

# MOBEN HAQ

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I am an IT professional looking for a position where I can grow my skill set and be part of a positive impact.

## CERTIFICATIONS

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A+ [Certified](#)



Excel [Certified](#)



## MY SKILL-SET

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- Build/Repair PC components: SSD/HD, CPU, RAM, MB
- Intelligent Security awareness
- Ambitious ability to research and resolve IT problems.
- Excellent ability to resolve Windows PC Issues
- Strong Network knowledge: DHCP, DNS, IMAP, 802.11
- Navigate Command Prompt: ipconfig, ping, diskpart

## WORK EXPERIENCE

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AutoCAD Drafter—NEC Group Dec 2018—Aug 2019

- Created AutoCAD drawings for site excavation and restoration projects.
- Calculated excavation depth and material need in Excel for site restoration.
- Completed and organized property drawings with legends and property details.

Desktop Technician—MultiTelecom Inc. Aug 2016—Aug 2017

- Troubleshooting IP phones from Cisco and Polycom
- Managed and update online selling account.
- Prepared shipment orders by packing business phones.

## EDUCATION

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Cal Poly Pomona University Sep 2017—June 2020  
Mechanical Engineering Major

Moreno Valley High School Aug 2013—June 2017  
HS Diploma with cumulative 4.2 GPA