

Tony (Chengyuan) Liu

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Core competencies and major strengths include:

1. PC Hardware and Software
2. Windows Operation System
3. Windows Server
4. Windows SQL Server
5. Microsoft office
6. IIS
7. Apple Mac OS X
8. CISCO Router and Switch
9. Active Directory, Group Policy
10. Exchange, Godaddy, Rackspace, Network Solutions
11. Network Security
12. Remote Access Control
13. IP Subnet, VLAN, Routing (RIP/EIGRP/OSPF)
14. VMWare, VMWare Workstation, VirtualBox, Hyper-V
15. Network Cabling
16. Tier 1, Tier 2, and Tier 3 Technical Support
17. Visual C, C++, ASP.NET, VB.NET, C#
18. HTML, Javascript, CSS, JQuery
19. MySQL, Access, FrontPage, PhotoShop, Visual Studio, Dreamweaver
20. Website Hosting and Maintaining
21. Windows Backup Service, Altaro Backup, Acronis Backup, EaseUS Todo Backup
22. Website SEO
23. OMS, AccountMate, Quick Book
24. E-COMMERCE, Groupon, Zulily, Amazon

Education

Azusa Pacific University Azusa, CA. U.S.A. 2004 – May 2006

*Master of Science in Applied Computer Science and Technology
(Emphasized in Technical Programming)*

Chung-Yuan University Chung-Li, Taiwan 1994 – 1998

Bachelor of Engineering in Civil Engineering

Information Technologies Certifications

CCNA

CISCO ID: CSCO11906559

01/27/2011 – 01/26/2014

Work Experiences

05/2019-03/2020

Top's Handbag Inc – Vernon, California

Senior IT Administrator; Full-time

1. Helped companies to maintain 3 servers and backup files
2. Helped companies to maintain, setup, and manage network system.
3. Helped co-workers to troubleshoot their computers' problems, including network issue, printing issue, opening files issue, software and hardware issue, virus issue, and etc.
4. Used Shopify to help company to create 3 e-commerce websites, including coding, organization, SEO, online business, and maintaining.
5. Used ASP.net, C#, Javascript, CSS and SQL to help company to create a web base for co-worker to do Items and PO input, Price and UPC code update, etc.
6. Help company to set up OMS system and Quick Book.
7. Using Active Directory to manage Domain User and Group policy.
8. Help warehouse to unloading container and manage warehouse space to put products.
9. Setup WMS system for warehouse to use, including Bar Code, AP Connection setting, and pull cat5e cable.
10. Help to do the shipment.
11. Helped company to do E-Commerce in Groupon, Zulily, and Amazon.
12. Helped company to do database backup.

07/2017-04/2019

Deluxity Inc. – Vernon, California

Senior IT Administrator; Full-time

1. Helped companies to maintain 5 servers and backup files
2. Helped companies to maintain, setup, and manage network system.
3. Helped co-workers to troubleshoot their computers' problems, including network issue, printing issue, opening files issue, software and hardware issue, virus issue, and etc.
4. Used Shopify to help company to create 1 e-commerce websites, including coding, organization, SEO, online business, and maintaining.
5. Used ASP.net, C#, Javascript, CSS and SQL to help company to create a web base for co-worker to do Items and PO input, Price and UPC code update, etc.
6. Help company to set up OMS system and Quick Book.
7. Using Active Directory to manage Domain User and Group policy.
8. Help warehouse to unloading container and manage warehouse space to put products.
9. Setup WMS system for warehouse to use, including Bar Code, AP Connection setting, and pull cat5e cable.
10. Help to do the shipment.

