

# Collin Searls

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Portfolio: [collinsearls.wixsite.com/artofcollinsearls](http://collinsearls.wixsite.com/artofcollinsearls)

## Summary

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Detail-oriented college graduate with experience as an intern graphic design, data entry, and 3+ years' experience in customer service. Manages multiple tasks simultaneously as a dedicated professional with strong communication and organizational skills.

## Skills

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- **Graphic Design** in Photoshop and Illustrator
- **2D Animation** and **Motion Graphics** in TV Paint and After Effects
- **3D Modeling** in Blender and Maya
- **Microsoft Office** (Word, Power Point, and Excel)
- **Video Editing** in After Effects, Premier, and Camtasia
- **CAD Design** in Fusion 360
- **Customer Service** in a Restaurant setting

## Education

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**San Francisco State University** – B.A. in Cinema/Animation, Graduated *cum laude* (3.8 GPA)

## Experience

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### **Team Member at Round Table Pizza (Sacramento, CA): 2017 – Present**

- Supervised and instructed new employees by teaching them the standard procedures and details of the duties involved in the job. Informally recognized as "Front Lobby Adviser".
- Received and handled customers' orders with a friendly demeanor and attention to the customers' wants and needs.
- Maintained restaurant's cleanliness, by enforcing safety and sanitation guidelines, sustaining a healthy and enjoyable space for guests to enjoy their meals.
- Advertised company's specials and events by creating customized artwork on restaurant chalkboard, increasing sales of specials and participation in restaurant events.

### **Warehouse Fulfillment Associate for Amazon.com (Tracy, CA): 2016 – 2017**

- Packed customer-ordered products into boxes designated by company computer system while keeping up with warehouse's quota of 150 packages per hour.

### **Content Intern, Accounting Intern, and Contractor for Belami Inc. (Sacramento, CA): 2013 - 2016**

- Created banners that advertised company products, brands, and promotions with Photoshop and Illustrator, increasing company sales.
- Quality checked company web pages using HTML coding in Dreamweaver and codepen.io to ensure the company had up to date and functioning web pages.
- Converted web pages to Bootstrap using HTML coding in Dreamweaver and codepen.io to make them mobile responsive and give customers a higher quality shopping experience.
- Entered invoices for the accounting department using Windows Excel with attention to detail for the different invoice layouts and types.
- Created instructional videos by writing narration scripts, recording narration, and editing video supplied by supervisor and audio using Camtasia in order to assist customers in understanding their product.

## Achievements

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### **Director, Writer, and Animator of *In Memory* (2016) - [IMDB](#)**

- 2<sup>nd</sup> Place Student Animation at ASIFA-SF's Spring Film Festival 2016
- Sacramento's 2017 Film and Musical Festival
- Jewish Film Institute's February 2018 Online Short
- Kehilla of Chester County's 2018 Summer Shorts Film Festival