**Anas Albedaiwi**

13898 La Pat Pl Westminster, CA 92683| (323) 561-0232 | Albedaiwi1994@gmail.com

# PROFESSIONAL SUMMARY

Aiming to exceed expectations, and a driven individual seeking to work in a productive and challenging position where my experience and qualifications will contribute toward the success of operations and the future of the organization.

# EDUCATION

Northern Arizona University - Flagstaff, AZ

Bachelor of Science - Applied Computer Science

- Graduated April 2021 - GPA 3.24

# EXPERIENCE

**IT-Desktop Support** | City of Aljouf | February 2020 — July 2020

**Saudi Arabia Aljouf University:**

* Performed general office duties and administrative tasks.
* Assisting customers remotely and desk-side installation of various software packages.
* Prepared weekly confidential reports.
* Experience in technical support, excellent desktop support troubleshooting skills, including Mac, Windows, and various smartphones.
* Understanding of basic networking concepts such as

Wi-Fi, TCP/IP, DNS, HTTP, IPV4/6

* Ability to perform some operations from a command line.

**Administrative Assistant**| City Huntington Beach | June 4, 2021– Present

# ● Paramount Dental Studio: Insperity

○ 3D printing

○ Processing / Modifying digital image

○ uploading and downloading files.

○ Crown and bridge computer-aided design, “CAD”.

○ Dental implants

○ Data entry

○ Operating milling machines

○ Utilizing milling software.

**SKILLS:**

* Bilingual (English and Arabic)
* Java Application Programming Certificate, Solution CEO, 06/09/2019
* Website Hacking/Penetration Testing & Bug Bounty Hunting, Udemy Certificate, 12/14/2020
* Cyber Security Building Camp, Attaa Digital Certificate
* Network Security and Cyber Security, Attaa Digital Certificate
* Front End Developer (HTML - CSS – JavaScript)
* The Future of Work Fundamentals Digital Certificate
* Burp Suite Certificate.

**REFERENCES**

*Rachel Ann Lister,*

*Computer System Department*

*(951) 312-6389*