Mario Almanza

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**Objective:**

Main goal is to gain an entry level IT position.

**Education**

**University of North Georgia,** Dahlonega, GA

Bachelor of Business Administration, Computer Information Systems **July 2018** - **December 2020**

**Experience**

**Fulton Loan Office – Atlanta, GA May 2019 - Present**

**Sales**

Store Operations

* Generating new business through identifying customer service flaws and implementing new standards.
* Maintaining store's data with my computer proficiency skills.
* Assisting sales management team in establishing sales growth plans by channel of distribution, product category, season, and top account
* Assembling and arranging floor displays to promote merchandise
* Maximizing sales and productivity on the selling floor and through company website
* Answering phones and helping customers at the information desk
* Reset PC and Mac to factory setting
* Install Mac OS and Windows OS to laptops, desktop, and Tablets
* Troubleshoot printers

**Organizations**

* Latino Business Student Association – August 2014 - August 2016
* AICPA – August 2014 -June 2017
* Volunteer Income Tax Assistance– August 2014 - August 2016
* Adventure Club- Treasurer– August 2014 - August 2015

**Skills**

* Product merchandising
* Technical competency
* Microsoft Office
* HTML, CSS, JavaScript, C#,
* Microsoft SQL Server SolidWorks
* Microsoft Office
* Emerging technologies
* Computer security
* Business analysis
* Systems analysis
* Analytical skills
* Problem-solving skills