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| Alexander hels | | |
|  | 7408 Rainier Dr #A | Everett, WA 98203 | (425)772-5152 | a.hels@outlook.com | |
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| Objective | | |
| Obtain a position within a quality company that allows me to showcase my skills and have room to advance | | |
| Skills Profile | | |
| * Outgoing personality that can take charge * Hardworking & quick learner * Thrives on new technological advances * Can work independently or with a team | | |
| Employment History | | |
| IT / Video Content Manager, Concourse Hosting | | 1/16/2018 — Current |
| Lynnwood, WA   * Produced, shot, edited, and posted all video content on company YouTube / blog. * Started as IT helpdesk * Moved into a support tech role before moving into marketing | | |
| Program Coordinator, Ambitions of Washington | | 8/1/2017 — 1/12/2018 |
| Mountlake Terrace, WA   * Managed 100+ staff in running of client homes * Maintained multiple client group homes in all aspects from finances to med care. * Hiring / firing as well as other HR duties for over 200 staff | | |
| Customer Sales Rep, Solid Apollo LED | | 6/1/2016 — 7/18/2017 |
| Lynnwood, WA   * Answer phones for customers that need help buying a new custom lighting layout. * Services existing customers by using extensive product knowledge. * Daily use of Word and Excel for numerous office tasks. | | |
| Barista, Starbucks Corp. | | 4/1/2015 — 6/1/2016 |
| Everett, WA   * Used customer service skills in a fast-paced environment with numerous & unique demands. * Creates relationships with returning and new customers, which includes memorizing orders. * Daily use of registers and coffee equipment. | | |
| Activities | | |
| * Volunteer, Lynnwood Youth Sports Association, Lynnwood, WA * Football Coach, Lynnwood High School, Lynnwood, WA * Head Coach, Evergreen Middle School, Everett, WA * Maintains a growing YouTube channel (Bear Bard Tales) | | |