

Darlene Ciao

Las Vegas, NV

702-756-8283

dmciao@yahoo.com

QUALIFICATIONS

Strong background in sales and customer service. This includes client services and retention, high end sales, inside sales, phone sales, retail, marketing, call center, account managing, heavy use of CRM and internet, inventory control, visual display, customer logs, credit apps processing, key holder and some management.

WORK HISTORY

United Naturals -- Inside Sales Agent

01/2020 - Current

*Outbound Calling / Order Processing / Up-Selling

Wesley Financial Group -- Qualifications Specialist

10/2018 - 11/2019

*Outbound and Inbound Calls / Working with leads and explaining services/
Updating in CRM.

Holiday Inn Club Vacations -- Sales Agent

04/2018 - 10/2018

*Timeshare Sales / Presentations

Anderson Business Advisors -- Client Services/Sales

11/2015 - 03/2018

*Client Retention / Sales / Renewals / Inbound and Outbound Calls

Yellow Pages -- Inside Sales Representative

01/2015 - 11/2015

*Prospecting / Customer Retention / Processing new sales

Hylunia Skin Care -- Account Manager

10/2013 - 12/2014

*Prospecting / Account Management / Creating new accounts

RDI Marketing -- Marketing Specialist

11/2010 - 09/2013

*Marketing and Sales / Client Retention / Follow up calls

Zales Corporation -- Sales Consultant

07/2008 - 10/2010

Jewelry Sales / Inventory Control / Merchandising

Education

East High School

Monroe Community College

(Rochester, NY)

References will be provided upon request