**DOELISSIA CAMPBELL**

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**OBJECTIVE**

Seeking a position where I can expand my experience and knowledge in a successful facility

**EDUCATION**

*Delta College of Arts and Technology*

Diploma in Medical Assisting- GPA 3.75 October 2012- May 2013

*South Louisiana Community College*

General Studies August 2011- May 2012

**SKILLS**

• Urinalysis • Injections • Front Office Procedures

• Charting • Computer skills • Medication Administration

• Vital Signs • Patient Scheduling • Assist with Minor office Surgery

**AREAS OF STUDY**

OSHA & HIPAA Guidelines, Hematology, Cardiology, Dermatology, Pediatrics, Obstetrics and Gynecology, Ophthalmology, Otology, Orthopedics, Medication Administration, CPT and ICD 9 Coding, Medical Law and Ethics, Electronic Health Records, Mental Health

**WORK EXPERIENCE**

*Lafayette General Medical Center* May 2013- present

Clinical Registration- Register Patients, draw blood per veni puncture, perform heel sticks, collect specimens, and verify insurance

*Alternative Home Health and Specialist* October 2011- August 2013

Certified Nursing Assistant- Vital Signs, administer medications orally, transporting patients to doctors appointments, chart daily activities, nutritional and hygiene needs

*Special Olympics* **(Volunteer)**August 2008- Present

Help encourage teamwork and participation

*Morgan City Nursing Home* **(Volunteer)**August 2010- December 2011

Feed, bathe, and groom residents, emptied urinals, encourage residents to stay active, maintained residents living quarters, encouraged and participated with playing bingo and karaoke

*Subway Restaurant* February 2009- April 2011

Cashier- customer service, inventory management, maintained sanitary workplace, answered phone calls to take orders.

**CERTIFICATIONS**

• Medical Assistant- April 2013

• Phlebotomy April 2013

• EKG Tech April 2013

• CPR January 2013

• First Aid November 2012

• Certified Nursing Assistant December 2010