

# RAYMOND HIGHSMITH

San Francisco Bay Area, CA

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Raymond Highsmith is looking to apply his experience in healthcare and information technology. He has +14 years of work experience, with several years of tenure in project management, technical analysis and administration of data and migrations.

Authorized to work in the US for any employer



## WORK EXPERIENCE

### Network System Deployment Coordinator

VMware - Palo Alto, CA

2019 to Present

- Resolve technical issues with 80% Mac and 20% Windows system
- Image Mac system and deploy
- Imaging of shoot Mac and Windows Servers and desktops
- Enter the systems into hardware asset management software
- Track and resolve tickets with ticket management systems

### Information Technology Team Lead

EMR CPR

2019 to Present

Location, Fremont CA

- Migrate desktop workstations
- Configure workstations and servers
- Q.A. system installations and configurations
- Lead teams during various relocation projects

### Biomechanical and Technology Specialist

Life Chiropractic College West - Hayward, CA

2015 to Present

- State of the art diagnostic equipment specialist
- Project Manager- Computer Technician- Service Representative
- Outreach coordination with local businesses- Data analysis

### Director of Operations

Arbor Vitae Labs - San Francisco Bay Area, CA

2011 to 2014

- Monitor and develop laboratory standards and procedures to attempt GLP standards and OCED principles.- Development of partnerships with companies in the development of products.
- Maintain and monitor testing, produce recommendations and patent new discoveries.- Supervise research in developing applications for LED light monitoring.

## **Project Specialist**

**Kessil Lighting** - Richmond, CA

2010 to 2011

- Created and developed new projects and refine laboratory conditions for research using their L.E.D. lights for multiple conditions and platforms.
- Intricate team member in creating and maintain databases of experimental data.
- Consulted with engineers on the configuration of light composition.
- Implemented breeding protocols.
- Sales department Consultant

## **Undergraduate Research Assistant and Computer Lab Technician**

**USDA-ARS** - Albany, CA

2008 to 2009

- Integrated biological technologies to test genetic experiments.
- Responsible for genetic profiling using P.C.R. methods.
- Mapped genetic changes to phenotype characteristics in mutant plants.
- Prepare chemical formulas using dilution calculation and protocols using proper handling and storage of volatile and toxic chemicals as per specifications.
- Apply data analysis to databases.

## **Senior Desktop Support Technician**

**College of the Canyons**

2006 to 2007

- Administered workstations and associated network equipment and devices.
- Implement security measures. Improve network and desktop performance and security through beta testing.
- Consultations on possible network expansion or upgrades based on current network architecture.
- Provide technical support and emergency repairs to hardware and software issues.
- Catalog, install and maintain biology-related applications and services.

## **Network System Consultant**

**College of the Canyons**

2006 to 2007

- Consulted various professionals on biotechnology concepts and techniques.
- Provided documentation and integration methods.
- Standardized class methods to interactive learning on the internet.

## **Network Technician L2**

**College of the Canyons**

2005 to 2005

- 2005
- Consulted users with technical support for hardware & software issues.
- Perform routine maintenance, installation, and troubleshooting of MAC and PC systems.- Implemented advisement and recommendation of customer support software system.
- Provided departmental services to increase efficiency, reduce down times, and streamline communications for provided resolutions.

## **Desktop and Backup Administrator**

**AIDS Healthcare Foundation**

2001 to 2004

Supervised installation of services in various locations throughout the United States.- Consulted recommendations to implement policies to maintain HIPPA compliance of patient data files. - Managed multiple backups of company data at various facilities on and offsite. - Maintained patients' databases and 24/7 support.- Negotiated sales, installed and configured servers network equipment. - Supervised installations of internet along with configuration and implementation of security measures. - Improved network and desktop performance and security.- Administered wireless access to Smartphone's, PDA's, tablet PC's, computers and printers and any other device requested.

## **Lead Network Technician**

**Buchalter, Nemer, Fields & Younger**

1997 to 2000

Greater Los Angeles Area

- Created training programs for employees on network systems and procedures.
- Managed and maintained network group policies, local policies on servers,
- Administered windows workstation images.- Performed routine data backup and off-site and cloud storage
- Optimized research lab beta testing.
- Sustained PBX and IP phone systems as well as BYOD.



## **EDUCATION**

### **Doctor of Chiropractic in Chiropractic**

**Life Chiropractic College West**

2014 to 2019

### **Bachelor of Applied Science in (B.A.Sc.), Genetics and Plant Biology**

**University of California, Berkeley - Berkeley, CA**

2007 to 2010

### **Associate of Arts and Sciences in (A.A.S.), Human Biology**

**College of the Canyons**

2005 to 2007

### **Microsoft Certified Systems Administrator**

**Mount Sierra College**

2004 to 2005

### **Associate of Arts in (A.A.), Computer Aided Drafting and Design**

**ITT Technical Institute**

1992 to 1994



## **SKILLS**

- **Genetics**
- Software Documentation**
- Research**



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## LINKS

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<http://www.linkedin.com/in/raymond-highsmith-503a117>