S. Alphaeus James

Developing meaningful ideas and winning operational strategies.

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KEY FOCUS

Organizational Development
Production + Logistics
Digital Asset Management

SKILLS

Media Production
IT Systems Analyst
Website Development

SOFTWARE

Adobe Creative Suite
Google Suite   Microsoft Office
Quickbooks Jira HTML CSS
Mac Windows   Linux
Mobile OS
Proprietary – Friendly User

EDUCATION

B.A. Film & Television
University of California,
Los Angeles [2010]

LANGUAGES

Spanish

VOLUNTEER + AFFILIATIONS

The Brooklyn Grange
La Flor Wildlife Refuge
The Nevis Turtle Group
The Ocean Project
U.N.E.S.C.O.
Studio!

UBER / JUMP [2018 - Present]

- Manage daily shift operations for micro mobility startup, JUMP by Uber.
- Create high performing Hubs and Corrals utilizing maps, GPS and rider metric data.
- Lead team of technicians in deployment, recovery and troubleshoot operations.
- Balance the supply of vehicles in the field via remote live monitoring software.
- Onboard new staff and communicate company goals, policies and safety guidelines.

SHARED STUDIOS [2018]

- Ambassador for global cultural exchange through an immersive audio-visual platform.
- Coordinate delivery and logistics of installations (containerized cargo) globally.
- Produce interviews, event coverage and vertical videos for marketing & press.
- Evaluate and improve vendor and client relationships.

BUNNY LAKE FILMS [2016 - 2018]

- Boutique production company specializing in online branded content.
- Coordinate crew, travel, rentals, and facilitate on-set production.
- Clients: Calvin Klein, Revlon, Condé Nast, Zac Posen, Hugo Boss, Ralph Lauren.

DIGIFI LIFE, INC. [2016]

- Manage daily operations of busy New York based digital archival studio.
- Coordinate with technicians and track assets throughout archival process.
- Updated the client intake process and train staff to adopt new and efficient changes.

STUDIO! [2014 - 2015]

- Build and manage boutique photography studio in Los Angeles.
- Facilitate as Photographer or Assistant at client request.
- Develop workshop programs, partner with artists, and mentor young photographers.

VERITEXT LEGAL SOLUTIONS [2012 - 2015]

- IT / Media Specialist with national court reporting firm.
- Developed a faster, digitally automated workflow for the litigation department.
- Sync edit audio/video transcripts to over 500 depositions.

YOUNESSI LAW [2011 - 2012]

- IT Administrator to mid sized employment / personal injury law firm.
- Develop digitally automated workflow for client intake and attorney signage.
- Build and optimize file server incorporating proprietary legal software.