

# Matthew Waters

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## WORK EXPERIENCE

### **Bit byte data LLC** — *technologies assistant*

April 2017 - Present

- Built from scratch and installed software on 50+ computers to meet local businesses needs
- Installed and maintained networks for 3 local businesses
- Diagnosed and solved hundreds of computer issues

### **Target corporation** — *front of store attendant*

November 2018 - June 2019

- Cleaned and maintained front of store to keep it in a presentable and welcoming state
- Dealt directly with customers and solved 10-20 customers service issues daily
- Was at times responsible for all front of sales customer service issues

### **Health care services group** — *dietary specialist*

September 2019 - June 2020

- Directly cared for 30-40 residents daily during mealtimes and dealt with all issues they had with service
- Helped plan and implement plans to keep 300+ residents safe during the covid-19 pandemic
- Had the responsibility of training 3 new employees

## EDUCATION

### **Associate of business** — *in progress*

September 2018 - Present

## PROJECTS

### **Dance DJ** — *intermittently*

- Set up audio and visual equipment for dances of 200-400 youth
- Was master of ceremonies of said dances
- Put together dozens of playlists that would appeal to each dances audience specifically

## SKILLS

Is familiar with microsoft word and powerpoint.

Can construct and deconstruct a computer with ease and is extremely familiar with the workings of one.

Can absorb information and learn new skills very quickly

Is familiar with python and c++

## AWARDS

**Life scout for boy scouts of america** learned various life skills including leadership, wilderness survival and communication.

**Starred in several shakespeare plays** learned a lot about working as a team, conveying emotion, and having a consistent schedule.

**Placed first in nationals for ballroom swing dancing novice division** learned the value of teamwork, hard work, and perseverance by learning and perfecting various dances for a panel of judges at the gem state classic national ballroom championship.

