**Jia Yang**

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**Objective:** Here to obtain a position at a company that utilizes my education and skills to grow and expand the company

**Education**

**B.S., Industrial Technology**

**Concentration in Computer Electronics and Networking Technology**

**Minor: Business Management**

San Jose State University, San Jose, CA

**Certifications:**

CCNA (In Progress)

**Technical Skills:**

* Windows Server Administration; Install and connect clients and servers together as well as configuring policies for individual uses. Assigning users through Active Directory as well as giving permissions for different files and drives
* VOIP administration
* Windows 10 and Windows 7 navigation and troubleshoot
* Microsoft Outlook

*IT Specialist, Vintners Distributors, 41805 Albrae St, 94537* **09/2016 – 6/26/2020**

* Provide desktop and administrative support for different site locations as well as in house office support
* Research and implement new Business IT products and software
* Work with 3rd party IT group to help troubleshoot different company softwares.
* Assigning and providing administrative support for VOIP through the Digium server.
* Provide technical support for the company’s POS systems throughout our different store locations.
* Provide basic system admin services through window servers
* Set up and image new computers and administer them through different site locations
* Provide field service support to different site locations by troubleshooting networks and provide support for PCs, Scanner, POS systems, cameras, and different printers.