

YOON SAECHIN

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Help Desk Specialist and Army Veteran with a Secret Security Clearance and 5+ years of proven experience leading cross-functional teams to achieve organizational goals. Accomplished measurable results while leading teams in a dynamic, fast-paced environment. Possesses a comprehensive background in tactical radio communications, computer networks, process improvement, and quality assurance.

- Cross Functional Leadership
- Information Assurance
- Communications Security
- TCP / IP Configuration
- Preventative Maintenance
- Systems Administrator
- Network Administrator
- Network Security

EDUCATION | CERTIFICATIONS

Basic Leadership Course | Fort Bliss, Texas
Networks Systems Course | Fort Carson, Colorado
Tactical Support Training | Fort Carson, Colorado
CompTIA I.T. Fundamentals | No expiration date
CompTIA Network+ | Expires Apr 2023
CompTIA Security+ | Expires Apr 2023

TECHNICAL COMPETENCIES

Software | Microsoft Office 365, SharePoint, Google Docs
Operating Systems | Windows Server 2008, Windows XP, 7, 8 & 10
Networking | LAN, WAN, VPN, Wireless, Switches, Routers, Wi-Fi

PROFESSIONAL EXPERIENCE

United States Army – Various Locations
Senior Signals Support Systems Chief

2014 - 2020

- Appointed to Communications Security Custodian; supervised 6 personnel and secured encryption data keys and devices ensuring zero incidents
- Supervised, installed, maintained, and troubleshoot Signal Support Systems and terminal devices to include: wire, radio, and battlefield automated systems; provided technical assistance and training for over \$928,000 worth of government communications equipment

Senior Signals Support Systems Chief, Cont.

- Enforced physical security, controlled cryptographic items, and information assurance policies; ensured organizational compliance with standard operating procedures.
- Assembled and repaired mobile communications equipment that improved staff productivity by 80%

Combat Network Radio Team Chief

- Instructed 600 personnel on high frequency radio operations; improved organizational capabilities and safety in an austere environment
- Accounted for over \$600,000 of government communications equipment; responsible for organizational network maintenance, hardware, and software

Signal Support Systems Specialist

- Provided technical assistance and training for the release of new equipment and software; ensured all personnel were compliant on new standards and procedures
- Oversaw assembly and repair of mobile communications equipment with zero discrepancies improving operational readiness
- Operated and maintained 100% accountability for over \$200,000 of equipment, including night vision goggles, multiband radios, laptops and weapons
- Organized the planning and installation for hardware and software upgrades to system and network equipment with minimal service interruptions
- Troubleshoot and supported 600 users for technical problems for Active Directory, Windows XP, Vista, and Windows 2003 server operating system
- Led, trained, and ensured the safety and welfare of all assigned personnel and sustained a 100% safety record

Yates Gear Inc.

2013 - 2014

Safety Equipment Supervisor

- Measured, cut, and prepared safety harnesses and belts for military, fire and first responder personnel. Led 3-person team providing quality assurance and ensuring all equipment was within safety regulations.

NOTABLE AWARDS

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| • Army Commendation Medal | • Global War on Terrorism Expeditionary |
| • Army Achievement Medal | • Army Service Ribbon |
| • Army Good Conduct Medal | • Overseas Service Ribbon |
| • National Defense Service Medal | • Global War on Terrorism Service Medal |
| • Inherent Resolve Campaign Medal | • NCO Professional Development Ribbon |