


# Lewins Ortiz

[LewinsOrtiz@gmail.com](mailto:LewinsOrtiz@gmail.com) 

Knowledgeable and thorough information technology technician with superior attention to detail. Driven and self-motivated, and therefore effective at completing tasks with minimal supervision. Confident leader and enthusiastic communicator.

510-610-3461 

Fremont, CA 94536 

## WORK EXPERIENCE

### Stadium Manager

Levi's Stadium

06/2014 - 8/2020

Santa Clara, CA

#### Accomplishments

- Update and maintain 200+ Windows workstations.
- Maintain 200+ employee accounts and policies.
- Troubleshoot wireless and wired networks, switches and hubs.
- Project completion of new concept with 14 new workstations.
- Present analytics using Oracle Database.
- Guide new staff with orientation and training.
- Write and update technical documents for new devices and programs.
- Purchase and manage inventory from multiple vendors.

### Restaurant Manager

T.G.I.Friday's

04/1999 - 09/2014

Union City, CA

#### Accomplishments

- Build productive working relationships with sales representatives.
- Oversaw daily culinary, beverage and kitchen operations.
- Design and create bar menus depending on season, holiday and promotions.
- Lead employee recruitment, training and development.
- Schedule and run monthly safety meetings.

### IT Technician

Geek Squad

04/2002 - 04/2005

Emeryville, CA

#### Accomplishments

- Provided functional and technical solutions, support, troubleshooting and diagnosing hardware and software problems, including desktop, laptop, WAN, LAN, and remote systems.
- Assembled and designed custom tailored Windows based desktop systems for individual clients.
- Performed cloud migrations of data, applications and other business elements from an organization's onsite computers to the cloud.
- Setup and configured virtual and physical work stations.
- Identified and removed computer viruses and malware.
- Configure and set-up wireless routers, switches and hubs.

## EDUCATION

### Bachelors of Information Technology and Networking

DeVry University

08/1999 - 6/2001

Fremont, CA

### Associate of Art

Chabot College

- 6/1998

Hayward, CA

08/1996

## SKILLS

- CompTIA A+
- Continuous Improvement
- Database Administrator
- Data Analyst
- Employee Scheduling
- Inventory Control
- Network Security Specialist
- Purchasing Manager
- Project Management
- SMB Network Design
- Training & Development
- Warehouse Management

## PROGRAMS

- ABI Scheduling
- Active Directory
- Adobe Illustrator
- Aloha POS
- BOSS
- CrunchTime
- Enterprise Management Console
- Google Docs
- Kronos Scheduling
- Mac OS
- MICROS POS
- Microsoft Office
- Symphony Venue
- Windows 2000 Server
- Windows OS

## INTERESTS

- Cloud Computing
- Cybersecurity
- Database Administrator
- Infrastructure Security
- MacOS
- Mobile Technologies
- Network Architect
- Network Monitoring
- Network Protocols
- Smart Homes
- Sports
- Virtual Machines
- Volunteer Work
- VPN
- Windows Server 2016
- Wireless Technology
- Windows OS