

# L. Dwayne Woods

Professional Salesperson with a technical background currently studying Computer Information Systems along with IT industry certifications.

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## EXPERIENCE

### **G.S.L. Properties, Beaverton, OR — Maintenance Tech. II**

July 2019 - March 2020

Schedule and perform routine preventative maintenance.  
Diagnose and perform repairs within tenant homes.  
Inspect and coordinate all needed make-ready repairs and services.  
Respond to after-hours maintenance requests.

### **Holland Partner Group, Hillsboro, OR — Maintenance Tech. I**

May 2018 - July 2019

Turnover vacant units on schedule.  
Paint interior and exterior surfaces as necessary.  
General property upkeep.

### **Comcast Xfinity, Portland, OR — Communications Technician**

February 2017 - May 2018

Perform installations of Internet, Television, Voice and change of service.  
Update customer account information using provided applications.  
Troubleshooting and problem solving customer inquiries.  
Maintain knowledge and stay up-to-date on training and latest products and projects.

### **Fry's Electronics, Wilsonville, OR — Computer Sales**

August 2016 - February 2017

Meet daily sales goals and work in a commission based environment,  
Restocking and merchandising.  
Create sales quotas using Microsoft Office.

## EDUCATION

### **Portland Community College, Portland, OR — A.S. Computer Information Systems (In progress)**

June 2020 - Current

### **Westview Highschool, Portland, OR — H.S. Diploma**

September 2007 - June 2011

## CERTIFICATIONS

First AID/CPR/AED

Forklift Certification

Google IT Support  
Professional Certificate - *In progress*

CompTIA A+ - *In progress*

CompTIA Net+ - *In progress*

CompTIA Sec+ - *In progress*

CCNA - *TBD*