

Manager Executive Trainee

Cheryl Faye Hutcherson

Objective

Demonstrative, positive ownership-quality relationship with customers; Apply confidentiality, smarts, and good judgement; Diligently engage technology skills / Manage sales pipeline & prioritize follow-up; Superb needs assessment protocol; Mindset towards problem-solving, doable solutions; Apply SUPER excellent verbal and written communication skills; Contribute team goals; Use strong analytical skills; Embody emotional intelligence; Apply superb accuracy in written skills for record documentation.

Experience

July 2021 - Recent ***{Looking for good Full-Time fit to use my skills}**

Licensed Professional Health Insurance Agent *eTelequote*

Performed and managed individuals with Medicare Advantage health care plans, paying great attention to ensure confidentiality by following Federal/State privacy protocols, such as HIPAA standards. Primarily sales position. Researched various health plans, drug coverage, in adherence with company data protection controls, using Teams, Microsoft Outlook, and myriad software applications.

March/April 2019 – April 2021

Pharmacy Prescription Mail-Order Customer Service *C3 and Alorica*

Call center environment; Served patients and medical customers with timely delivery of medications, providing information of drug coverage status; Interacted with numerous people nationwide; Worked alongside pharmacists to ensure correct dosages; Managed time wisely within required metrics; Embraced integrity in consistently friendly manner.

January 2010 – March 2019

Experienced Professional Writer *Self-Employed Freelance / Contract*

Managed and assisted clients with ad hoc business reports, researched critical information. Composed/wrote and edited marketing data for clients in industries such as Pharmacy, Nursing, IT, Law, Policy, and general business. Researched trends/processes for clients: Provided Homeland Security improvement research. Leveraged creativity to proactively assist clients with problem-solving, situational ideas, and putting words to paper in a timely manner.

Education

College Graduate

Bachelor's degree with Honors

Skills

- Problem-Solving
- CRM Mgmt Tools
- Sales/Appointments
- Organization
- Communication

Interests

Writing; Trading; Learning more about Cybersecurity; Hobbies include poetry, tutoring, gourmet cooking and hiking.

Contact

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