Shannon Powell

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**Summary**

Flexible hard worker ready to learn and contribute to team success.

**Skills**

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| --- | --- |
| * Customer Service * Local Delivery * Responsible driver * Dependable and reliable * Courteous and polite demeanor | * Computer skills * Digital Video * Digital Photography * Digital Illustration * Flexible creative approach |

**Experience**

Delivery Driver|Jimmy Johns - Marysville, WA|10/2018 - 09/2021

* Grouped and routed deliveries according to designated areas to maintain efficient delivery times.
* Delivered exceptional customer service in all interactions to promote satisfaction and maintain company loyalty.
* Educated new employees and trained new delivery drivers.
* Completed opening, closing and shift change tasks by following company guidelines.
* Took orders, prepared foods and processed payments in full-service establishment.
* Followed all restaurant guidelines in regard to food safety and hygiene to prevent illness.
* Maintained safe driving habits to protect property and general public on roadways.

Preschool Photographer|Lifetouch National Photography, King County Area - King County/Snohomish County Area, WA|09/2018 - 10/2018

* Planned and obtained original shots using innovative thinking and new techniques.
* Maintained various studio equipment.
* Managed digital archives of photographs, organized files and protected against loss.
* Drove to various day cares across king county and Snohomish county area
* Coordinated and completed photoshoots for individuals, families, and small groups.
* Uploaded digital images for editing, archiving, and electronic transmission.
* Selected and assembled photography equipment and required backdrops.

Social Media Marketing/Warehouse Associate|Market Ready Staging Solutions - Alexandria, VA|06/2018 - 08/2018

* Created written, graphic and video content and gained expertise in video and photography to enable eye-catching, engaging, relevant and current content in various media.
* Published social media ads on variety of social outlets, liked content from partner brands, partnered with influencers and addressed social complaints, questions and leads.
* Aligned visual design and brand messaging elements to deliver consistency across digital advertising and marketing platforms.

Budtender|The Vault Cannabis - Lake Stevens, WA|05/2017 - 04/2018

* Discussed strains, qualities, and effects of marijuana for medicinal and recreational needs.
* Handled large volume of cash with high accuracy and security each day.
* Managed supply restocking, display arrangements and general housekeeping.
* Greeted customers and promoted various cannabis products.
* Researched new products, strains and trends as well as important law changes regarding dispensaries.
* Verified proper customer identification, medical information and paperwork.

Elections Assistant (Signature Verification) |Snohomish County Elections - Mukilteo, WA|07/2016 - 08/2016, 10/2016 - 11/2016

* Performed basic computer functions to utilize scanned images of signatures.
* Verified and processed ballot envelope signatures.
* Accessed Voter Registration Database.
* Maintained ballot batch order.
* Processed challenge letters for voters as required.

Sales Associate|Walmart - Marysville, WA|11/2013 - 09/2014

* Operated and maintained photograph processing equipment and processed digital film into photographic hard copies.
* Received and processed face-to-face and online orders for photo prints and specialty items.
* Educated customers on various product offerings, including electronics products, enabling better buying decisions.
* Arranged merchandise for display to highlight new styles, attract customers and enhance sales.
* Helped customers by answering questions and locating merchandise.
* Managed cash register operations using POS system, including processing sales and returns.

**Education and Training**

Everett Community College (current)

High School Diploma

**References**

* Chrissy Jamison (Manager at Jimmy Johns) (425) 737-4819
* Ryan Conolly (Former Shift lead at the Vault cannabis) (425) 599-7497
* Melodie Mellema (Supervisor at Snohomish County Elections) (425) 388-3698

**Additional Information**

I will be done with my AAS DTA general transfer degree at Everett community college this winter (2021). I am interested in helping people, animals, doing something creative, driving, or hands on work. I am creative, patient, communicative and easy going. I get along with just about everyone. I am open and ready for a new job opportunity. Thank you for taking the time to learn about me!