

DANIEL NEGRON

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OBJECTIVE

Seeking a position on an Information Technology team. A self-motivated, task-driven, and detail-oriented individual who thrives in a collaborative environment while working to find creative solutions to challenges.

QUALIFICATIONS AND FURTHER EDUCATION

- Associates degree in CIS with related coursework taken

WORK EXPERIENCE

Computer Technician: Museum of Science and Industry Feb 2018 – June 2020

- Manage user accounts using Active Directory on Windows Server 2008, 2012 and O365
- Troubleshoot hardware and software issues
- Set up new computers for current and new employees
- Remotely assist users to solve issues
- Resetting passwords and voicemail pins
- Create Powershell scripts to run server audits
- Assist Dev Ops team with testing and debugging.

Oct 2014-Feb 2018

Guest Admissions Representative/ Garage Facilitator: Museum of Science and Industry; Chicago, IL

- Compile reports pertaining to sales and garage capacity
- Maintain, troubleshoot, and clean parking equipment
- Provide world-class customer service; offer solutions to vehicular issues
- Validate members parking and assist in other member services
- Assist guests in transactions and planning of special experiences

Attendant, Food Service Worker, Facilities Management: University Dining Services/Facilities Management; University of Minnesota, Minneapolis, MN Jan 2013-Aug 2014

- Delegated kitchen responsibilities to peers including washing, sanitizing, and sorting a high volume of dishes in a fast-paced setting
- Oversaw meal preparation for students with dietary restrictions

Internship: Citizens League; St. Paul, MN Sept 2011-Dec 2011

- Investigated viability of alternative energies under the direction of the Project Manager
- Communicated research findings with the Citizens League Electrical Energy Committee
- Collaborated with CenterPoint Energy to optimize natural gas and electricity services in the greater metropolitan area
- Conducted efficient and reliable data entry
- Ensured proper documentation of key topics in meetings

Internship: CH2M Hill; Milwaukee, WI

Sept 2008-June 2009

- Calculated city vehicle emissions in collaboration with company environmental engineers
- Prepared spreadsheets, performed calculations, and aided in composition of technical reports summarizing emissions data
- Meticulously proof-read documents for upper management

SKILLS

- Proficient in Microsoft Office O365, Visual Basic, HTML, CSS, JavaScript, PostGres, MySQL
- Fluent in Spanish
- Adaptable to new work environments

EDUCATION

Associate in Computer Science: Degree Completed 2017

Wilbur Wright College; Chicago, IL

High School Diploma: received June 2009

Hamilton High School; Milwaukee, WI

REFERENCES

Eric Antczak

Garage Manager

Museum of Science and Industry

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Neal Bharucha

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Irene Oh

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Museum of Science and Industry

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