

Ayad Al-Shaikhli

Address: 7434 Auburn Oaks Ct. Apt. 31, Citrus Heights, CA 95621

P: (248) 516-8174 | **E:** ayadalshaikhli@yahoo.com

- 2+ years' experience in store registry and front desk
- 2+ years' experience in office management (scheduling, faxing, organize meetings, etc.)
- High School Diploma
- Bilingual in English and Arabic
- Available to interview and start immediately

Education

- **Oakland Community College:** Orchard ridge Farmington, MI 2017
Undergraduate
- **Al Jamia:** Amman, Jordan 2015
High School

Professional Experience

- ❖ **Content Creator at Facebook,** Citrus Heights, CA 2018 – Current
Online Streamer Video Games

In this position I produces Live Stream videos like Video Game and Technology related tutorials and create channels to focus my content based on my viewers interests to achieve the best outcomes.

Skills:

- Hard skills like computer competence, typing, fast learner for new programs and applications
- Soft skills for complaint resolution, adaptability, flexibility, building viewers loyalty and time management
- Seeks creative alternatives such as process efficiency and time management
- Problem solving
- Continue to expand knowledge of my field and expand knowledge of systems/applications. And Achieves optimal levels of performance and accomplishment
- Certifications
- Experienced in the following programs (Adobe Photoshop, Adobe Premiere, Adobe Illustrator, OBS Studio, Discord Servers)

❖ **MVT:** Ann arbor, MI
Office Administrator

2016-2018

Skills:

- Hard skills like Microsoft office, email, computer competence, typing, fast learner for new programs and applications
- Soft skills for customer service like clear communications, interpersonal skills, complaint resolution, politeness and etiquette, adaptability, flexibility, building customer loyalty, and time management
- Seeks creative alternatives such as process efficiency and time management
- Problem solving
- Interconnected with my work associates to promote growth/development to the company.
- Share gained knowledge and experience with teammates for better result outcome

❖ **Explosion Gaming Center:** Amman-Jordan
Front desk/cashier

2013-2015

Skills:

- Helped people to get access to services at the gaming center
- Managed local tournaments
- Promoted store products
- Fast learner
- Hard skills like computer competence, typing, fast learner for new programs and applications
- Soft skills for customer service like clear communications, interpersonal skills, complaint resolution, politeness and etiquette, adaptability, flexibility, building customer loyalty, and time management
- Seeks creative alternatives such as process efficiency and time management
- Problem solving
- Interconnected with my work associates to promote growth/development to the center
- Share gained knowledge and experience with teammates for better result outcome