

Michael Funes

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EDUCATION:

Bachelor of Science in Neuroscience, Bachelor of Science in Psychology
University of Wisconsin-River Falls (UWRF)

May 2019

PROFESSIONAL EXPERIENCE:

Lab Technician, Eurofins BioDiagnostics Inc.

August 2019 – June 2020

- Supervise daily operations of the DNA extraction lab, acting as an essential reference to organize incoming projects based on customer needs and expected turnaround times
- Analyze data to determine the quantity and purity of isolated DNA and report findings to lead scientists
- Utilize Microsoft Excel and Word to formulate statistical analyses of results and documentation
- Follow detailed protocol regarding the isolation of DNA from various animal and plant tissues with precision
- Oversee inventory and purchasing of materials that are used within the lab and develop strategies to prevent waste and maximize the use of consumables
- Train new employees and act as a point of contact for new employees to approach with questions

Bartender/Shift Lead, Phoenix Bar and Grill

May 2018 - June 2020

- Supervise banquets and function as a critical reference for the customer to answer/solve all questions and problems that arise during the event
- Create auxiliary bars and floor plans to accommodate banquets ranging from weddings to business meetings. Floor plans are aimed at increasing sales by improving the efficiency of service and customer satisfaction.
- Possess an expansive knowledge about our products to allow customers to make informed decisions and to help direct customers to products they will enjoy
- Oversee the customer experience within the restaurant, providing helpful and cheerful service
- Establish rapport with customers to build a strong interpersonal relationship and build a loyal clientele
- Actively using sales techniques to up-sell products, present detailed descriptions, and establish a memorable experience for customers to ensure they return
- Proven ability to multitask and lead in a high-intensity, fast-paced environment

Tutor, University of Wisconsin-River Falls

January 2016 – September 2019

- Developed and improved study methods with students in Psychology and Neuroscience courses
- Established relationships with students and professors to market tutoring services and build a clientele
- Collaborated with students to formulate lesson plans tailored to the individual's needs
- Explained complex topics to students in a manner that allowed the student to understand the material
- Conveyed a calm and welcoming demeanor to assure students felt comfortable and confident

General Laborer, Simons Landscaping

May 2013 - August 2016

- Created various landscaping projects that include: retaining walls, patios, sidewalks, and planting
- Operated skid steers and company vehicles
- Utilized effective communication to delegate work and organize a plan of attack when approaching a project
- Communicated with clients to understand customer needs and brief clients on progress and status of the project

Additional Experience:

Research Assistant, University of Wisconsin-River Falls

September 2017 – July 2019

- Contributed to research being conducted in the Psychology, Neuroscience, and Microbiology departments
- Collaborated with professors to determine duties, analyze results, and document findings
- Cooperated with a team of students to designate roles and collectively work toward a common goal
- Demonstrated curiosity and a willingness to learn across multiple fields of study
- Gained important organizational skills to leverage my time among course work, tutoring, and research duties