

**Jordan Katz**  
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#### EDUCATION

<b>MTI College</b>	Sacramento, CA	<b>9/2013</b>
<i>ITNA Degree Program</i>		
<i>Information Technology Network Administrator</i>		

#### QUALIFICATIONS

- Works well under pressure.
- Flexibility to pick up in the middle of a task and complete it.
- Highly self-directed, excellent multi-tasking ability, Team player.
- Strong in public relations and able to maintain a positive and professional image.
- Special talent in learning new tasks quickly, with a strong commitment to accuracy.
- Dependable; always on time and available when needed.
- Expert solving capabilities utilizing tact and diplomacy in dealing with diverse types and all levels of people and situations.
- Possess ability to relate to management and personnel at all levels.
- Adept in communication with technical and non-technical audiences.

#### COMPUTER SKILLS

- Comptia A+ Certification
- Computer Hardware and Software Configuration
- Windows Server 2008, 2012, and 2016
- Linux Server administration
- Cisco Networking
- Microsoft Powershell
- Microsoft Exchange Server
- Active Directory

#### EXPERIENCE SUMMARY

- Built Virtual network with Active Directory and GPO's with two servers and eight clients
- Built multiple computers to the specifications of the clients
- Analyzed systems to spot the malfunctions of PC's hardware and software issues
- Ran 4 servers for websites, file sharing and remote desktop

#### CAREER HISTORY

<b>Norcal Lumber</b>	<i>Network Administrator</i>	<b>2018-Present</b>
<b>County of Nevada</b>	<i>Computer Service Technician</i>	<b>2017-2018</b>
<b>Nerds On Call</b>	<i>PC Repair Technician</i>	<b>2016-2017</b>
<b>Thunder Valley Casino</b>	<i>Cook</i>	<b>2015-2016</b>
<b>Volt At Apple</b>	<i>Apple iPhone Repair</i>	<b>2013-2015</b>
<b>Freelance Computer Repair</b>	<i>PC Repair Technician</i>	<b>2008-Present</b>
<b>Neighbors Restaurant</b>	<i>Cook/Server</i>	<b>2007-2008</b>
<b>United States Air Force</b>	<i>Crew Chief</i>	<b>2002-2004</b>