

Alexander Levin

alex.levin93@gmail.com | 818-205-7129

20143 Via Galileo, Porter Ranch, California 91326

PROFESSIONAL SUMMARY

I'm a 28 year old computer science student who learns quickly and gets stuff done efficiently trained. I have pride in my work and a lot of loyalty to my employer. I have a lot of experience working in an office, customer service, and the IT/Tech field. My main passion in life is to learn new things and grow. I'm certain I'd be a great addition to any team.

SKILLS

- Programming (Python, Java, JS, C#, C++, Linux)
- Customer service
- Analytical thinking
- Problem Solving
- Time management
- Managing others

EXPERIENCE

JUNIOR ACCOUNT MANAGER

ARMANINO, LLP – LOS ANGELES, CALIFORNIA | January 2012 - Current

- Administrative work, ensured mail was delivered to the proper channels.
- Reconciled client bank accounts, helped maintain the financial stability of my clients, and kept open communication with clients about their accounts.

Repair Technician

uBreakiFix – Los Angeles, CA | July 2020 - Current

- Troubleshooting and Repairing computers, phones and laptops from hardware breakage and software issues.
- Light soldering such as console HDMI ports and tablet charge ports.
- Managing the stores inventory and ordered new parts when required.
- Helping customers at the front desk.

EDUCATION

CSU | Northridge | Current

Moorpark Community College | January 2016

High School Diploma

Chaminade College Preparatory | West Hills, California | January 2011

REFERENCES

Benny Ang, Senior Account Manager at Roth, Bookstein, Zaslow; (310) 940- 8040

Yaroslav Svitlynets, Owner of uBreakiFix in Woodland Hills and Van Nuys; (818) 616-9436