

# Nathan Septimo

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## Work Experience

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### **Emerging Leader Program**

Goldman Sachs

April 2021 to April 2021

Group of selected individuals who were taught the business of banking, networking, global markets, cryptocurrencies, and mentored by senior-level bankers.

### **IT Technician**

EMR CPR - San Jose, CA

May 2020 to April 2021

Dispatched to locations for technical support such as setup or demo for desktops and offices. Able to use all Microsoft applications and has thorough knowledge of computers. Provided customer service at job-sites, network issues, python/terminal/power shell experience, and de-racking/re-racking server rooms. Occasional Remote access support.

### **Fulfillment Associate WFM**

Amazon

April 2020 to October 2020

Fulfill online grocery orders on Amazon Flex, provided occasional customer service, worked inside a Whole Foods.

### **Fulfillment Associate -Online Sales**

Target

November 2019 to February 2020

Seasonal employee, cashier/customer service provided cash handling experience and occasionally fulfilled online pickup orders.

### **Kitchen Cabinet Installation Summer Assistant**

DZ Cabinets

June 2018 to August 2018

## Education

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### **High School Diploma**

Gunderson High School

2016 to 2020

## Skills

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- IT support (3 years)
- Cash handling

## Links

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<http://linkedin.com/in/nathan-septimo>

## Certifications and Licenses

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### **Certificate of Completion -Flexfactor Project**

#### **NextFlex Nathan Septimo**

### **Google IT Support Professional Certificate, Grow with Google**

#### **Coursera**

### **Goldman Sachs - Emerging Leaders Program**

April 2021 to November 2021

A program where a select group of individuals chosen by Goldman Sachs, joins and works together to solve problems and learn about Goldman.

## Assessments

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### **Administrative assistant/receptionist — Expert**

August 2021

Using basic scheduling and organizational skills in an office setting

Full results: [Expert](#)

### **Data entry: Attention to detail — Proficient**

September 2021

Maintaining data integrity by detecting errors

Full results: [Proficient](#)

### **Problem solving — Highly Proficient**

May 2021

Analyzing relevant information when solving problems.

Full results: [Highly Proficient](#)

### **Principles of accounting — Proficient**

September 2021

Preparing financial records according to federal policies

Full results: [Proficient](#)

### **Advanced bookkeeping — Proficient**

September 2021

Calculating and determining the accuracy of financial data

Full results: [Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.