

Lamont Franklin

Lamontfranklinjr2@gmail.com (415) 272-0507

Professional Experience

Pivot Bio
Media Prep/Glassware Technician
Hayward, CA
06/2021

- Accurately prepared media per recipe or customer guidelines following established protocols and SOPs. Follow safety guidelines, equipment procedures, and chemical handling guidelines
- Operated autoclaves, industrial glassware washers, plate fillers, and agar dispensers. Cleaned, sterilized, and handled glassware including fermentation bioreactors. Sterilized, restocked, and maintained par levels of all commonly stocked liquid media, plates, and glassware
- I performed administrative tasks via one login website interface that gave me access to the most popular applications. For everyday job responsibilities, I utilized Asana, Excel spreadsheets, and Sharepoint to record information. Used Slack to communicate with employees and management. Managed shared calendars and papers, sent professional emails, and attended weekly Zoom meetings. Performed administrative tasks using Office 365
- Provided exceptional customer service, Troubleshoot issues, and follow up as necessary to ensure resolution. Laboratory inventory oversight, special projects, and biohazard waste decontamination

Docustream Inc
Data Analyst
San Leandro, CA
03/2018 - 07/2020

- Processed Medicaid claim forms, adjudicates for allocation of deductibles, co-pays, co-insurance maximums, and provider reimbursements. Experience with Networks/Pricing, Claim Xtend, and COB Researches and analyzes claims issues
- Responsible for analyzing health data and producing, verifying, and interpreting client reports with very little oversight. Performing the analyses of health care data, including medical and pharmacy claims, membership files, and health advisory/coaching interaction, to better understand the quality and level of care delivered and measure the effectiveness of the organization's services as it relates to both clinical quality and financial returns.
- Maximized effectiveness of analysis, programming, and reporting. Formulated procedures for data extraction, transformation, and integration of healthcare data. Attended high-level meetings between executives and CEO and followed up on action items from those meetings. Proactively make recommendations for process improvements related to administrative activities.
- Drafted executive summaries, emails, documents, and presentations to provide high-level support to management. Created and maintained logs, membership lists, spreadsheets, and other reports. Managed multiple competing priorities for the CEO to ensure their time allocation led to the optimal performance for the business. Developed reports, interactive dashboards, and internal procedures. Created data sets for analysis using database and analytic tools. Identify risks and communicate possible solutions.
- Processed medical claims Inputting CPT and ICD-9 codes Researched missing insurance information Billing for over 20 doctors Document imaging. Collected payments from patients and faxed payment information to healthcare providers

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- Exhibit a high level of autonomy through independent decision-making, project management, and sound judgment. Reviewed escalated member claims or inquiries to determine eligibility and accuracy.
- Provides advice and support in the surveillance of data integrity within products and services and supports the design and development of tools to provide ongoing improvement of visibility into and detection of integrity issues within products and service

Sequetech Corporation

Laboratory Technician

Mountain View, CA

04/2017 - 06/2019

- Microbiology and molecular biology techniques include diverse media prep, flow cytometry, and synthetic biology toolkits. Molecular biology experiments (PCR, DNA/RNA extraction from bacteria, PCR, and molecular cloning)
- Advanced computer skills, including data capture and visualization, as well as management and statistical analysis of intricate data sets
- Participated in the design and organization of experiments in collaboration with scientists, contributing to the writing of experimental protocols, investigations, and reports as needed. A resource to operations or scientific staff
- Followed departmental guidelines, met OSHA regulations, and cGMPs to perform assigned tasks. Conducted testing and laboratory experiments utilizing established procedures, published procedures, and understanding of theory and practice.
- Interfaced with internal groups to assure laboratory equipment maintenance, calibration, and documents conformed with established practices

On-Call Provider

Contract Manager

Remote - SF Bay Area, CA

02/2013 - 04/2017

- Managed unit cost budgets, target setting, performance reporting, and associated financial models
- Guided development of geographically competitive, broad access, stable networks that achieve objectives for unit cost performance and trend management
- Evaluated and negotiated contracts in compliance with corporation templates, repayment shape standards, and different system controls
- Ascertained network composition included a congruous distribution of provider specialties
- Provided explanations and information to others on involute issues, coached and provided feedback, and guided others. Provided input to forecasting and orchestrating activities for network magnification
- Evaluated and negotiated contracts in compliance with company contract templates, reimbursement structure standards, and other process control. Research provided a footprint and evaluation for gap filling
- Established and maintained strong business relationships with assigned providers and internal partners

Education

California State University Northridge • Los Angeles, CA
Bachelor of Science in Business Administration 2012