**Profile**

* Ability to multi-task and adapt to changes quickly
* Technical awareness: ability to match resources to technical issues appropriately
* Capable of working in a team or independently.
* Goal and detail oriented
* Adaptive to new technology or software, capable of following instructions to use said technology

**Education**

BA in Anthropology – Archaeology, University of Washington, June 2019

Seattle Washington.

Capable of acquiring Industry IT certifications if preferred

**Experience**

***Applied Physics Lab – University of Washington, June, 2019-***

**IT Helpdesk**

* Installing and setting up Computers (upgrade, software installation) for office use and controlled unclassified information
* maintaining printers and documentation
* answering user questions at the helpdesk and remotely
* adapting the changes in policy and maintaining documentation for other and future  IT Techs
* Fast turnaround of client requests
* Accurate documentation of systems, processes, and ticket details.
* Maintain familiarity with industry best practices.

***Road Master Inc. Vancouver, WA Summer 2017***

**Machine Operator**

* Operating CNC Machinery to process vehicle parts
* Quality assurance of parts for defects and correct measurements
* Verify travelers, materials, drawing against check list before start production
* Report yield/lost to lead/supervisor at end of shift
* Packaging parts for shipment to next processing plant

***Conmet, Clackamas, OR Summer 2015***

**Machine Operator**

* Operating CNC Machinery to process vehicle parts
* Quality assurance of parts for defects and correct measurements
* Verify travelers, materials, drawing against check list before start production
* Packaging parts for shipment to next processing plant

***Information Specialist Intern*** *– SEH America, Vancouver WA Summer 2012*

* Tasks and inventory of IT Supplies, maintenance, and reports.
* Computer Hardware/Software troubleshooting, update, repair, software installation, and data collecting
* Computer building, set up, and installation