

Contact

wilygarcia88@gmail.com

www.linkedin.com/in/willy-garcia-753b1399 (LinkedIn)

Top Skills

Networking

Firewalls

Hardware

Languages

English (Full Professional)

Spanish (Native or Bilingual)

Certifications

Networking with Windows Server 2016

Microsoft Office Specialist Master Certification (MOS)

Willy Garcia

System Administrator / Senior IT Specialist

Los Angeles, California

Summary

Visionary and Leader

Experience

www.itprosforbusiness.com

IT Support Specialist

March 2017 - March 2020 (3 years 1 month)

Calabasas, California

- Review planned network transitions, upgrades, technical refresh and preventative maintenance.
- Take ownership of the installation, configuration, troubleshooting, break-fix, monitoring and maintenance of the network.
- Lead activities during maintenance windows and contribute to troubleshooting collaboration and team efforts
- Audit all aspects of security and compliance requirements. Produce reports for audit purposes
- Provide advanced technical expertise and hands-on support of all aspects of all LAN, WAN, wireless LAN, security (firewalls and web filtering), VPN, and telephony infrastructure across the enterprise
- Evaluate current network and telephony infrastructure and provide recommendations on potential improvements in technology, process, security, with the ability to articulate and champion proposed changes to technical peers, management and stakeholders
- Serve as a project lead in the implementation of projects for new or enhanced infrastructure technologies or services; act as a business liaison, representing network and telecommunications for business projects and initiatives
- Coordinate telecom vendor/ISP activity, including moves/adds/changes of physical circuits and porting of phone numbers
- Ensure the environment is fully documented with network diagrams, processes and procedures
- Responsible for recommending, implementing and supporting network management tools (SolarWinds, etc.)

- Assist with the management and development of annual capital and operating expense budgets
- Provide timely response and expertise to problem-solving or on-call activities
- Assist with gathering necessary information to support internal audit activities

HNTB

IT Specialist

July 2018 - May 2019 (11 months)

Greater Los Angeles Area

- Local IT support for remote location issues, Responsible for local office move logistics (physically moving the equipment, setup, etc.)
- Responsible for hardware/software/network troubleshooting and diagnosis for problems of diverse scope and complexity
- Responsible for server administration items such as file share creation, active directory maintenance, etc
- Responsible for daily administration of various systems (VoIP, Document Management, etc

Old Master Products.INC

Network Administrator

August 2013 - December 2016 (3 years 5 months)

7751 Hayvenhurst ave, Van Nuys CA

- On call support
- Manage backup systems
- Hyper v 2012 R2 Migration, Manage and Support
- Regular reporting
- Antivirus, firewall and additional network security management
- Cisco VLAN, bridging and LAN/WAN routing
- Enterprise SAN Environment
- Network and application, server troubleshooting
- Performance monitoring of server and workstations
- Manage user accounts and permissions, security and more
- Support production systems
- All network communication devices including printers, phones, wireless, internet, etc.
- 125+ Windows workstations
- PBX system with software and hardware phones
- Help desk log
- Phone, in person and electronic help desk response

Melor Constructions

Network Administrator

January 2012 - July 2013 (1 year 7 months)

- Manage backup systems
- Antivirus, firewall and additional network security management
- Enterprise SAN Environment
- Network and application, server troubleshooting
- Performance monitoring of server and workstations
- Manage user accounts and permissions, security and more
- Support production systems
- All network communication devices including printers, phones, wireless, internet, etc.
- PBX system with software and hardware phones
- Help desk log
- Phone, in person and electronic help desk response

Multon Logistic

IT Specialist

March 2011 - January 2012 (11 months)

- On call support
- Manage backup systems
- Regular reporting
- Antivirus, firewall and additional network security management
- Network and application, server troubleshooting
- Performance monitoring of server and workstations
- Manage user accounts and permissions, security and more
- Support production systems
- Help desk log
- Phone, in person and electronic help desk response

Education

UIE College

Bachelor's Degree, Computer Science · (2012 - 2013)

Los Angeles Pierce College

Bachelor's Degree, Computer Science · (2009 - 2012)

Birmingham community Charter High School

High School, High School/Secondary Diplomas and Certificates · (2004 - 2008)

