3946 Voxna St Las Vegas, NV 89119

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(702)857-5704

Jade A Olverson

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| Objective | Self-motivated Software Programming student at College Southern Nevada with 3 years of freelance web design experience. Equipped with refined interpersonal and computer skills. Seeking to gain long-term, full-time employment in the IT industry to gain valuable skills and experience. |

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| Experience | Bank of America | Las Vegas, NV | June 2020 – Present |

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|  | **Customer Service Representative**  * Cash handling * Computer proficiency * Administration * Legal compliance * Sales/Referrals |

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|  | US Bank | Las Vegas, NV | October 2018 – June 2020 |

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|  | **Universal Banker**  * Cash handling * Computer proficiency * Administration * Legal compliance * Consumer/business account and loan origination * NMLS * Notary |

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|  | Starbucks | Las Vegas, NV | September 2016 – June 2020 |

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|  | **Shift Manager**  * Cash handling * Customer service * Administration * Sales tracking |

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|  | Crabtree & Evelyn | Las Vegas, NV | September 2017 – August 2018 |

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|  | **Sales Supervisor**  * Sales * Administration |

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| Education | College of Southern Nevada | |
|  | Associate of Applied Science, Software Programming, June 2022 |