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| Matthew Kopriva | |
|  | 28603 124th Ave SE | Auburn, WA 98092 | 530-263-5838 | kmatt36@hotmail.com |
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| Overview | |
| Accomplished Team Lead, Project Manager, IT Systems Administrator, Pharmacy Applications Specialist, & Data Analyst offering more than 20 years key experience. Practiced in providing development and support for a wide range of business critical IT systems. Possesses exceptional communication skills at multiple business levels and has proven ability to manage IT support teams effectively. | |
| Qualification Highlights | |
| Systems Integration  Windows Server and Desktop Administration  Network Administration  SQL Database Administration  SQL Report Development  Project Management  Data Analysis and ETL  Technical Writing Technical Expertise **Certifications:** MCSE, MSCA, ITIL V3 Foundation, CCNA  **Operating Systems:** Windows Server 2012, Windows Server 2008, Windows Server 2003, Windows Server 2000, Windows 10, Windows 7, Windows 98, Windows NT 4.0, Windows XP, Cisco IOS  **Hardware:** HP Blade Enclosures, HP DL360-580 (G1-G8), HP RX4640, HP workstations, HP laptops, IBM Servers, IBM laptops, , Dell Servers, Dell Workstations, Dell Laptops, Cisco Switches, Cisco Routers, Cisco PIX, HP Printers, Omnicell Medication Dispensing Cabinets, Various Peripherals  **Software:** Hyper-V, Active Directory, WSUS, MSExchange, Backup Exec, Altiris, Visio, MS Office 2000-2010, McAfee, Norton, Windows Terminal Server, Remedy, SharePoint, Lotus Notes Server and Client, Omnicell Medication Dispensing Management, Sigma IV Pump Management  **Network/Protocols:** TCP/IP, DNS, WINS, DHCP, VLAN, HDLC, PPP, OSPF, Frame Relay, IPX/SPX, SMTP, SNMP, FTP, NAT, NETBUI, APPLETALK, Ethernet | |

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| Employment History | |
| Pharmacy App Spec/Data Analyst, Marshall Medical Center | 1/7/2013 — 10/16/2020 |

Placerville, CA

Currently performing a multifunctional role as a Pharmacy Applications Specialist and Data Analyst for the Pharmacy Dept. Working directly with Pharmacy and Nursing management.

Responsibilities include:

* Oversight of all technology related initiatives and support for Pharmacy Department
* Oversight of all data related (ETL, SQL scripting, SSRS report development, SQL database administration) related initiatives and support for the 340b drug savings program which generates over 6 million dollars annually for the hospital
* Support and integration of Omnicell medication dispensing system
* Represents Pharmacy in multiple technology related committees (IT Change Management, 340b Multidisciplinary Committee)
* Data mine/Report development based on management business requirements
* Manage and test upgrades of Epic (Willow) module as needed
* Build custom tools (SQL scripting, SSRS, Excel, and Access) to meet dept. business requirements
* Create technical process documentation
* Train Pharmacy staff on use of technology systems

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| Data Center Support Lead, CompuCom Systems | 6/1/2009 — 1/1/2013 |
| Folsom, CA  Performed multifaceted role as a data center support lead overseeing day-to-day support for Intel Corporation's global and regional data centers in Folsom and Santa Clara. Team lead of eleven technicians tasked with providing 24x7x365 hardware and OS support for more than 5000 Windows servers using HP, IBM and Dell hardware. Responsible for maintaining all Server Landing and Decommissioning and assisting with DC capacity management. Actively tracked reports to ensure ticket service level agreements are met.  Implemented tools, processes and procedures for server landings and decommissions to improve quality control and reduce ticket life cycles. These efforts reduced ticket life cycles by 33% without increasing head count.   * Managed project to deploy over 85 servers over a one month span. This helped Intel successfully release the Atom App Store at CES 2010. * Led all server support activities during pre-production data center shutdown. Led efforts to gracefully bring down and bring on line over 900 servers which enabled data center manager to perform electrical maintenance. All work was completed and issues resolved within a 72 hour period. This allowed DC capacity expansion of approximately 20%. * Spearheaded project of moving over 50 servers to a new data center over a two day period. This provided improved infrastructure for critical HR applications. * Led project to consolidate and streamline documentation and processes between all Intel sites within North America. This reduced training time significantly and increased support effectiveness. As a result teams at all sites were able to decrease throughput time without increasing headcount. | |
| Systems Administrator, CompuCom Systems | 7/1/2007 — 6/1/2009 |
| Folsom, CA  Supported over 5000 servers for Intel Corporations regional and enterprise datacenters. Tasked with providing Tier 3 OS support for Windows 2000, Windows 2003, and Windows 2008 servers. Provided Tier 3 hardware support for HP, Dell and IBM server hardware. Assisted network team in troubleshooting network related issues on Cisco Switching hardware. | |
| Systems Administrator, One82 LLC | 2/1/1998 — 3/1/2006 |
| Los Gatos, CA  Provided end-to-end Systems Administration for One82 clients. Support included setup and ongoing support of Cisco switches and firewalls, Cisco VPN, Windows NT4.0, Windows 2000 workstations and servers. Setup and maintained Active Directory and Exchange infrastructures. Setup and maintained Cisco Switching and firewall infrastructure. | |

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| Education | |
| High School Diploma, Los Gatos High School, 1995 | |