

OMAR NOORZAY

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EXPERIENCE

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|---|--|---------------------------|
| <i>July 2010 – Present (40/Week)</i> | Freelance
<i>Graphic Design / Web Design / Project Management</i> | Reseda, California |
| <ul style="list-style-type: none">• Provide a wide range of consulting services to individuals and businesses. Services include graphic design, project scheduling and timeline, press checks, communicating with vendors and clients.• Implement visual brand strategy for several clients in the services industry | | |
| <i>April 2012 – June 2017 (40/Week)</i> | Uniform & Accessories Warehouse
<i>Senior Graphic Designer</i> | Chatsworth, California |
| <ul style="list-style-type: none">• In charge of product catalog design and layout as well as all project management efforts required for print production.• Lead marketing team through creative process; translate team objectives into fully aligned visual representations.• Oversaw product description/copy writing, editing and press checks to insure accuracy of color and quality.• Assist in product suggestion, selection and purchasing.• Communicate and coordinate with suppliers and vendors.• Recognized for creating designs that integrate photography, typography, color, and graphical elements. | | |
| <i>January 2010 – July 2010 (40/Week)</i> | Uniworld Boutique River Cruises
<i>Marketing Production Traffic Manager/Graphic Designer</i> | Los Angeles, California |
| <ul style="list-style-type: none">• Maintained marketing status/traffic reports, assign jobs, create marketing requests and manage timelines.• Managed/reviewed all print production and promotional materials including brochures, ads and fliers.• Coordinate with vendors to attend press checks and approve materials.• Assist in designing print ads to promote brand awareness.• Setup data system to archive creative files after completion for easy access. | | |
| <i>June 1996 – March 2009 (40/Week)</i> | Davies Associates
<i>Graphic Designer / Information Technology</i> | Beverly Hills, California |
| <ul style="list-style-type: none">• Led company transition from manual operations to fully integrated Macintosh work environment.• Managed numerous client accounts from concept phase to final product.• Oversaw all aspects of Print Production: preliminary budgets, final estimates, mechanical release. Developed projects in environmental graphic design, corporate identity, advertising and signage design for a diverse base of companies and industries.• Presented design concepts to clients and worked collaboratively to adapt designs to client needs.• Simultaneously coordinated and managed multiple projects, adhering to specifications and deadlines.• Managed the design, coding and development of company web site, developed company network, managed user accounts, and maintained functionality of internal and external servers.• Setup data system to archive creative files for easy access. | | |
| <i>August 2005 – January 2006 (30/Week)</i> | Santa Monica College
<i>Instructor</i> | Santa Monica, California |
| <ul style="list-style-type: none">• Taught Adobe Illustrator and Photoshop to Fashion Design students.• Prepared lessons according to curriculum. Provided support & guidance to a diverse group of students. | | |

EDUCATION

Master of Science – Information Technology	<i>American Intercontinental University - Los Angeles, California</i>
Bachelor of Art – Graphic Design	<i>California State University - Northridge, California</i>

SKILLS

Adobe: Illustrator, Photoshop, Indesign, Dreamweaver, Flash
Apple: iWorks, iLife Applications & iOS Devices
Apple Macintosh: Familiar with all versions of Mac OS

Microsoft: Word, Excel, PowerPoint, Access
MS Windows: Familiar with Windows OS
Citizenship Status: US Citizen