# About Me

I want to find a job that I Like doing. I don’t want it to feel like work, I want it to be fun and rewarding. I am a fast learner. I am dependable. I am very easy to get along with and easy to talk to. I am very punctual. I always say if I'm not 15 minutes early I'm late. I am good with computers, cell phones and just about all other electronics. I’m the guy people I know call when they need help with their computer or electronic devices. I like to try and learn something new every day. I try to stay up to date on new electronics and new advances in computer technology. I like to work and stay busy, I'm not a fan of idle time or not doing anything.

# Experience

### 5/25/2016 – 3/25/2020

## Help Desk tech, design imports

## 18125 Andover park w Tukwila, wa 98188 (425)970-6500

Process and complete all help desk tickets that applied to me. Setup new work stations. Move work stations. Create new users in company systems (AD, Office 365, Aurora, VOIP, Netsuite, Label Matrix, Bartender, Adobe Suite). Maintain company servers and all computer equipment. Implement asset tagging and track all company hardware. Install, setup and maintain wifi networks (Unifi). I was also the onsite admin for everything above.

Install, setup and trouble shoot all shipping issues related to UPS World Ship and Fedex Ship Manager. I was also the office facilities manager.

### July 2014 – April 2016

## HOC Clerk, fred meyer

## 14300 1st ave s burien, wa 98168

Maintain stock levels of impulse items for store. Help keep the stockroom clean. Drive forklift. Assist customers and coworkers. Do other tasks as requested; I.E. Set up computers and monitors and other various electronics.

### october 2010 – july 2014

## Home Electronics Department Manager, fred meyer

## 14300 1st ave s burien, wa 98168

Ensure daily operation of department. Hire and train new associates. Write performance reviews. Update and communicate sales/shrink/store and company goals and values to my employees. Maintain knowledge of new electronics to assist customers and train employees.

### February 2008 – October 2014

## Home Electronics Assistant Manager, fred meyer

## 14300 1st ave s burien, wa 98168

Ensure daily operation of department. Hire and train new associates. Write performance reviews. Update and communicate sales/shrink/store and company goals and values to my employees. Maintain knowledge of new electronics to assist customers and train employees.

### May 2004 – February 2008

## Home Electronics 3rd manager, fred meyer

## 14300 1st ave s burien, wa 98168

Oversee nightly operation of the Electronics Department. Supervise employees to ensure timely and safe completion of assigned work. Assign work when needed.

# Education

### 06/28/2004

GED, Pierce County community college

# Skills

Active Directory, Windows 10 Admin, UPS/FedEx Admin (Worldship and Ship Manager), iOS Admin, Office 365 Admin, Asset Control, Synology OS knowledge

# References

## Kevin Poole, Design Imports

Work (425)970-6604

Cell (206)245-8956

## Mark Bayless

Cell (206)331-0086

## Dennie Cappell

Work (425)970-6615

## Rick Nelson

Cell (425)406-0609