

Anwar Cataquiz

215 W MacArthur Blvd Apt 439
Oakland City, California 94611
415.374.0953 – cataquizanwar@gmail.com

OBJECTIVE

A reliable and hard working person seeking to gain experience and insight in a customer service-oriented environment for a career in the Hospitality/Service Industry.

WORK EXPERIENCE

AU [bYg' A Ya cf] U'7`i VfGUb` : fUbWgWtZ 5)

Ó||T æ Ð[} cá^•\ Ðã @ÁE aaí !ÁR } ^ÁGEFÍ Áí ÁT æ&@ÁGE

- Û`]] [!cā * Áæ āÁÕ` āā * ÁÔ[Ē [!\ ^! • Áāā Áæ \ Áí Áæ ^ Áā ! ^ āÁí , Á [!\ environment
- Òæ ^! } ^•• Áí Áā ā @Áāā Áæ \ ÁÔ(āāĒU@ } ^ Áæ! • Á Áāā { { [āāā * * ^•c
- Fulfilling Guest Satisfaction When they arrived until the day that they depart.
- Diligently Checking The Facility of the building to meet the standard protocol
- Correcting & posting the revenue of the daily revenue of the company

Metropolitan Club (San Francisco, CA)

Bellman and Front Desk R } ^ÁGEFÍ Áí ÁT æ ÁGEFÍ

- Responds professionally and quickly to the needs of members and their guests which includes but is not limited to luggage and transportation assistance
- Supervises the sorting, stuffing and distribution of all Club mailing
- Stays knowledgeable and informed about all Club services and operations, local
- Maintains professional appearance and demeanor at all times

Bay Side Distributor (Covina, CA)

Sales Clerk

July 2008 to January 2009

- Answered phone calls and took orders for product placement and delivery
- Maintained inventory at par levelly
- Supervised stocking of products in an organized manner
- Data entry of sales and stock items

EDUCATION

City College of San Francisco

BS Computer Science

2010 to present

AB Miller High School (Fontana, CA)

June 2008 Graduate

SCHOOL ORGANIZATIONS

Pilipinos for Education, Art, Culture and Empowerment

2009 – Member

TULAY CCSF

2009 – Member

Ate Kuya Project

2009 – Mentor in Math

Jewish Home for the Aged

2009 - Volunteer

REFERENCES

Sargeant Espanol

Eric Dacumos

Director of Guest Services

Guest Services Manager

Marines Memorial Club

Marines Memorial Club

415-673-6672 ext 215

415-673-6672 ext 211