



## Meng (Joey) Fan

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### Education

#### **University of Nevada, Las Vegas**

Dec 2020

*Dual Master of Sciences, Hospitality Administration/Management Information System  
Las Vegas, NV*

Honors & Awards: HFTP Scholarship 19', Robert & Dorothy Keyser Fellow Scholarship 19', **Finalist** in 5th STR Marketing Competition

Related courses: Operational Analysis in Hospitality Management (HOA 731),  
Advanced Statistics in R for Hospitality and Business (HOA 732), Big Data (MIS 671),  
Data Management (MIS 766)

#### **Wabash College**

Jan 2018

*Bachelor of Arts, Mathematics*

*Crawfordsville, IN*

Honors & Awards: President's Scholarship 14'-18', **#30 individual** in Virginia Tech  
Regional Mathematics Contest 16', **#4 team** in MAA-Indiana Mathematics Contest 17',  
**#54 team** in William Lowell Putnam Mathematical Competition 17', **#6 team** in Alma  
Math Challenge 17'

### Working Experience

#### **Lee Business School, University of Nevada, Las Vegas**

Apr 2021 – Now

*MIS Department Volunteer*

*Las Vegas, NV*

- Assisted Dr. Han-fen Hu with a new alumni system design report.

#### *Graduate Research Assistant*

Jan 2020 – June 2020

- Helped Dr. Yong Li collect and clean data for business projects held at UNLV and its academic partners.

#### **Novotel Nanjing East Suning Galaxy by Accor**

Dec 2019 – Jan 2020

*Revenue Analyst Intern*

*Nanjing, China*

- Learnt to manage revenue statistics and reports through Opera (Oracle), Accor Hotel Snapshot, STR and OTA Insight.
- Assisted in dealing with reservations from OTAs and companies with negotiated prices.
- Assisted this hotel with pricing and provided input on business evaluation recommendations.
- Explored opportunities that drive profit, create value for clients, and encourage innovation.

**Holiday Inn Nanjing Xuanwu Lake by IHG***Jun 2018 – Aug 2018**Hotel Rotational Intern**Nanjing, China*

- Rotated through various functions such as revenue management, sales and reservations, concierge and food & beverage.
- Assisted in analyzing and ensuring practice of guest service standards at hotels.

**Chongyang Institute of Financial Studies, Renmin University of China***Academic Cooperation and Global Governance Intern**Mar 2018 – Jun 2018**Beijing, China*

- Helped the staff organize seminars and speeches held at the institute.
- Collected the contact information of its partners and local foreign embassies for the institute.
- Translated internationally influential newspaper articles and analyzed data for business projects.
- Published articles written by contracted professors in the institute through social media.

**Duke Kunshan University Conference Center***May 2017 – Aug 2017**Executive Education Budget Analyst**Kunshan, China*

- Provided analytical, forecasting, reporting, and project support to the Executive Education & Conference Planning department at DKU.
- Performed data extraction and the creation of custom reports using tools such as Excel, SAS and Oracle.

**Malcolm X Institute of Black Studies, Wabash College***Nov 2015 – May 2016**Building Monitor (Part-time)**Crawfordsville, IN*

- Helped the staff organize conferences and worked as a front desk staff in the front of the institute.

**Skills and Certifications**

**Languages:** *Chinese (native or bilingual proficiency), English (professional working proficiency)*

**Skills:** *Microsoft Office, SPSS, Qualtrics, R (data analytics and statistics), SQL, G Suite and event management.*

**Certification of IT:** *Insight into IT Support / Helpdesks / NOC / Service Desks – Udemy – UC-7053d199-69bf-4a4a-a043-aa1217c2225c*

**Certification of UX:** *Planning a Career in User Experience – LinkedIn – AVwiOUI-Ljn9MTmTZXJVIcVnARSh*

**Certification of Marketing Analytics:** *Google Analytics Individual Qualification Certification – Google – 59387066*

**Certification of Revenue Management:** *1. Certification in Hotel Industry Analytics (CHIA) – AHLEI – 999524930*

*2. The Fundamentals of Revenue Management: The Cornerstone of Revenue Strategy – ESSEC/Coursera – D52YZU47BZ2Y*

3. *Revenue Management for Beginners (Ex Accor, Marriot & FRHI) – Udemy – UC-3970a0c3-aaa8-4c3e-affc-0f2d0ebfe229*

4. *Pricing Strategy: Value-Based Pricing – Linkedin – ASEJ3uswz5nose\_NK-0t7cZftHXJ*