

NABIN GAUTAM

| 7827 SE MONROE ST| PORTLAND, OR 97222 |
| (503) 998 8408 | discovernabin@gmail.com |

EDUCATION

2013 – 2015 |Towson University| Towson, Maryland |
Masters in Applied Information Technology GPA 3.84
Post Baccalaureate Certificate- Information Systems Management

2008 – 2012 |Towson University| Towson, Maryland |
Bachelor of Science, Information Technology

TECHNICAL SKILLS

- Experienced in hardware and software troubleshooting and repair of mobile devices
- Intermediate user of SQL Server Management Studio, HTML, CSS
- Familiar with Operating Systems: Windows XP, Windows7, Windows 8, Windows 10 and Mac OSX
- Proficient in Microsoft Office Suite
- Languages: English, Nepalese, Hindi (fluent in both written and verbal)

PROFESSIONAL EXPERIENCES

| September 2016 – Present |Total Wireless, Milwaukie, OR |
Manager / Mobile Device Technician

Technical roles

- Troubleshooting android and apple mobile devices: solving software issues and repairing hardware components like Screen, battery, charging ports and other small components, cell-phone activation and providing customer service

Managerial responsibilities

- Inventory management, performing risk analysis; ensuring availability of merchandise and service, effective implementation of POS system

| May 2008 – February 2016 | Wireless 4 U, Baltimore, MD |
Owner/ Manager

Main responsibilities

- Employee management and training, logistics and inventory management, and customer service