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|  | Josh Kladis  7061 SW Garden Home Rd #17, Portland, OR 97223 | Jkladis7@hotmail.com | 971.754.5489 |
| Skills | * Advanced proficiency in all Microsoft Office applications including: Word, Excel, PowerPoint and Access. * Knowledge of supply chain, shipping/receiving (domestic and international), ERP systems. * 5+ years management experience. * Base knowledge of 5S and Lean principles |
| Experience | **Operations and Asset manager** - Zimmer biomet oregon, 06/2016 - 06/2020  * Raised the territory’s national operations ranking from #28 to #3 (out of 48 territories). * Lowered overall freight expenditures by 50% annually while increasing number of staff on hand. * Worked closely with VP of Sales and VP of Finance & HR to improve efficiencies within the company and support sales growth of more than 4% year over year. * Successfully managed 20 or more reports in the warehouse and 35+ sales associates. * Provided service and support to 75+ hospitals and surgery centers in the territory. * Managed multiple projects, including redesigning multiple warehouses to increase efficiencies. * Thoroughly managed over $200M of consignment inventory across Oregon, with the cleanest national audit within Zimmer Biomet in 2018. * Helped create and implement many new procedures and policies including warehouse safety measures.  **Head of Customer service, shipping/receiving -** steelman easy life, 01/2016 - 07/2016 (relocated)  * Designed and Implemented multiple new procedures to improve time per transaction rates. * In charge of all national warranty claims from first contact to resolution. * Handling and protecting sensitive information. * Successful relationships with retail vendors, RTM associates, and general public in handling claims. * Assist in training of all personnel. * Responsible for 5 or more team members. * Knowledge of all aspects of the company from manufacture to troubleshooting end use issues.  **shift manager** - marathon gas/radiant food stores, 2011 - 2015  * Implemented new grouping system for UPC bar codes and sales within the Point of Sale system, reducing interaction time at register by 25%. * Extensive knowledge of Ruby/Sapphire point of sale system. * Responsible for price changes, sale pricing, and signage. * Successfully managed orders, delivery, and relations with many major retailers. * Responsible for 3 or more staff per shift. |
| Education | **Colorado Technical University**, Colorado Springs, CO  * Bachelor of Science degree in Information Technology. Graduated May 2020, Magna Cum Laude. |
| references | **bart ferguson**, sales manager, trauma – zimmer biomet oregon  * 503-750-4957  **Kendra Steffensen,** Director of operations and u.s. Services – Cheetah medical  * 503.3473.8102 |