# Anthony Pidlaoan

## **Computer Service Consultant - University of Southern California**

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Seeking a position that will utilize my IT administrative experience and skills to contribute to the success of an organization.

Authorized to work in the US for any employer

# Work Experience

### **Computer Service Consultant**

University of Southern California - Los Angeles, CA November 2018 to April 2019

Provide on-site, remote and phone support to end users in multiple buildings. Install,

configure and upgrade hardware, operating system software and application software. Work with tech support colleagues,

staff and students to match their needs with assigned devices and software. Maintain a support ticketing system.

#### **System Administrator - Support**

Transomatic Corporation - Glendale, CA October 2015 to July 2018

local and off-site users with IT-related issues and requests, assist with troubleshooting,

installation, and implementation of server-based applications/applications hardware/peripherals. Train staff with IT related

equipment and applications. Coordinate priorities, execute, and schedule all production processes between the IT

department and User departments. Assist the IT Manager with project work in updating the technology infrastructure of the organization. Maintain user accounts and IT department information. Provide and maintain documentation of procedures,

projects, charts, and reports.

#### **Accounting Clerk**

Dave's Hardware Store - Los Angeles, CA February 2013 to May 2013

Receive and input invoices via QuickBooks. Communicate with vendors and staff to improve work flow. Update of taxes filed with payroll. Manage and organize business files and invoices for the business.

#### Packaging Associate - Package

Dreams Shoe Company - Industry, CA June 2012 to August 2012

mark, and provides quality control for each product. Review and inspect stock on products.

# Education

Mt. Sierra College 2013 to 2015

Glendale Community College 2012 to 2014

Arcadia High School 2009 to 2012

### Assessments

# Work style: Reliability — Highly Proficient

October 2021

Tendency to be reliable, dependable, and act with integrity at work Full results: <u>Highly Proficient</u>

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.