Jeffrey L. Fortman

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Sales Floor Manager
Uncle Ikes Pot Shop, White Center-Seattle, Washington
October 2021-January 2022

Responsibilities include: maintaining operations and compliance with regulations, facilitation of interdepartmental resources and staff, employee development, inventory systems and auditing.
The White Center location was the test store for the sales software change; the store also moved two times to facilitate an eventual expansion durring my tenure.

Field Enumerator Supervisor
United States 2020 Census, Seattle, Washington
June 2020-November 2020

Coordination for 25-50 enumerators. The 2020 Census utilized a new application based approach for the 2020 Census. Responsible for maintaining support and compliance of enumerators and their equipment. Provided training and instruction to staff as an ongoing process. Facilitated changes in expectations as the project evolved. Part of the most successful district nationally in terms of percentage of completion.

Shift Lead/ Store Supervisor
Whole Foods Market, Portland, Maine
May 2017-May 2018

Administrative duties pertaining to store wide events involving, security, IT training, management and troubleshooting, financial accountability auditing, safety regulation compliance, escalated customer event resolution. Management of department operations, standards and regulations during operating hours.

Operations Manager
LFK, Portland, Maine
August 2012-February 2017

Assumed operational control of the business. Developed standards of operation, established departmental budgets and inventory systems, maintained licensing, employee management and training, financial projections, team instruction, vendor and repair coordination, financial reporting.

Education:
Medomak Valley HS, Waldoboro, Maine
Coding Dojo, Belleview, Washington

Skills:
Excel, Outlook, Word. OS and software management. Small enterprise networking. Web application development. API development. Sql/JSON based database design. Deployment and virtualization/containers.

-References available on request