

Contact

9512020517 (Mobile)
kjballplayer@yahoo.com

www.linkedin.com/in/kiyel-
washington-7a017110a (LinkedIn)

Languages

English

Certifications

Guard Card

Kiyel Washington

Customer Service Specialist at SBA Communications
Corona

Summary

OBJECTIVE: Obtain a challenging leadership position applying creative problem solving and lean management skills with a growing company to achieve optimum utilization of its resources and maximum profits.

CONTACT INFORMATION:

CELL: (951)-202-0517

EMAIL: kjballplayer@yahoo.com

Experience

SBA Communications
Customer Service Specialist
June 2015 - Present (5 years 5 months)
Irvine, California, United States

Andrews Global Secuirty
Bike Patrol
December 2019 - Present (11 months)

The Professional Security Officer is the heart of Andrews Global Secuirty. Our officers allow us to accomplish our company's core purpose which is "to serve, secure and care for the people and businesses in our communities". They are responsible for the safety and security of the facilities they protect.

- Ensures the facility is provided with high quality security services to protect people and property
- Reports safety concerns, security breaches and unusual circumstances both verbally and in writing
- Bike patrols of interior and exterior areas of assigned locations
- Builds, improves and maintains effective relationships with both client employees and guests

- Answers questions and assist guests and employees
- Answers phones or greet guests / employees in a professional, welcoming manner

Qualifications/Requirements:

Qualified applicants for the Bike Patrol Officer position will meet the minimum requirements, as described below:

- High school diploma or equivalent required
- At least 18 years of age
- Must possess effective written and oral communication and interpersonal skills with ability to deal with all levels of personnel and the general public in a professional and effective manner; must be able to use initiative and independent judgment within established guidelines
- Must be able to frequently prepare written reports and logs in neat, legible handwriting; may require computer skills
- Must be able to read and understand all operating procedures and instructions
- Valid guard card/license, as required in the state for which you are applying.
-
- Must display exceptional customer service and communication skills
- Remain flexible to ever changing environments; adapt well to different situations
- Intermediate computer skills to utilize innovative, wireless technology at client specific sites
- Ability to maintain satisfactory attendance and punctuality standard;
- Neat and professional appearance

Staff Pro

Security Officer

August 2015 - September 2020 (5 years 2 months)

University of Southern California

Observe and report any campus issues or concerns.

Protect company's property and staff by maintaining a safe and secure environment

Observe for signs of crime or disorder and investigate disturbances

Act lawfully in direct defense of life or property

Apprehend criminals and evict violators

Take accurate notes of unusual occurrences
Report in detail any suspicious incidents
Patrol randomly or regularly building and perimeter
Monitor and control access at building entrances and vehicle gates
Watch alarm systems or video cameras and operate detecting/emergency equipment
Perform first aid or CPR

Nationwide Guard Services, Inc.

Security Officer

February 2016 - December 2019 (3 years 11 months)

CSA Transportation

Protect company's property and staff by maintaining a safe and secure environment
Observe for signs of crime or disorder and investigate disturbances
Act lawfully in direct defense of life or property
Apprehend criminals and evict violators
Take accurate notes of unusual occurrences
Report in detail any suspicious incidents
Patrol randomly or regularly building and perimeter
Monitor and control access at building entrances and vehicle gates
Watch alarm systems or video cameras and operate detecting/emergency equipment
Perform first aid or CPR

Tier 1

Loss Prevention Field Trainer

August 2014 - December 2017 (3 years 5 months)

Tustin, California

Secured and maintain store merchandise

MPS Security

Security Officer/ Fire Safety

February 2015 - September 2016 (1 year 8 months)

Eastvale

Construction observe and report any unusual activity.
Protect company's property and staff by maintaining a safe and secure environment
Observe for signs of crime or disorder and investigate disturbances
Act lawfully in direct defense of life or property

Apprehend criminals and evict violators
Take accurate notes of unusual occurrences
Report in detail any suspicious incidents
Patrol randomly or regularly building and perimeter
Monitor and control access at building entrances and vehicle gates
Watch alarm systems or video cameras and operate detecting/emergency equipment
Perform first aid or CPR

Chief protective services

Security Officer

December 2015 - February 2016 (3 months)

Monster Warehouse

Protect company's property and staff by maintaining a safe and secure environment
Observe for signs of crime or disorder and investigate disturbances
Act lawfully in direct defense of life or property
Apprehend criminals and evict violators
Take accurate notes of unusual occurrences
Report in detail any suspicious incidents
Patrol randomly or regularly building and perimeter
Monitor and control access at building entrances and vehicle gates
Observe and Report all activity

elite enforcement

Pool Monitor

May 2015 - August 2015 (4 months)

eastvale community pool

Observe and report any things unusual going on in the pool. Make sure there pool rules and regulations were being followed.
Protect company's property and staff by maintaining a safe and secure environment
Observe for signs of crime or disorder and investigate disturbances
Act lawfully in direct defense of life or property
Apprehend criminals and evict violators
Take accurate notes of unusual occurrences
Report in detail any suspicious incidents
Patrol randomly or regularly building and perimeter
Monitor and control access at building entrances and vehicle gates

Watch alarm systems or video cameras and operate detecting/emergency equipment

Perform first aid or CPR

McDonald's Corporation

Crew Member

June 2014 - February 2015 (9 months)

11800 S Wilmington

crew members work in the kitchen preparing food and at the front counter helping customers through the ordering process. Team member job duties include operating a cash register, running the drive-thru, cooking Big Macs and other menu items, cleaning the restaurant, and completing other assigned tasks.

Corona Norco Unified District

Avid Tutor

November 2013 - February 2014 (4 months)

augustine ramerez

1. Determine from student notes and discussions, the concepts that need to be taught or retaught..
2. Evaluate student binders, including calendars, class and textbook notes, etc.
3. Become familiar with the materials in the AVID Curriculum Libraries.
4. Become familiar with the textbooks and materials used by AVID students.
5. Conduct tutorial sessions in all areas of mathematics; therefore, a strong math background is mandatory.
6. Conduct mini-lessons in the process of writing in all subject areas, study skills, and other aspects of college preparation.
7. Set an example of personal excellence and high expectations for AVID students to follow.
8. Work with students in any phase of the writing process, such as brainstorming, clustering, revision, and editing..
9. Communicate frequently and honestly with the AVID coordinator/teacher regarding student progress and areas of concern.

Education

Norco College

Associate's degree, Communication and Media Studies · (2013 - 2015)

Rio Hondo College

Criminology, Criminal Justice and Corrections · (2015 - 2016)