

Kerry Jones

Work Experience

Property Manager

Madera Residential - College Station, TX

March 2019 to Present

- Manage 144 unit complex
- Oversee over 1 Million in Capital renovations
- Have taken properties from 88% occupancy to 97% and have maintained for 12 months now
- 100% In rental collections
- Stayed under NOI every month
- Manage 5 person staff

Community Sales Manager

KENDALL HOMES

2018 to 2019

- Sold in established community in Willis as well as opened a new community in Cleveland
- Trained and Managed 3 person team
- Sold 18 homes in new construction neighborhood within 8 months
- Closed 26 homes in 2017 and 29 in 2018

Community Sales Manager

FIRST AMERICA HOMES

2015 to 2018

- Sale in a Master Planned Community, prices from 269,990 to 700,000.
- Created a marketing program that has taken traffic from less than 10 prospects monthly to 30+ a month.
- Plan and manage 2 realtor events monthly.
- Won Sales person of the month 4 times and sales person of the quarter 1 time.

Property Manager

US Residential Group

2010 to 2015

Managing a challenging 246 Bonded community with a 6 person staff. Raised occupancy from 81% to 93% within 60 days while executing 17 evictions in one month. Maintained a 8.5% or above NOI every month. Bid out and oversaw 3 major capitol improvement projects exceeding \$250,00.00.

Property Manager

Capstone Management

2000 to 2010

Managed a 500 unit property in Ft Hood, Tx with a 11 person staff.

Worked with a team of 7 to manage a 320 unit property. Raised occupancy of 78% into the 90 percentile and maintaining that for over 2 years in the highly competitive Westcase District. Met and maintained a 2% delinquency as well as a 10% or greater NOL Worked hand in hand with the owner daily with all property functions.

Manager of the year 2001, 2003, 2007 and 2007

Education

Humble High School - Humble, TX

1989

AA in Marketing

Kingwood Community College

Skills

- Word
- AMSI
- Peachtree
- QuickBooks
- Rent-roll
- Onsite
- Yardi
- Yardi Voyager
- Property Management
- Sales Management
- Office Management
- Accounts Payable
- Fair Housing Regulations
- Property Leasing
- Marketing
- Management
- Accounting
- Team Management
- Tax Experience
- Microsoft Outlook