Alitaqi091@gmail.com | (206) 823-8112 | Seattle, WA

Career Objective

Outgoing leadership and extensive Information Technology knowledge that helps in computer problem solving, coding, and develop and testing software. With over 5+ years of Information Technology education and experience I am looking to test and further challenge my knowledge to expand my IT experience.

Qualifications

- Skilled in Operating System maintenance, installation, and backing up hard drives
- Personable and outgoing, creating a positive environment for my coworkers and customers.
- Proficient in Windows and Active Directory for maintaining, installing, and backing up hard drive and software
- Highly experienced in hardware diagnostics, repair and replacement
- Proficient in Microsoft Office, Microsoft Word, Excel, PowerPoint, and Outlook
- Strong observation, verbal, and written communication skills
- Fluent in English and Arabic

Experience

Quick- Fix Computer Repair | October 2014 - Current|
Owner and Founder
- Work with consumers and small businesses to assist with IT support, installation of Windows and Active Directory. and diagnostic testing and repairs
- Removed spyware, viruses, unwanted programs, and replacement of hardware
- Installed Operating System, restores, and backed up information integrated coding
- Built computers to order, including adding Microsoft Office, Microsoft Word, Excel, PowerPoint, and Outlook

New Horizons Computer Learning Center| November 2008 – October 2017 |
Information Technology Internship
- Developed specific online training programs to help staff maintain and improve job skills
- Developed and organized training procedure manuals, guides and course material as needed, handouts, and visual material
- Assisted in monitoring training costs, preparing budget reports, and proactively avoid excess expenditures
- Prepare all reports and analyze data

Education

PowerBi | October 2019|
Sollers College

Structured Query Language | October 2019|
Sollers College

Selenium & Java | April 2019|
Qodemy College

Cisco Networking Devices Part I & II | August 2012|
New Horizons Computer Learning Center

CompTIA Network+ | March 2012 |
New Horizons Computer Learning Center

CompTIA A+ | February 2012 |
New Horizons Computer Learning Center

ALI T. AL-NAJAFI