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## TECHNICAL SKILLS

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### Certifications

- CompTIA A+
- CompTIA Network+
- CompTIA Security+ (In progress)

### Platforms

- Windows 10, Windows 8 and Server 2016, and Linux (Debian)

### Hardware Installations

- Experienced with setting up small to medium sized networks support up to 200 users, VMware on Dell R710 server delivering Active Directory, DNS and file sharing services.
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## EDUCATION

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### WGU

Anticipated July 2021

Kent, WA

- BS, Information Technology (Sophomore year)
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## EXPERIENCE

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### iM3 Veterinary Dental Supplies

Aug. 2019 - Current

#### *Shipping Lead*

- Answer calls from customers and route them to the appropriate department.
- Work with the shipping team to keep thorough inventory of merchandise.
- Make sure all new serial numbers are entered into Dynamics GP.

#### *Shipping Clerk*

- Pick orders based on picking ticket and process the orders using UPS WorldShip.
- Prepare X-Ray equipment for shipment by modifying power cords and testing the equipment.

### Nabisco

Aug. 2018 – Aug. 2019

#### *Sales Service Representative*

- Maintained healthy relationships with store managers and communicated any weekly ad updates and holiday sales.
- Answered calls from store managers about inventory and merchandising issues.
- Increased daily sales by working with merchandisers to keep shelves full and presentable.

### Walmart

Nov. 2016 – Aug. 2018

#### *Department Manager*

- Worked with sales associates to keep up with merchandising schedules.
- Answered calls from customers inquiring about product availability and addressed complaints about store procedures.
- Performed routine accounting of inventory and kept up on weekly price changes.

#### *CAP 2 Associate*

- Unloaded the 2PM truck and stocked shelves in a team of 6 to 12 people.
- Helped customers find what they needed in the store.