Nora Trotter

1311 NE Schuyler St #3 | Portland, 97212 | (304)886-1485 | bootrotter@gmail.com

# Skills & Abilities

* Extensively used Excel, Premiere and Audition in a professional setting.
* Spent hundreds of hours teaching English to speakers of other languages.
* Years of customer service experience in café and bar settings.

# Experience

## Chef/Barback, Temple Bar **March 2021 – August 2021**

### Bellingham, 306 W Champion St

* Assisted bartenders and prepared dishes at a craft cocktail bar.

## Barista, Avenue Bread Bellingham **June 2019 – March 2021**

### Bellingham, 1313 Railroad Ave

* Prepared espresso drinks and served food in a high-volume café.

## Operations Coordinator, KUGS FM/WWU **June 2018 – June 2019**

### Bellingham, 516 High St

* Prepared the station’s programming in excel, trained dozens of new DJs, coordinated, filmed and edited live performances.

# Education

## Western Washington University – Bellingham, Washington – Linguistics BA

* Graduated with a double minor in both English and a Teaching English to Speakers of Other Languages certification. 3.4 GPA

# References

## Olive Weeks

### Bartender, Temple Bar

Phone: (360)951-3666

## Re Pinter

### Barista/Manager, Avenue Bread

Phone: (815)508-9846

## Tristan McGarr

### Music Director, KUGS FM Bellingham

Phone: (425)516-2254