





# SIDNEY MENDOZA

5524 Alaska Dr Concord CA 94521   
925-348-7863   
Sidneymendoza86@gmail.com   
Sidney Mendoza 



## OBJECTIVE

My goal is to obtain a full time position in order to continue with future Certifications in the Information Technology field, while contributing to a positive work environment and studying for the Comptia A+ certification.



## EDUCATION

### IT Education | Unitek College

2017 :CERTIFICATE OF COMPLETION OBTAINED

Unitek College Information Technology Program is an accelerated course that teaches the fundamentals of computer technology, including the support and security of networks. In addition, it prepares you to effectively analyze and troubleshoot hardware and software issues.



## EXPERIENCE

### Internship | Mills College

2018 : TEN MONTH INTERNSHIP

Imaging new and older Pcs and Macs, also setting up accounts for new users.Able to demonstrate leadership skills and take ownership of customer issues reported. Committed to following through when a problem resolution is needed. Strong computer skills to research, diagnose, troubleshoot, and identify solutions to customer issues

### IT Consultant | Geek Squad-Best buy

2019 – CURRENT

Set up workstations with computers and necessary peripheral devices. Install and configure appropriate software and functions according to specifications. Check computer hardware to ensure functionality. Perform troubleshooting to diagnose and resolve problems. Maintain records/logs of repairs and fixes and maintenance schedule.



## SKILLS

- Proficient in Microsoft Word and PowerPoint
- Organized multi-tasker
- Proficient in Windows OS and Mac OS and basic knowledge of Networking and Servers
- Excellent written and verbal communication skills

