

ASHLEY AVRA-PASCUAL

PROFESSIONAL EXPERIENCE

MANUFACTURING: PRODUCTION, LEADERSHIP & TRAINING

- Organize and host meetings with management and engineering to articulate problems and concerns then solve them as a team, to stay in compliance with the FAA
- By being proactive, investigate and quarantine jobs to ensure the company stayed in compliance with FAA & Company Rules & Regulation
- Volunteer to stay current with CPR, First Aid & AED certification to ensure no loss case workdays by educating the importance of safety to team and management
- Implement 4 square, RCA and 5 whys to reduce defects in quality and control
- Train and Maintain a team of 60 peers on Quality Assurance, Inventory/Build of Materials, 5S, Cost, Delivery, Safety, Tool Control
- Create shop documents and drawings regarding Process and Procedure/Standardization training guides for new hires using flow/visual charts
- Commended for multitasking abilities and organizational skills by management and senior authority figures
- Train and lead 30+ new hires with standardization, structure, policy, and procedures including creating handbooks and training guides/step-by-step for team members
- Proficient in typing 130 wpm, Microsoft Office & 360, Windows 7, 8 and 10, MicroVellum, Sage & SigmaNEST
- Proficient in reading blueprints on BXWA, also proficient with Planswift & Revu Bluebeam
- 2 Year of CMM/CNC Quality Assurance/Inspector Experience/Training in Boeing Trained Environment
- 4 years of data processing to write, G-Code and Program to CNC/CMM machines
- 18 years of Computer Science and DOS hard booting/trouble shooting computers
- 18 years of AutoCAD v. 2000-2018, 1-year Revit, & 1-year of SolidWorks
- 6 years of Rhino 3D Drafting & Z-Corp 3D printer, CAM and CAE
- Built 35 personal gaming computers with top of the line hardware/software for the last 14 years, along with Networking/IT residential and commercial buildings
- Routed and wired a computer gaming LAN center of 100+ computers to a network and trouble-shoot hardware/software as needed

PROCUREMENT, LOGISTICS, SENIOR BUYER

- Identify varied sources of commodities and services, evaluates bids, awards contracts, and purchase orders
- Develop standards for new products or services, maintains contact with vendors
- Maintain comprehensive descriptions of available products and current prices
- Take purchase requests from various departments within the company and get price quotes from suppliers
- Responsibilities include contacting suppliers to schedule deliveries or to discuss shortages or missed deliveries
- Planning and managing logistics, warehouse, transportation, and customer services
- Directing, optimizing, and coordinating full order cycle
- Liaising and negotiating with suppliers, manufacturers, retailers, and consumers

CUSTOMER SERVICE

- 18 years' experience communicating directly with customers
- Proficient and accurate communication, both written and verbal
- Accomplished 84 voluntary hours of Management and Peer to Peer Training, demonstrating how to work with multiple personalities, cultures and ages
- Received 16 recognition awards for customer gratitude and satisfaction
- Resolve wide range of customer problems and questions, applying knowledge, problem solving and skills to save time, money and safety
- Promote Customer Satisfaction with personal interaction

HIGHLIGHTS OF QUALIFICATION

- Green Belt Six Sigma Lean Manufacturing
- Proven skills and knowledge in using Lean theory in manufacturing setting improving flow
- Highly organized, able to meet deadlines, prioritize workloads, and attention to detail
- Self-motivated and confident in making independent decisions, can also seek the assistance from peers and fellow team members as needed
- Adaptable to team environments, able to encourage and take lead when needed
- Constantly challenging self to expand skills and knowledge

EMPLOYMENT HISTORY

Procurement & Logistics Supervisor, Senior Buyer

Urban Cabinets/Saltire Craftsman

Woodinville, WA

(01/2019-04/2020)

Titles held during Contract/Consult Work

(01/2013-01/2019)

Shipping/Receiving Administrator

Financial Advisor

CAD Technician

Interior Designer

Aesthetics Coordinator

HVAC CAD Technician

Office Administrator

Architectural Commercial and Residential Construction,

Demolition, Renovation

Engineering Specialist

Electrical CAD Technician, Permit Specialist

Estimator & Takeoff

Architectural Drafter & Engineer

Site Safety Coordinator/Trainer

Manufacturing & Production of Structural Fiberglass, Site Safety Coordinator, Lean Manufacturing

Boeing

Everett, WA

(01/2010-12/2012)

Lead AutoCAD Drafter/Technician, Trainer & Architectural Engineer

Apex Wine Cellars & Saunas

Woodinville, WA

(10/2005-10/2009)

EDUCATION & CERTIFICATIONS

Lake Washington Institute of Technology

- AAS in Architectural Technology
- BS in Technically Applied Design
- AutoCAD Certificate
- Revit Certificate
- Architectural Technology Certificate

American Heart Association

- First Aid, CPR, AED, Child Certified
- Community Emergency Response Training

Boeing

- Green Belt Six Sigma Lean Manufacturing – 48 hours
- Team Leadership & Management Training – 32 hours

SAFETY/OSHA

- Site Safety Coordinator Training – 82 hours
- Job Safety Analysis – Train the Trainer – 8 hours
- Incident Investigative Training – 16 hours
- Forklift Certified – Expires 9/2021

Snohomish High School

- High School Diploma 2005

VOLUNTEER EXPERIENCE & ACHIEVEMENTS

Several Time Dean's List/Honor Roll 3.8+ GPA - Lake Washington Institute of Technology

Several Scholarships/Grants/Sponsors – Lake Washington Institute of Technology

President/Webmaster – Willow Run East Home Owners Association (Non-Profit) – 2012-2017

Board/Webmaster/T-Ball Coach – Sultan Turks Youth Baseball (Non-Profit) – 2013-2017

Neighborhood Blockwatch Captain – 2013-Current