

# ***JJ Skougaard Cooper***

406-696-3132

09/2018 - 05/2020 **IT Networking Project Manager Contractor -** **Kaleidoscopic Services**

- Planned, designed and led implementation large campus wireless, fiber-optic, cat6 and cat8 networks for clients.
- Trained users and support personnel on common computer and network issues.
- Manage IT projects to completion on time and under budget in the face of changing client specifications.
- Developed recommended IT policies for the hospitality client.

10/2012 - 08/2018 **Wireless Device Analyst / IT Integrator -** **Nemont Telephone Cooperative**

- Mobile device hardware and software testing, maintenance and support
- Setup mobile device network connections
- Educated users and support personnel on new mobile products and developments
- Manage and directed IT effecting projects including customer web portals for bill payment and product sales,
- Led integration between different IT systems, including Utility management and GIS software.
- Developed new efficient utilization of IT resources by streamlining processes and coordinating IT developments.

07/2010 - 09/2012 **Information Technology Lead Instructor -** **Charter College (Prospect Ed.)**

- Led Instructor Workshops: Computer and web based tools for classroom enhancement
- Provided Classroom Instruction and taught lessons on - Computer Essentials, Comp TIA A+ Fundamentals, Comp TIA N+ Networking, Comp TIA Server+, Comp TIA Security+, Windows XP and Windows 7, MS Network Infrastructure, MS Active Directory, MS Small Business Server, Virtualization (with VMware, MS Virtual PC, and MS Hyper-V), MS Exchange 2007/2010, MS SharePoint Server, Cisco Wireless Networking.

09/2008 - 09/2009 **Network Administrator -** **Redden Marine Supply**

05/2007 - 07/01/10 **PC and Network Support Contractor -** **JCS Heritage**

10/2006 - 05/2007 **Network Analyst -** **LV Urban League**

01/2004 - 10/2006 **Network Technician & Administrator -** **Economic Opportunity Board of SNV**

- LAN, MAN, and WAN: creation, maintenance, support, and dismantling over Cisco and Linksys routers and switches.
- Install and support of Microsoft Active Directory, SQL Novell e-Directories and servers.
- Setup files, directories, User Accounts, Groups, OU's, permissions, and group policies.
- Setup Symantec Backup Exec, manually backing up workstations, servers, databases and reports.
- Roll-out of new hardware and software version upgrades to servers, workstations.
- Installation and management of local and enterprise firewalls and Anti-Virus Solutions.
- Installation, management and support of MS Exchange, MS Terminal services, and Citrix servers.
- Setup and utilized MS Remote desktop and other remote administration troubleshooting and support tools.
- Supported: PC, network and Server hardware, and software including- MS Office, Intuit QuickBooks and FundWare accounting software, NISC telecom utility management software and Adobe applications.

## **Professional Certificates and Education**

2008	Western Governors University	B.S. in Information Technologies (IT): Network Management
2006	Comp TIA	Secure Infrastructure Specialist – CSIS
2006	Comp TIA	Security+ Certification
2006	Microsoft Certified Systems Engineer	MCSE Windows 2003
2006	Microsoft Certified Professional	MCP Professional in Windows 2003
2006	Comp TIA	Project+ Certification
2004	College of Southern Nevada	A.S. in Computing and I.T. Internetworking
2003	Comp TIA	I.T. Operations Specialist – CIOS
2003	College of Southern Nevada	A.S. in Computing and Information Technology Networking
2003	Comp TIA	A+ Certification
2003	Comp TIA	N+ Certification
2003	Microsoft Certified Systems Admin.	MCSA-Windows 2000 Network Administration