



ANGEL FLORES

IT Engineer

## PROFILE

Cost conscious IT Engineer,  
Experience and knowledge includes  
Systems administration, networking &  
cable dress up, field engineering, IT  
deployment includes Video  
conferencing systems, Inventory  
management, Vendor management,  
Data Center technician and IT  
Budgeting.

## CONTACT

PHONE:  
510-684-7920

EMAIL:  
[Sr5526@gmail.com](mailto:Sr5526@gmail.com)

## WORK EXPERIENCE

### **BitTorrent Inc. San Francisco, CA.**

### **IT Engineer**

12/11/2018 – Till Now.

Single point of contact for Bittorrent IT Infrastructure and Datacenter,  
Responsibility includes.

- Managing/administrating video conferencing systems such as zoom, google hangout.
- Responsible for Server Hardware's includes OS installation, fixing hardware issues includes replacing spare parts and etc.
- Administering google suite (Gsuite ) includes User management and etc.
- Administering Slack includes managing public channel, user administration, archiving unused channels etc.
- onboarding and offboarding employees.
- Administering Microsoft office 365 includes user administration etc.
- Mac OS installation/repair/reinstallation for employees.
- Enabling and managing Disk encryption for employees.
- User administration at Windows Active directory server.
- Managing and administering LastPass.
- Procuring Windows laptops and Mac for Employees.
- Configuring the laptop/mac to adhere company security policy.
- Archiving the critical data in cold and hot storage.
- Responsible for company Dropbox account.
- Fixing broken laptops includes mac and windows.
- Managing Bittorrent IT inventory systems.
- Responsible for Office Printer, Fax and telephone systems.
- Administrating and managing Verizon and 8x8 telephony systems.
- Go to person for any IT/Systems related issues for all employees.
- Responsible for office networks includes Wi-Fi and Wired.
- Server/IT room cable management/dress-ups.
- Responsible for managing \$900K/Yearly USD IT budget.
- Vendor management including Negotiating deals to save company money.
- Responsible for physical security includes Surveillance camera, Door lock systems, RFID systems.
- Zoom meeting room & google calendar cleanups

### **Computer Link. Emeryville Ca.**

### **IT/Server Engineer**

September 2008 – December 2018

Responsible for Building/customizing servers for bay Area customer includes Google Inc, Atlassian, SYNEX, Bittorrent Inc, Paper Space and Digital Ocean.

- Building and Assembling computer hardware's for fortune 500 companies.
- OS installation and patching the servers.
- Deliver and racking up the servers at Customer Datacenter.
- Datacenter cable management and dress-ups.
- Safely recycle the electronics includes hard drive, laptops and etc.
- Responsible for Computer Link's Gsuite and User Administration.
- Responsible for Printer and Fax systems.
- Cloud Data backup and Cold backup of data.
- Windows server troubleshooting.
- Microsoft office suite installation and configuration.
- Go to guy for IT related queries.

- Server(supermicro) memory/CPU/disk load test.
- Responsible for compute link perimeter devices includes surveillance camera, telephony network and etc.
- Managing and Administrating Google hangout video conferencing systems.

## REFERENCES

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- Bommuraj Paramaraj: IT Manager @BitTorrent Inc  
510 240-0796
- Armando Angeles: Director of Operations @SuitX  
925 234-1082
- Simo Moari : GM @ComputerLink  
415 412-7253

## EDUCATION

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1997 Berkeley High School  
CA

## SKILLS

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Cable/Network Infra Management	100%
Vendor Management and...	100%
Apple/Mac/Thinkpad Hardware...	100%
Server Hardware Maintenance	100%
Surveillance/Monitoring system	100%
Slack Administration	100%
A/V Conference	100%
Telephony/VOIP	100%
Windows Administration	100%
Mac Administration	100%
VPN Configuration	50%
Active Directory - User Admin	50%
Adobe software Suite	25%
Lastpass Administration	100%
Dropbox Administration	75%
Office 365 & Ms-Office	100%
Gsuite Administration	100%
Zoom & Google Hangout	100%

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