02/2016-07/2017

TMAX Digital Inc. – Chino, California

IT Administrator; Full-time

1. Helped company to maintain two servers and backup files
2. Helped company to maintain network system.
3. Helped co-workers to troubleshoot their computers' problems, including network issue, printing issue, opening files issue, software and hardware issue, virus issue, and etc.
4. Used Squarespace and Shopify to help company to create 2 e-commerce websites, including coding, organization, SEO, online business, and maintaining.
5. Used ASP.net, C#, Javascript, CSS and SQL to help company to create 5 web based projects, including data transferring projects, files transferring projects, and accounting reports projects.
6. Help company to set up PO system connection to CommerceHub or Transaction Manager with Evine Live, HSN, Costco, Home Depot, and QVC.
7. Using Active Directory to manage Domain User and Group policy.
8. Using Tran Micro to schedule virus scan.
9. Used VMWare or Hyper-V to create virtual machine.

07/2015-12/2015

Business Network Solutions – City of Industry, California

System Administrator; Full-time

1. Helped company to maintain clients' servers.
2. Used ScreenConnect to remote into clients' workstation and did troubleshoot for clients' workstation, including Outlook issue, printing problems, software update, windows update, computer system issue and etc.
3. Used ScreenConnect to remote into clients' servers and did troubleshoot for clients' servers, including database issue, Quickbook issue, domain user and group issue, IIS issue, FTP issue, backup issue and etc.
4. Used ScreenConnect to remote into clients' network system and did troubleshoot for clients' network system, including Sonicwall firewall issue, router and switch setting problems, network printer connection issue, and etc.
5. Onsite job for all clients, including computer and server hardware issue, network printer connection issue, workstation and server system issue, installed equipment, system upgrade, software update, and etc.
6. Pulled and installed network cable.
7. Used VMWare or Hyper-V to create virtual machine.
8. Managed all clients' backup files situation.
9. Onsite job for OnForce and ComputerAssistant
10. Managed work schedule.
11. Customer technology support.

11/2014-02/2015

Vision Technology Solutions, LLC – Santa Monica, California

Network Administrator; Full-time

1. Helped company to maintain clients' servers and server rooms
2. Helped clients to create web server environment, go live the website, and manage network.
3. Maintained more than 500 clients' websites.
4. Managed company's database.
5. Helped company to do internal computers and servers' troubleshooting
6. Used PRTG to watch out each client server, website, and traffic.
7. Used VMWare to create virtual servers.
8. Hosted client's website.
9. Assembled computers and tested on computer system.

07/2013-10/2014

Nima Technology Corporation – Cerritos, California

Web Programmer, IT Engineer, and Network Engineer; Full-time

1. Helped company to build up servers and server room
2. Helped company to create, built up, and manage network by using CISCO Router and Switch
3. Managed company's database
4. Helped company to maintain Website and created new Website
5. Worked with AccountMate engineer to set up company accounting system.
6. Assembled computers and tested on computer system.

03/2011-01/2013

Liaoning International Union Consulting Service CO., LTD. – Shenyang, Liaoning, CHINA

Education Counselor and Network Engineer; Full-time

1. Helped students to apply abroad schools
2. Offered students the latest education news
3. Managed and prepare students' education documents
4. Contacted abroad schools
5. Managed and Assembled company's computers.
6. Built up and Manage company's network and solve problems.

01/2009-01/2011

E.Z. Auto Motors, Inc. – Pasadena, California

Used Car Dealer Manager; Full-time

1. Helped company to auction used car.
2. Sold used car to public.
3. Managed company's database and server.
4. Managed company's network and solve problems.

06/2006-11/2009

American Future Technology Corp. (www.ibuypower.com) – City of Industry, California

Web Administrator; Full-time

1. Helped company to maintain Web pages.
2. Improved company's E-Commerce Web pages.
3. Managed company's database and server.
4. Managed company's network and solve problems.
5. Controlled Web pages' traffic.
6. Assembled computers and tested on computer system.

Languages

Fluent proficiency in **English, Mandarin** and **Taiwanese**

References

Steven Wong	(626)822-8998
Candy Zhang	(626)215-2820
Richard Lee	(626)665-8686
Audrey	(323)420-4599