

Zac Hobby

Everett, WA 98204

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Authorized to work in the US for any employer

Work Experience

Oculus Prototype Warehouse Associate

Milestone Technologies at Facebook - Redmond, WA

October 2019 to Present

- Coordinating distribution sheets and deliveries
- Task queue management
- Maintained inventory according to company procedures
- Shipping and receiving Prototype parts and products
- Driving vans with secured product
- Managing pilot programs
- Communication with customers to arrange delivery windows
- Generate shipping labels for both domestic and international shipments
- Commercial invoice experience
- International shipping
- Maintaining multiple spreadsheets daily

Commercial Support Specialist

Car Toys - Seattle, WA

June 2017 to October 2019

Managing large commercial accounts

Supporting the various Car Toys location

Writing/Finalizing invoices

Coordinating installation appointments for installs with customers and stores

Ordering product through multiple vendor channels

Bank Teller/Customer Service Representative

Washington Federal - Bothell, WA

February 2017 to June 2017

Bank Telling Duties

Money handling

Taking messages

Customer service

Managing multiple phone lines

Account Manager

Professional Learning Institute - Bothell, WA

April 2016 to January 2017

My position involves managing an active load of around 80-100 active clients.
Answering online support tickets regarding a website builder.
Checking in and updating clients weekly.
Answering multiple phone lines.
Providing customer support and service over the phone.
Gathering large amounts of information over the phone.
Email correspondence with clients.
Managing several active spreadsheets.

Seasonal Associate

Amazon.com - Issaquah, WA
March 2016 to April 2016

Responsibilities

Fulfilling customer orders in an off site location

Sales Associate

Staples - Bothell, WA
February 2015 to April 2016

Responsibilities

Sales
Cashiering
Customer Service
Stocking
Tagging
Taking inventory

Sales Associate

JCPenney - Lynnwood, WA
July 2013 to February 2015

Responsibilities

Cashiering
Customer service
Stocking
Taking inventory

Education

High school or equivalent

Henry M. Jackson High School - Mill Creek, WA
2010 to 2014

Skills

- Computer Skills (5 years)
- Communication Skills (3 years)
- Money Handling (3 years)

- Customer Service (3 years)
- Computer Hardware (3 years)
- Transportation (1 year)
- Multi-line Phone Systems
- Technical Support

Links

<https://www.linkedin.com/in/zackery-hobby-57b4a2117>

Additional Information

References:

Jeffrey Hagstrom
425-308-1243

Luis Nunez
2062184980