Mark A. Givens 1208 Kingswood Drive Westwego, LA 70094 504-208-7789

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G Objective:

I would like a job where I can work from home.

c Currently:

I have been self employed since 1998 and have designed many logos, business cards, brochures, print ads, magazine layouts, etc using Adobe Softwarre Programs.

© Previous Work Experience:

Pixel Perfect, New Orleans, LA, June 1996-September 1996. Designing and Typesetting Ads.

Kimberly-Clark Corporation(Formerly Scott Paper Co.) Hattiesburg MS, 1988-1996.

Art & Graphics Department for the last 4 years, shooting, developing, stripping and registering negatives and designing, duplicating and changing customer logos as requested.

Customer Service Department for 4 years, I have also provided coverage and assistance for Scott's Customer Service Department, communicating with customers, enter orders, and scheduling the production of the orders to meet ship dates to insure Customer Satisfaction.

Platemaking and Ink Department for 1.5 years, making plates which would be used to print the Custom Designed Napkins, and mixing and matching colors, and managing a 10,000 pound ink inventory.

Print Support for 1 year, assisting machine operators in the production of printed napkins.

Mixing and matching colors, approving orders, and training operators how to be self sufficient in their day to day production as they produce a high quality printed napkin.

Machine Operator for the first 1.5 years, operating a machine that produced printed napkins.