|  |  |  |
| --- | --- | --- |
| References: | | |
| 1.  2. | Jennie Fryberg  Patient Intake Specialist/Floater  7520 Totem Beach Road  Tulalip, Wa 98271  360-716-4511  Maintain schedules for medical, dental, behavior health, optometry, podiatry, pharmacy team, diabetes team, specialty clinic and complimentary medicine. Answers multi lined phones, collects paperwork, registers patients, work on epic programming. Collects all patient personal information, collects insurance information, and maintains flow of clinic.  Kathy Desaultel  Medical Receptionist  29 Short Cut Road  POB 290  Inchelium, Wa 99138  509-722-7006  Meets, greets, and assists patients. Collect patient information. Verify insurance. Collected co-payment and other payments. Answered patient phone calls, directed them to necessary department. Fax, file, copy necessary documents. Work as a team mate while taking cultural sensitivity, and confidentiality in mind. Multi task and prioritize. | Relationship: **Patient Care Director** at **Tulalip Health Clinic** from **8/12/2019 - Current**  Relationship: Supervisor at Lake Roosevelt Comm. Health Center from 7/18/2016 – 7/21/2017 |
| 3. | Delores Randall  Falls Buffet Hostess/Cashier  37500 SE North Bend Way  Snoqualmie, Wa 98065  253-227-2343  Great and seat guests. Keep a clean and organized work space. Obtain and return a balanced bank. Run POS system. Assist co-workers as needed. | Relationship: Supervisior at Snoqualmie Casino Falls Buffet from 10/2008-12/2008 and 03/2009-12/2009 |
| 4. | Brenda Hoffman  Cashier  Bridgecreek Road  Inchelium, Wa 99138  509-722-3055  Deep fry deli cook. Stock and do monthly inventory. Run POS system. Keep store front clean and organized. Assist customers as needed. | Relationship: Manager at Inchelium Community Store from 06/2006-08/2006 |
| 5. | Lena Finley  Office Assistant  PO Box 150  Nesepelem, Wa 99155  509-722-7045  Transport clients. Fax, file, copy, answer multi lined phones with complete log. Distribute summer youth pay checks. Trained on TAZ and approval/denial letters. | Relationship: Case Worker at Inchelium TANF from 06/2005-08/2005 |
| 6. | Sherry Boyd  Summer Youth J.O.T  N.18 Twin Lakes Road  Inchelium, Wa 99138  509-722-5901  Stock, and monthly inventory. Barista and serve Ice cream. Video rental, nightly paperwork. Nightly cleaning. | Relationship: Supervisior at Rainbow Beach Resort from 06/2004-08/2004 |

Professional References:

Dawn Peterson Smith, Outreach Coordinator at Lake Roosevelt Community Health Center

(509) 722-7627

Lesley Allen, Optometrist Receptionist at the Lake Roosevelt Community Health Center

(509) 722-7016

Kathy Desaultel, Operations Manager at the Lake Roosevelt Community Health Center

(509) 722-7638