GLENDA R. CHRISTY

Las Vegas, NV 89180 (702) 530-1875 glenda.r.christy@gmail.com

SERVICE-ORIENTED PROFESSIONAL

- Friendly and helpful professional experienced in providing personalized customer service in diverse environments
- Adaptable and eager to learn new responsibilities
- Possess outstanding organizational skills and meticulous attention to detail

Areas of expertise:

Customer service
 Problem solving
 Team training

Public relations – Client communication

Computer skills: Microsoft Office, 10-key by touch, keyboarding 60 wpm, multi-line telephone, Microsoft Office, A/S 400 Casino Management Systems (CMS), POS system/cash register, social media, and Cummins currency counter

EXPERIENCE

VARIOUS COMPANIES & AGENCIES, Las Vegas, NV

(2008 - PRESENT)

Trade Show and Convention Sales Representative

Serving as greeter, cashier, event staff, team lead, crowd gatherer, retail relations specialist, and brand ambassador for approximately 75+ different events held in Las Vegas showcase for different industries including technology, fashion, beauty, medical, and furniture industries.

- Working in liaison with exhibitors and companies during major trade shows, conventions, conferences, and expositions including MAGIC, ASD, Collision Conference, IBS, CES, Light Fair International, Cosmetic and Esthetics Forums, and COSMOPROF.
- Welcoming attendees and assisted with their registration including badge and materials pickup.
 Scanned attendee badges to ensure credit given for attending keynotes and general sessions.
- Distributing marketing flyers, and supported buyers, guests, distribution companies, and non-retail buyers.
- Providing directions to trade show, convention, and conference attendees.
- Assisting exhibitors in arranging merchandise in the booth and packed merchandise when the show ended. Assisted exhibit sales personnel, managers, and directors in taking client orders.
- · Providing product knowledge to clients and addressed their questions and inquiries.

PALACE STATION, Las Vegas, NV

(2005 - 2011)

Pit Clerk/Job Coach

Entered and balanced casino pit transactions; printed and issued markers for casino table games guests; answered telephone calls.

- Worked with floor supervisors, shift managers, assistant shift managers, and co-pit clerks.
- Trained newly hired and transferred pit clerks in pit operations and procedures.

Prior to 2005, worked a variety of service-oriented temporary positions in diverse industries.

EDUCATION AND TRAINING

A.A., Secondary Education, COLLEGE OF SOUTHERN NEVADA, Las Vegas, NV