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|  | | **Koshelev Vitalii Andreevich**  Male, age 34, born February 21 1987  +7 (961) 2207278  [vkoshelev@list.ru](mailto:vkoshelev@list.ru)  Live in Novosibirsk, Russia  Nationality: Russian  Ready to move: Europe, USA, Asian countries, Eastern countries. | |
| Desired position | | | |
| **Senior system administrator, system engineer, DevOps.**  Information technology, internet, telecom  Employment: project work, part-time, full-time  Work schedule: remote work, flexible schedule, full day, shift schedule Desired travel time to work: Doesn't matter | | | **3 000$** |
| Experience – 12 years | | | |
| December 2017 — present 3 years 7 months |  | **Vsemayki.ru (internet-shop/print-on-demand)**  System Administration Team Leader  - Leadership of the system administration group (directly subordinate to 4 people);  - Work with contractors, conclusion of contracts;  - Work with accounting documents in the IT area: payment of bills, control and purchase of reserves, holding tenders for the purchase of fixed assets;  - Planning of annual, quarterly, monthly budgets of the IT department and work with internal customers for the supply of equipment;  - Work to modernize the IT structure of the company;  - Deployment, administration of the Atlassian stack;  - Material responsibility for the warehouse of office equipment, inventory of tangible and intangible assets;  - Repair, adjustment and installation of computer equipment, office equipment; - Administration of Windows 7, 8, 10 Linux Ubuntu;  - Support and administration of servers based on MS Server2003, ActiveDirectory, 1C 8.3;  - Working with ACS Biosmart;  - Adjustment and commissioning of internal networks, support for network equipment;  - Working with contractors;  - Telephone and personal work with users;  - Network support and development (mikrotik, unifi);  - Administration of telephony based on Oktell; | |
| December 2015 — December 2017 2 years 1 month |  | **Uniqom DV (car parts retail)**  www.uniqom.ru  Senior System Administrator  Repair, adjustment and installation of computer equipment, office equipment;  Administration Windows 7, 8, 10 Linux Ubuntu;  Support and administration of servers based on MS Server2003, ActiveDirectory, 1C 8.3, PFSense;  Adjustment and commissioning of internal networks, support of network equipment;  Working with contractors;  Work with accounting documents in the field of IT;  Telephone and personal work with users;  Network support and development;  Panasonic mini-PBX administration;  Work to modernize the IT structure of the company;  Purchase and modernization of equipment;  Liability and inventory of tangible and intangible assets. | |
| May 2014 — November 2015 1 year 7 months |  | **Financial organization Dobrodengi**  www.dobrozaym.ru  System Administrator  Repair and installation of computer equipment, office equipment (park of computers ~ 200 workstations);  Administration of Windows 7, 8, Linux Ubuntu;  Commissioning and preparing of internal networks, support for network equipment (D-Link);  Working with contractors;  Telephone and personal work with users;  Network support and development;  Organization of the company's mail server based on Zimbra;  Organization and support of IP telephony based on OKTELL, Yealink;  Support and updating of the company's website;  Work on the modernization of the IT structure of the company. | |
| February 2012 — April 2014 2 years 3 months |  | **Sfera Uslug (private system administration services)**  System Administrator  Work under a contract with legal entities and individuals, local service;  Installation, repair, adjustment of office equipment and network equipment;  Maintenance of office automatic telephone exchanges and VOIP telephony; | |
| June 2009 — February 2012 2 years 9 months |  | **Jilfond (real estate agency)**  System Administrator  Repair and installation of computer equipment, office equipment (park of computers ~ 300 workstations);  Organization of work of a mini-printing house based on RISO CZ-100, CZ-180;  Commissioning and preparing of internal networks;  Working with contractors;  Telephone and personal work with users;  Support and development of a network of 300 machines;  File server maintenance. | |
| Education | | | |
| PhD | | | |
| 2017 | | Novosibirsk State Technical University, Novosibirsk  CSF, Pedagogy, teacher-researcher | |
| 2009 | | Novosibirsk State Technical University, Novosibirsk  CSF, Public Relations | |
| Key skills | | | |
| Languages | | Russian — native  English — C1 — Advanced  German — A2 — Elementary | |
| Skills | | Learning skills; Communication skills; Personnel management; Negotiation; Organizational skills; Concluding contracts; Business correspondence; Active Directory; Configuring mail servers; Administration of network equipment; Configuring PCs; Configuring servers; Configuring software; PC repair; TCP / IP; DHCP; Administration; Site administration configuration; Technical documentation; Technical operation; English top executives of the companies; Register of goods and materials; | |
| Driving skills | | | |
| Have an own car  International driving license | | | |
| Additional info | | | |
| About me | | I have a certificate of ITILv4 Foundation (Peoplecert)  I speak English at an advanced level (for working with foreign partners)  Python at the Junior level  My hobbies are gadgets, cycling, snowboarding and travel.  I love to learn new things and communicate with new people. | |