section 8: Conflict Resolution

The team will strive to resolve conflicts quickly and to the satisfaction and benefit of everyone involved. Conflicts should be resolved with full respect to the clients needs before the needs of the members. Members are expected to resolve conflicts timely enough as to not disrupt scheduled deadlines and milestones. If members cannot resolve a conflict timely enough, any member can choose to hold a coin toss or any other simple game of chance. Conflicts will be recorded respectfully in individual members notes, including explanations as to why or how a final decision was made.

Section 9: Amendments

- Where will this team contract be kept?
- How often will the contract be reviewed?
- How can the contract be amended?

Section 10: Affirmation of Compliance

We, the members of this team, affirm that we have established this contract with input and consensus of all members. By our signatures, we commit to compliance with the contract for the benefit of all members and the team as a whole.

Name Signature Date