

MELIZA MAGANA

6610 NW Whitney rd unit #146
Vancouver Wa 98662
360-869-8810
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EDUCATION

Hudsons Bay Highschool, 1601 E McLoughlin Blvd, Vancouver, WA 98663 — September 2012 – June 2016

Graduated with diploma

Graduation date; June 9th

EXPERIENCE

Taco Bell, 11717 NE 65th St, Vancouver, WA 98662 – Service Champion

June 25th, 2014 - Feb 10th 2017

Greeting customers

Taking and delivering orders

Assisting with food preparation

Handling monetary transactions

WaferTech, 5509 nw parker st, Camas, WA 98607- Production Specialist

Oct 10th 2016- November 30th 2019

Coordinate with Supervisor to develop production plan and determine workflow requirements

Assist in developing production budgets and schedules

Monitor and manage on-going workflow to ensure timely delivery.

Muchas Gracias, 6203 NE Hwy 99, Vancouver, WA 98665- cashier

Greeting customers

Taking and delivering orders

Assisting with food preparation

Handling monetary transactions

SKILLS

Quick Learner

Hands on aspect

Excellent Communication Skills

Passionate

Community Organizer

Bilingual

AWARDS

Key Club; Perfect Attendance

**Most Celebration Alerts;
Outstanding customer service**

LANGUAGES

Spanish

English

Volunteer Experience

CAUSA Intern- Measure 88

Ronald McDonald House
Charities- Volunteer

IRCO- Immigrant Rights
Africa House Volunteer

The Oregon Human Development Corporation, 500 NW 20th
St Suite 100, Gresham, OR 97030

Finding resources for Families such as but not limited to Clothing,
Food, And shelter

Sorting Files

Outreach Looking for new clients to help Everyday