

S k a H U r a Z M a N Y

Résumé

Copymat - Graphic Design and Pre-Press

San Francisco, Ca | May 2019 to September 2019

Design and print files provided by customers, setup files based on specs and artwork provided by customers.

Utilize Adobe CC (create bleeds, type set, fix missing fonts, adjust sizing, create print ready files for Xerox and HP printers) for various projects (booklets, posters, tabs, business cards, badges, banners, decals, posters, packaging), create training manuals, create marketing material, outreach to potential corporate leads, upkeep constant communication between departments to ensure quality and streaming of projects and deadlines.

SpeedPro - Part-time Marketing & Graphic Design

Alameda, Ca | January 2019 to May 2019

Promotional branding for events and trade shows (flyers, postcards, e-mails), upkeep on social media presence, track and record daily and monthly analytics of social media impacts, mock-ups/proofs, redraw and create art for large format printing.

Cruise Automation - Mapping and Vision

San Francisco, Ca | January 2017 - May 2018

Draw maps and roads for AV, label camera still images, help with recruiting and training of new hires.

Work with Lidar technologies to implement knowledge for AV infrastructures.

CustomInk.com - Digital Artist

Reno, Nv | September 2012 - March 2016

Work with Adobe Photoshop & Illustrator, proof, preflight, redraw artwork uploaded by customers. Communicate with printers and sales reps to ensure timely and quality delivery of products.

Posh TV - Web Production Design and Editor

Reno, Nv | November 2010 - June 2011

Photoshoot adviser for newly incoming inventory, ensure quality images have been taken, file management of photos, make necessary adjustments and crop inventory with Photoshop for company's website.

Frontier Printing - Graphic Designer

Reno, Nv | June 2007 - November 2007

Assisted customers conceptualize ideas for promotional products, worked with some customers one on one at the computer for layout and design, typesetter, lithography pre-press/plate output (AB Dick), help run front desk, run copy machines, maintain raster image processor.

Reno Gazette Journal - Production Artist

Reno, Nv | November 2006 - April 2007

Prepare ads for output/print ready, graphic design for new customers/client base, proof and edit ads, communicate with sales reps for changes and edits.

Museum of Children's Art - Part-time Museum Educator

Oakland, Ca | Jan 2019 to Dec 2019

At Mocha I help part time facilitating and organizing art programs for the open to the public art studio, school field trips, and birthday parties. I help train and guide volunteers to become acquainted with working processes.

Mission Statement

To find enriching and gainful employment, broaden my professional experience, and take advantage of new opportunities to utilize my creative and technical skills.

Education

BA Digital Media

Anthropology Minor

University of Nevada Reno - Reno, NV

September 2006 to June 2011

Art Museum and Gallery Studies

CSU East Bay - Certificate

August 2018- January 2019

Awards

American Advertising Federation District 14

2005 Two Silver ADDY awards Student (Tmcc)

Category - Stationary Package

2006 ADDY Student Category entrant (Tmcc)

Skills

Adobe Creative Suite, MS Office, G-suite,

MAC and PC platforms, UX design, digital press,

large format printing, car wraps, wall wraps,

proof reading, typography, wire framing, storyboards,

video editing, marketing & analytics, customer service

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Portfolio: www.suzykahraman.com

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