

# Rasim Sheykhzade

5050 Valley Crest Dr #70 | Concord,  
CA 94521 rsheykhzade@gmail.com |  
925-705-3054

## QUALIFICATIONS

- **Customer Service.** Upholds the highest standards in client experience, exceeding expectations with thorough knowledge
- **Communication.** Excellent interpersonal skills that affords a unique ability to interact clients and associates in an effective, genuine and gracious manner
- **Attention to Detail.** Keen eye for minute details, employing an eagle's process of scanning the environment and selectively zooming in on the most important aspects
- **Innovative.** Solves problems creatively by maintaining an open mind and using available resources - **Multi-tasking.** Manages multiple projects of conflicting priority effectively - **Self-starter.** Takes initiative as a leader to start and complete projects as they arise, based on company needs

## EMPLOYMENT HISTORY

**Warehouse & Maintenance** for Walnut Creek School District, January 2019-Present

- Provide services to seven school sites to provide a clean, safe, and pleasant environment that supports the educational process.
- Oversee and maintain warehouse, inventory, shipping and receiving, groundskeeping, and IT services. Forklift certified

**Owner** of At Peace Gutters October, 2017-Present

- Clean, repair, install and screen rain gutters on residential and commercial buildings in the Bay Area with a 5 star review rating Home Advisor.

**Foreman** for CR Gutters, August 2013 – October 2017 San Francisco Bay Area

- Completed estimates, trained and supervised new and temporary employees
- Overlooked daily job site procedures from beginning to end to ensure the client was satisfied with the work - Performed regular repairs, gutter cleanings, and full gutter replacements. Use four/three/two story ladders on a daily basis
- Purchased and delivered materials for various jobs; disposed of debris and recycled metals at the local dumps

**Security** for HSS (Contracted at John Muir Hospital) June 2011 – July 2013 Walnut Creek, CA

- Completed daily walk through of various job posts to observe and report and maintained daily logs
- Greeted and checked visitor identification; provided all eligible visitors with nametags - Ensured the safety of all patients, visitors and personnel, including detainment of patient's trying to escape the hospital

## EDUCATION

**High School Diploma** September 2005 – June 2009 Ygnacio Valley High School - Extracurricular Activities: football, choir