

Anthony Seboe

IT Business solutions and technician

Formally trained in Office Administration and business IT support.

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Professional Experience

Fry cook

Burger King, Marysville, WA | November 2021 - Present

- Carried out day-day-day duties accurately and efficiently.
- Devoted special emphasis to punctuality and worked to maintain outstanding attendance record, consistently arriving to work ready to start immediately.

Card Caddy

American Contract Bridge League -
ACBL, Lynnwood, Washington, United States | September 2018 - September 2020

Efficiently and effectively, in a timely manner, moved cards from one table to the next and resolved disputes between players.

Volunteer

WASHINGTON COUNTY FOOD BANK
INC, Marysville, Washington, United States | January 2017 - September 2017

- Actively listened to customers' requests, confirming full understanding before addressing concerns.
- Identified issues, analyzed information and provided solutions to problems.
- Carried out day-day-day duties accurately and efficiently.
- Participated in team-building activities to enhance working relationships.
- Oversaw daily operations to ensure high levels of productivity.

Volunteer

Sno-Isle Libraries, Marysville,
Washington, United States | September 2016 - August 2017

Increased customer satisfaction by resolving concerns such as subject material and language issues.

Completed paperwork, recognizing discrepancies and promptly addressing for resolution.

Quickly learned new skills and applied them to daily tasks, improving efficiency and productivity.

Education

comptia A+ in IT

Sno-Isle Skills Center | 2017 - 2019

Key Skills

- Multitasking abilities
- Customer service
- MS Office
- Interpersonal Communication
- Conflict resolution

Certifications

May 2018

MCSE: security and mobile devices

May 2018

MCSE: Windows 10 2018 fundamentals

February 2019

Office 365 certified