

JAREN GEORGE

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a Portland, OR 97215

PROFESSIONAL SUMMARY

Enthusiastic IT professional highly effective at maintaining and installing software and hardware for laptop and desktop computers. Background in restoring hardware and software resulting in smooth running systems with minimal service call-backs. Excellent reputation for resolving problems, improving customer satisfaction, and driving overall operational improvements.

SKILLS

- Desktop support
- TCP/IP
- Customer service
- MS Office
- User support
- System upgrades
- Hardware and software installation
- Staff education and training
- Group and individual instruction

EDUCATION

Monroe College

Bronx, NY • 05/2010

Bachelor of Science:

Information Technology

- Coursework in Computer Science, Web Design and System Analysis and Design

Interboro Institute

New York, NY • 2006

A.A.S: Computer Technology

WORK HISTORY

Technology Conservation Group - Computer E-Tester

Portland, OR • 12/2019 - Current

- Testing of incoming assets for function, including but not limited to: hard drives, memory modules, servers, personal computers, and peripheral devices
- Inventory material into daily reports on server
- Repaired faults, reassembled products and completed additional tests

David Douglas School District - Computer Lab Instructor

Portland, OR • 04/2018 - 06/2018

- Instructing elementary school students using Google Chromebook and Chrome devices. Managing student Google Accounts
- Providing IT support and resolving computer, printer, and network problems for over 700 students and 100 staff members
- Configured hardware, devices and software to set up work stations for students and faculty staff members

Camp Echo - IT Specialist/Web Administrator

Bloomingburg, NY • 06/2007 - 08/2015

- Setting up A/V components for special events/activities
- Configured hardware, devices, and software to set up work stations for employees
- Identified and eliminated website bugs to improve user experience