

MARC MANNA

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Working with people, and learning are what motivates me. I take ownership in my projects and personal responsibility seriously. I excel at working with people and am very comfortable working on my own. I am always willing to help others and go the extra mile.

EXPERIENCE

Replenishment and Customer Service - Michaels Stores Art Supplies, Crafts & Framing

2018 - Present

- Move products from the warehouse to store shelves.
- Greeting customers, responding to questions, operating and balancing cash registers.

Information Technology Manager at Silicon Designs

2005 - 2012

- Information Technology planning, purchasing, and administration.
- System administration for Windows 2003 servers, Xampp, and Microsoft SQL Server.
- Managed 45 user accounts and mailboxes.
- Enforced security procedures to ensure compliance with government data regulations.
- Upgraded the network from Windows NT4 to Windows 2000/2003 Active Directory.

Database Administrator at Vaupell Industrial Plastics

2002 - 2005

- Developed and managed Fourth Shift integration with FileMaker databases.
- Oversaw all departmental duties during IS Martie Koon Manager's 90 day absence.
- Responsible for daily problem analysis and resolution of IT issues for 75+ users.
- Supported Windows 2000, Linux, and Exchange 5.5.

Network Administrator / Database Administrator (Aquent / MacTemps Contractor)

1993 - 2002

- MacZones, Renton 1999-2002 Development of a Filemaker CRM.
- Saatchi & Saatchi, LA 1997-1998 Network Administrator
- Chevron, El Segundo 1996-1997 Supported IT operations as a field technician.
- BBDO, Santa Monica 1995-1996 Graphic arts support and Photoshop trainer.
- Walt Disney, Burbank 1994-1995 Classroom and individual Microsoft Office trainer.
- Kaiser Permanente, LA 1993-1994 Transferred data from IBM DB2 to Paradox.

Information Technology Manager at Selvin, Weiner & Rubin (Selvin & Weiner APC)

1990 - 1993

- Company-wide IT planning, purchasing, and administration for 65 users.
- System administration for CP/M servers and Macintosh clients on a TOPS network.

SKILLS

Application

Backup Exec, Fourth Shift, LibreOffice, Microsoft Office 365, Subversion, WordPerfect

Cloud and Enterprise Applications

Asana, Evernote, Google Docs, Sage ERP, SAP Business One, Slack

Cyber Security

LRP, SoftEther, Router based Virtual Private Networks

Database Administration

FileMaker, LibreOffice SQL, Microsoft SQL Server, Paradox, Xampp SQL

Graphic Design

AutoCAD 2010/360, Blender, Corel Draw, Gimp, LibreCAD, Photoshop, Rhino 3D, Visio

Platforms

Android, CPM, DOS, iOS, Linux, Macintosh OS (7 - X), Windows OS (2K - 10)

Programming

Basic, Eclipse, Java, Notepad++, Pascal, Python, ANSI C, Unity, Visual Studio

System Administrator

Microsoft Server 3.1 - 2012R2, .NET, Active Directory, DNS, TCP/IP, VirtualBox

EDUCATION

University of Washington

2019 - Present Foundations of C Programming

Mount Saint Mary College

1992 - 1996 Bachelor of Business Administration - Management of Information Systems

Santa Monica College

1988 - 1990 Associate's degree (AA) - Computer Science

CED Solutions - MCSE (Microsoft Certified Solutions Expert) 2003-2004

- Server Infrastructure : Windows 2000 Server, Windows 2000 Directory Services
- Data Platform: Querying MS SQL Server 2000, Administering MS SQL Server
- Desktop Infrastructure : Windows 2000, Windows XP

Automotive Service Excellence (ASE)

- Electrical / Electronic Systems
- Painting and Refinishing
- Structural Analysis and Repair

INTERESTS

3D design and manufacturing, Arts and crafts, Camping, Classic automobile restoration, Geocaching, Historical reenactment, Kites, MAME, Model rocketry, Motorcycles, OpenSim, Open-source hardware, Orienteering, Photography, Raspberry Pi, UDOO, and Woodworking. I host my own OpenSim Server on OSGrid and a public Minecraft server.