**Devon Morgan**

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**Overview**

Results-oriented salesperson with an award-winning record of achievement. Focused and persistent, with an eye for detail. Highly successful in developing relationships with a wide network to gain access and generate new sales opportunities. Strives to solve problems and seek improvement for the betterment of himself and others.

# **Skills**

* Proficient in Microsoft Office (Word, Excel, PowerPoint, Access)
* Knowledge of Customer Relationship Management software
* Skilled typist (100+ WPM)
* Ability to use results to motivate colleagues’ performance

# **Experience**

## April 2018 - August 2020 (Current)

### **The Wheel and Tire Club, Las Vegas** *- Sales Representative*

* Developed systems which increased productivity and overall sales
* Led sales department in revenue for the greater part of 2 years
* Maintained a high retention rate by addressing customers’ needs and concerns

## January 2016 - December 2017

### **National Tech LLC, Las Vegas** *- Loan Consolidation Sales Agent*

* Received incoming calls from federal student loan borrowers and provided options for payments once consolidations were requested
* Managed large pipeline of leads from inbound customer traffic
* Prepared and submitted all required sales documentation in a prompt and accurate manner

## November 2014 - January 2016

### **Las Vegas Denture and Implant Center, Las Vegas** *- Front Desk Personnel*

* Verified patient’s insurance and patient billing
* Entered treatment plans, posted payments, entry charges, handled pre-authorizations
* Managed dentists’ and hygienist schedules by confirming patient’s appointments and managing their schedules

### **Education**

### **Desert Oasis High School** *- High School Diploma (graduated 2015)*

### *References Available upon Request*