Scott Tyler Moore

(503) 545-4908 [scotttylermoore@gmail.com](mailto:scotttylermoore@gmail.com)

Github: https://github.com/scootermcgavin686/

**SUMMARY OF QUALIFICATIONS**

• Studying undergraduate computer science degree at Western Governor's University

• Excellent interpersonal, and management skills

• CIW Site certified

• CompTIA Project+ certified

**AREAS OF EXPERTISE**

• Customer Service: Have received multiple awards and recognition with helping and handling a wide variety of customer.

• Goal Oriented: Set and reached multiple sales goals and received early promotions in part to my hard work and drive.

• Accounting knowledge: Have studied accounting procedures and principles while in college and have applied those to different portions of my job at AlaskaUSA.

**PROFESSIONAL EXPERIENCE**

**AlaskaUSA Federal Credit Union** Bothell, WA

Sr. Financial Services Representative 2017-Present

• Provide guidance to make sure all operation standards are upheld

• Responsible for ordering supplies and handling invoices to ensure smooth operation of branch

• Support management to make sure all administrative duties are done each month

**Darden Restaurants (Red Lobster)** Lynnwood, WA

Server/Bartender Nov. 2007-2017

• Ensuring guests have a positive and memorable dining experience

• Providing leadership for all team members

• Responsible for the training of new team members

**Hoagland Properties Inc.** Florence, OR

Hotel Manager/Front Desk Supervisor April 2006-July 2007

• Managed the day to day operations of the Hotel

• Prepared reports for upper management, Organized schedules, Ordered supplies, and managed house keepers.

• Responsible for all guests in Hotel 24/7

**EDUCATION AND ACHIEVEMENTS**

Western Governors University Online Program

Degree: Computer Science April 2019 – Present

Cascadia Community College Bothell, WA

Degree: Associate in Business Spring 2015-Fall 2016

**Awards and Achievements**

• Eagle Scout

• Faculty Honors at Cascadia College