**Brent C. Foley**

1552 NE 4th Pl.

Renton, WA 98059

(206) 931-3151

foley695@gmail.com

**Work Attributes and Skills:**

Energetic

Results-driven professional

Trustworthy and good for my word

Easily perform in high pressure environments

Supervision and leadership experience

Punctual

Creative and smart

Friendly and respectful

Good communicator and team player

Able to complete multiple tasks quickly

**Work Experience:**

**Desktop Support Technician / IT,** *two years*

Responsible for supporting IT services for all IT clients. Troubleshot PC, Apple computers, and peripherals in all departments. Setup labs with correct hardware/software configurations. Installed, updated and supported operating systems, software, updates and implemented group policies. Organized and corrected inventory records. Solved problems daily in a team environment.

**Restaurant Manager,** *three years*

Hired as driver, advanced to Assistant Manager and promoted to General Manager in three months. Hired thirty new employees and two assistant managers to open a new store. Won a franchise-wide competition for accuracy and speed. Hit all sales, labor and food costs and delivery time goals over the first year of operation. Created and made bank deposits handling up to $10,000 weekly. Scheduled and managed all employees. Ran local advertising tactics for business growth and promotion of the brand. Collaborated with other General Managers in the areas to maximize growth and profit.

**Food Service,** *five years*

Started as server, promoted to bartender and then made shift leader. Main priority was customer satisfaction. Responsible for cash drawer in the bar and reconciling the drawer at closing. Filled in as manager when owners were away. Fluent in the Aloha POS system. Occasionally worked as part of the catering team.

**Employers:**

AtomicInfotech

Bellevue College

Jimmy Johns

Suddath

Saylor landscaping

Ric’s Cafe

**Education and Certifications:**

Bellevue College, *Bellevue, WA CompTIA A+ Certified*

Bellevue College, *Bellevue, WA*  *Degree, Network Administration and Design*