



TAYLOR VAN AMBURGH

tvanam@gmail.com | (541) 972-2609

West Linn, OR 97068

PROFESSIONAL SUMMARY

IT specialist with over 7 years of experience supporting business technology and software while analyzing business operations. Seeking to utilize strong Information Technology skills and analytical ability to fit into this company's business strategy. Possesses a Bachelor of Science in Business Administration: Operations and Business Analytics.

SKILLS

- TCP/IP, DHCP, DNS (5+ Years)
- Network Installation, Configuration, and Hardware (3+ Years)
- Server Installation, Configuration and Hardware (3+ Years)
- SBS and Windows Server Frameworks (3+ Years)
- Disaster Recovery and Planning (7+ Years)
- Project Management (4+ Years)
- SQL/DBM (Basic Knowledge)
- Security Best Practices

WORK HISTORY

Business Manager | West Linn Painting & Design – West Linn, OR 06/2019 - C

- Management oversight ensuring all deadlines and schedules to be met for over 30 projects.
- Exceptional service to clients and team members, promoting effective and lasting business relationships.
- Kept meticulous records of all correspondence with clients for future opportunities.
- Used operational knowledge to analyze, improve, and innovate current business strategy and processes, decreasing costs by 25%.

IT Manager | Webber Consulting Inc. - Canby, OR

12/2009 - 09/2017

- Conducted company-wide technology instruction, on boarding and education.
- Adjusted project plans to account for dynamic targets, staffing changes and operations.
- Focused on operational and inventory efficiency to cut costs.
- Configured, managed, and maintained over 30 client servers, networks, and systems.
- Maintained professional business relationships with over 100 clients and companies.

Computer Repair Agent | Geek Squad - Springfield, OR

09/2014 - 01/2017

- Managed time efficiently to ensure lower than 1 day turn time on computer repairs.
- Utilized Best Buy's databases and customer surveys to analyze trends and identify areas of improvement.
- Harnessed operational knowledge to evaluate, improve, and innovate current business strategies and processes.
- Communicated with clients consistently about their satisfaction while building professional relationships.

EDUCATION

University of Oregon, Eugene, OR

06/2018

Bachelor of Science: Business Administration: Operations and Business Analytics