

Caden M. Russell

9138 1st St SE, Lake Stevens, WA 98258 (360) 929-6221 caden_m_russell@outlook.com

OBJECTIVE

Looking to utilize my skills and maximize my potential while having the opportunity to learn.

HIGHLIGHTED SKILLS AND COMPETENCIES

- Efficient working independently or as part of a team
- Experienced and motivated leader
- Personable, empathetic, and open minded
- Excellent communication skills
- Motivated to work hard and eager to learn
- Proficient with OS, Databases, Servers, Security
- Optimistic drive for success
- Ethically responsible with sensitive information

EDUCATION AND CERTIFICATIONS

Computer Information Systems, Network Technician Certificate – Skagit Valley College	2018
PC Pro, Network Pro, and Security Pro Certifications – TestOut	2018
Sports Management and Business – Washington State University	2008
Transferable AA – Everett Community College	2005

PROFESSIONAL EXPERIENCE

Computer Tech	March 2020 – current	Self- Employed	Lake Stevens, WA
----------------------	-----------------------------	-----------------------	-------------------------

- Helping others during COVID as they adjusted to working and taking classes remotely.
- Maintained social distancing and used health safety protocols. COVID Vaccinated.
- Small Office and Home Network technical support to manage hardware and software: setup, installation, implementation, maintenance, and troubleshooting for computers, tablets, cellphones, entertainment systems, security systems

Office Manager	March – October 2019	Kenwanda Golf Course	Snohomish, WA
-----------------------	-----------------------------	-----------------------------	----------------------

- Managed the pro shop front desk, greeted customers, scheduled tee-times, completed transactions for merchandise and players rounds.
- Small Office Network technical support to manage hardware and software: setup, installation, implementation, maintenance, and troubleshooting
- Used website and social media platforms Facebook, Instagram, and Twitter, to market golf course, tournaments, and special pricings on rounds

CIS Internship	Summer Qt 2017 & 2018	Holmes Harbor Golf Course	Freeland, WA
-----------------------	----------------------------------	----------------------------------	---------------------

- Managed the pro shop front desk, greeted customers, scheduled tee-times, completed transactions for merchandise and players rounds, using a personalized point of sale software “SHOPKEEP” on iPad iOS and Microsoft WOS.
- Small Office Network technical support to manage hardware and software: setup, installation, implementation, maintenance, and troubleshooting
- Designed a database of customers, course information, and employees, using Microsoft Excel and Access with proper SQL structure.
- Used website and social media platforms Facebook, Instagram, and Twitter, to market golf course, tournaments, and special pricings on rounds

Assistant Manager	2011 – 2015	Russell Construction - Custom Homes/ Remodels	Whidbey Island, WA
--------------------------	--------------------	--	---------------------------

- Coordinated crew schedules, subcontractors and building inspectors
- Building material and tool acquisition
- Assisted with payroll and budgeting records
- Interacted with clients as a liaison to the crew and company owner

Warehouse Worker	2010 – 2011	Furniture Factory Direct	Kent, WA
-------------------------	--------------------	---------------------------------	-----------------

- Inspected, organized, and recorded products for delivery
- Assembled products correctly from directions
- Unloaded trucks and stored furniture while recording inventory records
- Delivered to and set up furniture at customers residence

Guest Services	2010-2011	First and Goal – Qwest Field	Seattle, WA
-----------------------	------------------	-------------------------------------	--------------------

- Interacted with fans so their game experience was safe and enjoyable

Electronic Assembler	2008 – 2010	Schweitzer Engineering Laboratories	Pullman, WA
-----------------------------	--------------------	--	--------------------

- Ran a progressive assembly line that built, soldered, and inspected computer boards to become part of larger units
- Assisted in the organization and implementation of daily processes to ensure quality and efficiency.
- Trained as a line support lead. PAL/ IPC 3/ ESD certified. Cross-trained in After-flow and Parts Prep

Other Activities

WIAA Ref/Ump- HS/MS/Traveling -Football, Basketball, Baseball and Fastpitch Softball

Assistant Coach- HS/Traveling/Private Lessons- Baseball and Fastpitch Softball



IT Technician

Z Networks

Marysville, WA

Hello,

I am looking for a position in the IT field with a company that values their employees and cultivates a positive work environment. Technology plays an integral part in our lives, and I know how important it is to provide competent support for computer users, with the priority of outstanding customer service. I am creating a new career path for myself and am updated on current information and procedures to provide installation, troubleshooting and training services. I can beneficially assist the users that rely on Z Networks.

I have the necessary skills to:

- establish and maintain effective relationships with users while communicating effectively and staying composed during stressful situations
- troubleshoot and resolve technical issues through established troubleshooting procedures and by following company policies
- multitask and work productively in various environments
- work independently and with a team while continuing to learn and grow with the company

CADEN M. RUSSELL

Computer / Network Technician

CONTACT

PHONE:
360-929-6221

EMAIL:
caden_m_russell@outlook.com

I would very much like to discuss the opportunity to work for Z Networks and believe that I would be an asset to your company.

Thank you for taking the time to review my resume. I look forward to talking with you.

Sincerely,

Caden M. Russell

6/16/2021

