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| **Damon Gardea**  1408 Velvet Leaf Dr.  North Las Vegas, NV. 89032 | **Gardeaz@outlook.com**  **Cell: 702-583-9882** | |
| **OBJECTIVE**  **“To work for a Professional Company that utilizes my skills, knowledge and provides a challenging and diverse work atmosphere”**  **EDUCATION**  **American College of Technology – Computer Network. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_July 2013 - Nov 2013**  **University of Phoenix - Computer Sciences. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Feb 2005 - July 2005**  **CCSN - Computer Sciences. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Sep 2002 - Jun 2003**  **United States Army Health Academy - Licensed Nursing program. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_June 1995 - Jul 1996**  **EXPERIENCE**  **IT Contractor -** **Signature Consultants/MGM** **CASINO**  **Nov 2019 – Nov 2019**  **Installation/Breakdown of Cat-5 Cabling for temporary onsite offices/Mobile Video Trucks.**  **Universal Home Installation Tech - Cox Communications**. **Mar 2018 – Sept 2019**  **Telephone, Internet, Home Security Automation, Hand & Power Tools, Viavi Test Meter**.  **IT Field Service Technician - H&R Block.**  **May 2017 – Oct 2017**  **Setup/shutdown offices/Training Classrooms. Install/Troubleshoot/Maintain Hardware/Software/cabling. Documentation, inventory** of all district equipment.  **IT Network Administrator - ProCare Rx.** **May 2015 – Mar 2017**  **Call Center**/**Mail Order Pharmacy** **network administrative duties**. **Hardware/Software. Office/Building Maintenance. Documentation.**  **IT Tech - Dotty’s Casino.** **Nov 2014 – May 2015**  **Remote/Onsite Support**. **Security surveillance. POS, PC’s, Printers, Scanners, Card Embossers**.  **IT Contractor - 3i Communications**. **Aug 2014 – Nov 2014**  **Remote I.T. Technical support**. **Android, iOS. Tablets.**  **IT Contractor - Robert Half Technologies.** **Mar 2014 – Mar 2014**  **Migration** of **Win XP** to **Win 7**. **Help Desk** **Support**. **Equipment maintenance, Inventory.**  **IT Tech Analyst II - Robert Half Technologies**. **Jan 2014 – Feb 2014**  **Migration** of **Win XP** to **Win 7**. **Help Desk** **Support**. **Equipment maintenance, Inventory.**  **IT Consultant - Skybridge Resources**. **Mar 2013 – May 2013**  **Migration of Win XP to Win 7**. **Help** **Desk Support**. **Equipment Maintenance. Active Directory, Inventory, Shipping, Receiving.**  **IT Property Tech - Station Casinos.** **Oct 2012 – Mar 2013**  **Break/Fix KIOSKS, POS, WinTim, DART Systems. RDC. