

Jay Wang

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EDUCATION

University of Arizona, Eller College of Management

Tucson, Arizona

Bachelor of Science in Business Administration

May 2021

- **Major:** Management Information Systems (MIS)
- **GPA:** 3.5
- **Relevant Coursework:** Data Structure and Algorithms, Information Security, Database Management, Information Systems Analysis and Design
- **Honors:** Wildcat Excellence Scholarship, Dean's List, Multiple Case Competition Winner
Evolution of Technology in a Pandemic Case Competition – 1st Place
 - Project leader of 5-member team, monitored progress, and tracked daily task-completion
 - Researched and analyzed data of successful and unsuccessful businesses during the pandemic
 - Designed and presented infographics of quarterly earnings from company's financial statements

PROFESSIONAL & LEADERSHIP EXPERIENCE

Private Tutor

Gilbert & Tucson, Arizona

Math and English Tutor

June 2018 – Present

- Tutor individual students in Math (Algebra/Geometry), English, and SAT Prep 4-12 hours per week
- Create unique strategies for students combining traditional textbooks, technological applications and videos
- Communicate effectively and work collaboratively at various learning levels from ages 8 to 17
- Orchestrate multifarious schedules in order to provide maximum service to all students

University of Arizona Think Tank

Tucson, Arizona

Supplemental Instruction (SI) Leader

August 2019 – January 2021

- Coached and mentored 20-25 students in college algebra providing additional instruction and support
- Led weekly peer-assisted study sessions by facilitating collaboration to supplement classroom teachings
- Developed 5+ individualized study plans and teaching methodologies unique to each student per week

SpiritC Investment Management Consultants Co., LTD

Hong Kong, China

Intern and Translator (Telework)

May 2018 – December 2020

- Assisted clients in reaching financial needs, overseeing and managing assets, and governance assistance
- Managed investment risk by diversifying wealth and generational transition and succession
- Acted as liaison between all parties translating and interpreting conversations from Mandarin to English

Chipotle Mexican Grill

Gilbert, Arizona

Certified Trainer

June 2015 – May 2017

- Responsible for inspecting, monitoring, and tracking inventory to improve profitability and reduce cost
- Trained new hires on company's policies, procedures, and protocols
- Provided exceptional customer service and guest experience ensuring food safety and SOP standards are met

SKILLS, LANGUAGES, ACTIVITIES, INTERESTS

Skills: Proficient in Excel, PowerPoint, Java, MySQL, R-Studio, Tableau, C

Languages: Fluent in Mandarin

Activities: Finance Club, Investment Club, Model UN

Interests: Photoshop, InDesign, Cultural Diversification