DANIEL S. LEE | IT SPECIALIST / INFORMATION SECURITY PROFESSIONAL

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SUMMARY

Information Technology Specialist and Information Security Professional with a background in IT analysis, IT support, business analysis, and business development. Highly analytical with problem-solving aptitude and keen attention to detail. Project management experience with the ability to prioritize, organize, delegate and stick to strict deadlines. Keen understanding of business practices with a technical and logical thought process. Strong written and verbal communication skills. Deep focus on emotional intelligence and multitasking proficiency. Passionate about technology and understanding its increasing role in society.

TECHNICAL SKILLS

Microsoft Windows OS, Active Directory, Migwiz Windows Easy Transfer, macOS, Linux, Microsoft Office, Google Suite, Oracle VM VirtualBox, Splunk, Wireshark, Burp Suite, Autopsy, Metasploit, Python, Sakai LMS (Learning Management System), Symantec Encryption Desktop, Cisco AnyConnect Secure Mobility (VPN Service), Cisco Jabber (VoIP), Code42 CrashPlan (Cloud Backup), KACE Service Desk, Freshservice IT Help Desk, BeyondTrust Secure Remote Support, Sophos Cybersecurity, Slack, Zoom

CYBERSECURITY EXPERIENCE

**Penetration Testing & Exploitation**

* Used nmap and to five scan hosts, discover systems, and search for vulnerabilities.
* Utilized Metasploit and Meterpreter to establish a remote connection to four open hosts, deliver payloads, and exfiltrate data.
* Used John the Ripper to crack eight domain account passwords from a hash dump and gain system-level access.

**Forensics**

* Investigated an OS image capture from a mobile device involved in an incident using Autopsy.
* Browsed through data dump to find evidence of connection to incident being investigated.
* Recovered SMS texts, email communication, location data, call logs, media, and documents.

**Incident Response**

* Analyzed 1000 alerts generated from Snort and Suratica in Splunk SIEM.
* Created detailed reports of 387 flagged incidents which included time, date, IP addresses, source and destination ports, and MAC addresses.
* Categorized alerts as either a false or true positive, type of attack, and made recommendations on mitigation.

**PCAP Analysis**

* Created PCAP files from monitoring network traffic in Wireshark.
* Identified 85 suspicious and unfamiliar protocols and communication.
* Extracted three files from packet network captures by utilizing tools such as ChaosReader and TCPxtract.

ADDITIONAL WORK EXPERIENCE

**Pepperdine University Graduate School of Education and Psychology**

IT Specialist **03/2020 – Current**

* Assist in the management of daily operations of the IT department.
* Ensure employees’ workstations can always successfully connect to networks and access business-critical data.
* Set up data storage and retrieval protocols, adjust permissions, and maintaining data security and integrity during migrations, back-ups, and day-to-day use**.**
* Help set up hardware and software, diagnose connectivity or data access problems, answer questions about hardware and software, and help users access shared drives and devices.
* Provide support to help desk personnel and technicians**.**
* Protect customer data through encryption and secure data storage per HIPAA compliance.
* Provide training to faculty and staff for the use of video conferencing and remote access software.
* Develop new strategies and IT procedures to increase efficiency and enhance workflow.

**Basel Group LLC**

IT Analyst & IT Support **03/2015 – 12/2019**

* Designed and implemented IT systems that were functional and cost-efficient by analyzing and understanding business and technology needs.
* Researched new tools, oversaw system upgrades and leveraged technological solutions to meet organizational requirements.
* Provided advice, technical training, and support while keeping up to date with technology trends and developments.
* Installed, configured, and monitored computer hardware, software, systems, networks, printers, and scanners.
* Monitored and ensured the security and privacy of networks and computer systems.
* Performed troubleshooting and diagnosis to repair problems with computer systems.
* Worked directly with end-users to resolve issues either remotely or through a deskside visit.
* Managed eCommerce platform.

**(COMMUNE)**

Business Development Analyst **01/2009 – 12/2013**

* Researched business opportunities and viable income streams by outlining problems, identifying business strengths, and mapping customer needs.
* Developed growth strategies and plans while following local and international trends.
* Increased revenue 300% year over year for 3 years.
* Wrote business proposals and pitched products and services.
* Managed relationships and negotiated with stakeholders.
* Worked closely with web designers and programmers to produce the website.
* Maintained and enhanced the website throughout its lifecycle.
* Positioned and built brand awareness through marketing campaigns.

CERTIFICATIONS

**CompTIA Security+ ce Certification** **05/2020**

EDUCATION

**University of California Los Angeles**

Cybersecurity Certification **03/2020**

**California State University Fullerton**

Bachelor of Arts in Business Administration **06/2007**

Technician will be dispatched to client’s location for general hardware and software troubleshooting for Windows Desktops, Macs, and Windows Server, as well as provide over the phone remote support out of one of our local offices. Will be responsible for hardware, software, and network troubleshooting. Will correspond and provide collaborative support to other team members. Will be responsible for updating documentation and processes. Will be responsible for briefing IT Coordinator