

Griselda Sifuentes
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Abilities

- Determined
- Honest
- Diligent
- Curious
- Recent graduate, Computer Engineering Bachelor's Degree

Employment History

Company: HP Hewlett Packet

Position: Technical Support

From: Sept 2018 - Jan 2019

Job Duties:

- Documenting Warranties
- Replacing damage products with new
- Customer Service
- Setting up devices that were being replaced if needed

Company: SAT(Servicio de Administración Tributaria)

Position: Computer Technician

From: April 2019 - Aug 2019

Job Duties:

- Monitor computer and printers
- Basic printer maintenance
- Daily reports in both computer and printers maintenance
- Basic computer preventive maintenance and troubleshoot problems

Company: APTIV

Position: Industrial Engineer

From: Sept 2019 - April 2020

Job Duties:

- Read and Understand Blueprints
- Program newly design car models
- Monitor the construction of the models
- Quality Control before shipping

Skills

- Knowledge in Linux and Windows
- Knowledge in Networking, Network Security and System
- Administration
- Knowledge in Network traffic, firewalls, protocols, anti-virus -Knowledge in Microsoft Office, Microsoft Excel, Microsoft
- Access, Outlook
- Knowledge in programming language: PHP, JAVA, PYTHON, MYSQL, HTML, CSS - Testing and debugging programs
- Knowledge in computer system such as formatting, dual boot, troubleshooting, technical documentation, reporting, data recovery and preventive maintenance with both hardware and software

Certification and License

Computer Engineering Bachelor's Degree
Instituto Tecnológico de Zacatecas