

Ernest J. L. Nichols
420 Wall Street, Apt. 108
Seattle, WA 98121
206-669-2128
nernest54@gmail.com
searising@outlook.com

IT PROFESSIONAL

To Whom It May Concern:

Are you looking for an IT Professional with:

- 25+ years of hands-on experience in IT Management?
- Excellent written and oral communication skills?
- A Team member who understands the IT role in an office setting
- A passion to learn and to increase his skills?

If so, then you need look no further. You will see from my enclosed resume that I meet all these qualifications and more.

I would very much like to discuss opportunities with you. To schedule an interview, please call me at 206.669.2128. The best time to reach me is between 8:00AM and 5:00PM, but you can leave a voice message at any time, and I will return your call.

Thank you for taking the time to review my resume. I look forward to talking with you.

Sincerely,

Ernest J. L. Nichols

Enclosure



ERNEST NICHOLS

IT PROFESSIONAL

OBJECTIVE

Provide professional IT solutions

SKILLS & ABILITIES

25+ years IT & Database design, development, and implementation

VITALS

420 Wall Street, Apt. 108

Seattle, WA 98121

T 206-669-2128

E nernest54@gmail.com

REFERENCES

Lynn Nishimura

Executive Director, Puget Sound Labor Agency
206-448-9277

lynnn@pugetsoundlaboragency.org

Gary De Jaen

Manager, Puget Sound Labor Agency.org
425-269-4568

garyd@pugetsoundlaboragency.org

EXPERIENCE

PUGET SOUND LABOR AGENCY, SEATTLE

2013-2018

IT/Database Administrator

- Database Design, Development and Implementation for Client Management System
- IT infrastructure
- Windows Server Operating Systems
- Active Directory, DNS, DHCP
- MS Office, O365
- VOIP phone system management
- MSP – network engineering
- Project Management – large scale company projects working with numerous vendors

CHINOOK PARKING

2013 - 2015

Auto Detail Shop Manager - Managed all IT, Customer Relations.

EDUCATION

FLORIDA DEPT. OF EDUCATION

Business Software Applications (900 hrs.)	0507.030501
Business Computer Programming (1200 hrs.)	0507.030101
Business Supervision Management (900 hrs.)	0506.040101
Computer Electronic Technician (1800 hrs.)	0306.201101

COMMUNICATION

Excellent written and verbal communication skills in the process of communicating IT problems and solutions.

LEADERSHIP

Advisory Board Member 2017-2018
(Pre-Apprenticeship Construction Education PACE)