

Calvin Exline Jr.

Portland, OR

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SUMMARY

A motivated, and eager former warehouse manager and department head looking for entry level IT support/ help desk positions. Passionate, personable, energetic with a strong willingness to learn. Currently working on my CompTIA Network+.

CERTIFICATIONS

- CompTIA A+

-Configuring and supporting PC, mobile and IoT hardware. Configuring and supporting device operating systems, including Windows, Mac, Linux, Chrome OS, Android, and iOS. Supporting SOHO and enterprise networks.

KEY SKILLS

-Customer Service	-Malware Analysis	-Virtualization
-Hardware Installation	-Network Configuration	-Software Installation
-Application Support	-Data Migration	-OS Installation

EXPERIENCE

-Laughing Planet Cafe

Juice Department Manager

April 2017-March 2020

-Calculated sales and inventory in Excel, bringing down waste and cost of goods. Collected all invoices, tracked produce cost changes, and weekly sales in Brink. Doubled production while cutting labor costs. Regular printer troubleshooting and hardware maintenance. Implemented training procedures and Standard Operational Procedures.

PROJECTS

-Set up an Ubuntu Virtual Machine to learn Linux command line for network troubleshooting and familiarity with using a hypervisor.
-Took apart and fixed an old Macbook pro, using Time Machine and hardware troubleshooting skills.

EDUCATION

-Skyview High School, Vancouver, WA, September 200-June 2004

High School Diploma