

JJ Skougaard Cooper

406-696-3132

IT Networking Project Manager Contractor – Kaleidoscopic Services

- Planned, designed and led large campus wireless and cat6 network for Hospitality industry client
- Trained users and support personnel on common computer and network issues.
- Manage IT projects to completion on time and under budget in the face of changing client specifications.
- Developed recommended IT policies for the hospitality client.

Wireless Device Analyst / IT Integrator - Nemont Telephone Cooperative

- Mobile device hardware and software testing, maintenance and support
- Setup mobile device network connections
- Educated users and support personnel on new mobile products and developments
- Manage and directed IT effecting projects including customer web portals for bill payment and product sales,
- Led integration between different IT systems, Developed new efficient utilization of IT resources.

Information Technology Lead Instructor – Charter College

- Led Instructor Workshops: Computer and web based tools for classroom enhancement
- Provided Classroom Instruction: Taught lessons on - Computer Essentials, Comp TIA A+ Fundamentals, Comp TIA N+ Networking, Comp TIA Server+, Comp TIA Security+, Windows XP and Windows 7, MS Network Infrastructure, MS Active Directory, MS Small Business Server, Virtualization (with VMware, MS Virtual PC, and MS Hyper-V), MS Exchange 2007/2010, MS SharePoint Server, Cisco Wireless Networking.

Network Administrator/ Analyst/ LAN Support - Redden Marine, JCS Heritage, Urban League

- LAN, MAN, and WAN: creation, maintenance, support, dismantling over Cisco and Linksys routers and switches.
- Install /Support of Microsoft Active Directory servers, Microsoft SQL server Novell e-Directories,
- Setup files, directories, User Accounts, Groups, OU's, permissions, and group policies.
- Setup Symantec Backup Exec, manually backing up workstations, servers, databases and reports.
- Rollout of new hardware and software version upgrades to servers, workstations.
- Installation and management of local and enterprise firewalls and Anti-Virus Solutions.
- MS Exchange 2003/07, MS Terminal servers, Citrix and MS Remote desktop administration.
- MS Office, Intuit QuickBooks and FundWare accounting software, and Adobe applications.

Dates	Employers	Where
09/2018-Current	Kaleidoscopic Services	Williston, ND
09/2012- 08/2018	Nemont Telephone Cooperative	Scobey, MT
07/2010 - 09/2012	Charter College (aka Prospect Education)	Bellingham, WA
09/2008 - 09/2009	Redden Marine Supply, Inc	Bellingham, WA
05/2007 - 07/01/10	JCS Heritage, LLC	Billings, MT
10/2006 - 05/2007	Urban League of Clark County Las Vegas	Las Vegas, NV
01/2004 - 10/2006	Economic Opportunity Board & Clark County	Las Vegas, NV

Professional and Educational Certificates		
2008	Bachelor's Degree	Information Technologies (IT): Network Management
2006	Comp TIA	Secure Infrastructure Specialist – CSIS
2006	Comp TIA	Security+ Certification
2006	Microsoft Certified Systems Engineer	MCSE Windows 2003 Network Engineering
2006	Microsoft Certified Professional	MCP Professional in Windows 2003
2006	Comp TIA	Project+ Certification
2004	Associate of Applied Science Degree	Computing and Information Technology Internetworking
2003	Comp TIA	IT Operations Specialist – CIOS
2003	Associate of Applied Science Degree	Computing and Information Technology Networking
2003	Comp TIA	A+ Certification
2003	Comp TIA	N+ Certification
2003	Microsoft Certified Systems Admin.	MCSA-Windows 2000 Network Administration