15931 Wicklow Lane (562) 666-6731

Huntington Beach, CA 92647

[Blackcoffee83@gmail.com](mailto:Blackcoffee83@gmail.com)

Alexander Phelps

**Education**

1997-2001 Los Alamitos High School Los Alamitos, CA

Advanced Placement Computer Science

Microsoft Office/Word/Access/Excel/PowerPoint ROP Certificates

2001-2003 Santa Barbara City College Santa Barbara, CA

2005 Golden West College Huntington Beach, CA

2008-2009 National University Online

2014 Central Orange County Career Technical Education Partnership Garden Grove, CA

Certificate of Competencies in Computer Repair

2016-2017 New Horizons Computer Learning Center Anaheim, CA

CompTIA A+ Certification

**Work Experience**

February-March 2020 Huntington Beach Staffing

Election IT Foreman

Contract work for Los Angeles County. Led a team of nine others in organizing and setting up several election centers throughout LA County. Planned and set up upwards of 50 voting machines in a single voting center including network access, power access, and cable management. During the election, assisted in maintaining, troubleshooting, and replacing machines.

June-August 2000 Long Beach Aquarium of the Pacific Long Beach, CA

Sales Associate

Gift Shop sales and customer service, Point-of-sale operation, security, telephone communications, inventory, visitor information.

Dec. 2010 GameStop Lakewood, CA

Sales Associate

Sales and customer service, Point-of-sale operation, security, telephone communications.

**Volunteer**

Nov. 2016 - May 2017 Meals on Wheels Long Beach, CA

Friendly visitor and delivery driver

May 2018 to present Huntington Beach Library Huntington Beach, CA

Computer Coach

**Extra-Curricular**

1991-2017 Boy Scouts of America

Awarded the rank of Eagle Scout

**Hobbies**

Technology, Computers, Video Games, Film, Science Fiction and Fantasy Novels. Building and painting miniatures.

**References**

Jim Meyers Boy Scout Master 562-596-9921

Helene Weinberg Meals On Wheels Site Manager 562-420-9660

Christine Ivison Huntington Beach Library computer coach coordinator 714-842-4481

Dr. David Monkarsh friend 714-771-1404