RMIT UNIVERSITY

School of Computing Technologies

COSC2635 Building IT Systems

Assessment 3 / Stage 2: Project Presentation Video and Project Team Log

Assessment Type: Demonstration Video and Team Log

Word limit: N/A (see instructions)

Length: N/A (see instructions)

- Due date: Sunday of Week 13 11:59PM (AEST)

- 20 % of group's overall grade

Overview

The project for this course is to work as a group to build a functional prototype of an IT system. Please refer to the explanation of how the course works and the calendar in Week 1 to understand when each of the parts of the project are due. In Assessment 1 you created a proposal, in Assessment 2 you created a design document and progress report for your project. Assessment 3 is the final deliverable, which is completed in 2 stages and requires you to complete the following based on your IT system:

Stage 1 and 2 requires you to complete the following based on your IT system:

- Project Report = 100 points / 20% weighting [Stage 1]

- **Project Presentation Video = 80 points / 16% weighting [Stage 2]**

- **Project Team Log = 20 points / 4% weighting [Stage 2]**

- 200 points total = 40% of total assessment weight for this course.

This assessment brief provides guidance on the content and format requirements for Stage 2: Project Presentation Video and Project Team Log. Please carefully read each part of this assignment outline.
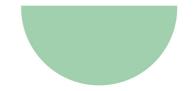
Assessment Criteria

This assessment will measure your ability to:
- Produce a video presentation of your group project.
- Provide evidence of group member contribution through a team log.

Course Learning Outcomes

This assessment is relevant to the following Learning Outcomes:

CLO 1: Locate and assess tools and resources for IT systems, apply knowledge to a wide variety of experiences in programming or scripting, networks and databases to design and develop IT systems

CLO 2: Identify, decompose and solve problems related to the creation of IT system prototypes

CLO 4: Work independently and collaboratively to develop small IT systems

CLO 5: Evaluate and provide feedback on the work of your peers

Assessment details

Your task in this assessment is to showcase what you have created in your project though a Group Video Presentation and to demonstrate the contribution of individual group members by providing a Project Team Log.

1. Project Presentation Video (70 points)

Showcase what you created in your group project in a 10–15 minute group video presentation. We recommend using Microsoft Teams, Zoom or a similar video conferencing software that allows your team to create a group video from multiple locations and to share screens to demonstrate your project features. The video presentation must include the following items.

Minimum Viable Features (MVFs) and/or Extended Viable Features (EVFs): A brief overview of the project and demonstrate all working MVFs and/or EVFs including the results of validation testing and future work.

Group member contribution: Participation of all members in the presentation video (minimum two presenters expected for the demonstration). Each member to describe contribution and how the group worked together to create your group project. What their knowledge base was before they started Building IT Systems, and describe the skills that they believe they have now gained, and then describe any future weaknesses that each member perceives they can work on as they undertake more study and experience in their Degree studies.

Formatting of the video (10 points)

Please follow guidelines for formatting your video presentation:
- Must be in at least 720p
- Use MP4 format and naming protocol TeamName.mp4
- Duration 10 – 15 minutes maximum
- You may use any video platform of your choice to present the final video e.g. a YouTube accessible[1] link
- Presenters should always be visible in the recording when they speak.
- Save a copy of your video file on your student Google drive for backup.

2. Project Team Log (20 points)

The Project Team Log should contain sufficient details to describe the contribution from your group individual members. Include the following items.

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[1] Shared with Lecturer, abm.russel@rmit.edu.au

Type of work (project and coursework): Include both project and coursework effort completed

- **Project work:** learning, research, design, coding, testing etc.
- **Course work:** assignment submission, live collaboration, micro-credentials, peer feedback, self and peer assessment etc.

Time taken: Include the actual time taken by each member for each task.

Evidence: Include evidence of the tasks to undertaken such as:

- Micro-credentials (e.g. badge URL)
- Online Tutorial (e.g. YouTube/LinkedIn Learning etc. URL)
- Meeting minutes with your mentor (e.g. Trello Card URL)
- Meeting minutes of team meetings (e.g. Trello Card URL)

Submission

The final submission must be an Adobe PDF document with:
- a link to the video presentation
- a link to the team log

One member only should submit. Please ensure you have a backup on your GitHub or Drive or similar.

The due date for this assignment is **Sunday Week 13** you must submit the assignment both on Canvas Assignment Part 3 Stage 2 Submission section and on the corresponding Assignment Part 3 Stage 2 Trello card (for backup).

For each day submission of Assessment Part 3 Stage 2 is **late**, a total of **10%** will be **deducted** from your **overall grade** for this assignment. If your team fails to submit within 10 days of the **due date,** your group will not receive any marks.

Referencing guidelines

- Use RMIT Harvard/APA 6th or 7th ed./ AGLC3/

- You must acknowledge all the courses of information you have used in your assessments.

- Refer to the RMIT [Easy Cite referencing tool](#) to see examples and tips on how to reference in the appropriated style. You can also refer to the [library referencing page](#) for more tools such as EndNote, referencing tutorials and referencing guides for printing.

Academic integrity and plagairism

- Academic integrity is about honest presentation of your academic work. It means acknowledging the work of others while developing your own insights, knowledge and ideas.

- You should take extreme care that you have:

- Acknowledged words, data, diagrams, models, frameworks and/or ideas of others you have quoted (i.e. directly copied), summarised, paraphrased, discussed or mentioned in your assessment through the appropriate referencing methods,
- Provided a reference list of the publication details so your reader can locate the source if necessary. This includes material taken from Internet sites.

- If you do not acknowledge the sources of your material, you may be accused of plagiarism because you have passed off the work and ideas of another person without appropriate referencing, as if they were your own.

- RMIT University treats plagiarism as a very serious offence constituting misconduct.

- Plagiarism covers a variety of inappropriate behaviours, including:

  - Failure to properly document a source

- Copyright material from the internet or databases
- Collusion between students

- For further information on our policies and procedures, please refer to the [University website.](#)

Assessment declaration

- When you submit work electronically, you agree to the [assessment declaration.](#)

Working as a group

- Many courses require you to work in a group to complete various assessments. It is the collective responsibility of all group members to actively contribute and complete any project. If any individual is unavailable during this time, the group will need to adjust responsibilities to allow for the work to be completed. It is recommended that students elect a group leader to take responsibility for this.

- Working in a group requires consistent interaction and communication. This should be done within Canvas, Google Hangouts, email etc.

Should any individual be unavailable for an extended period of time, it is the responsibility of the group members, or group leader, to advise their tutor to discuss the situation. This should be raised as early as possible if students wish to apply for an extension or special consideration.

- Only one copy of a group assessment needs to be submitted, however all group names must be added to the report submission.

For further information about understanding group work, visit [RMIT Learning Lab.](#)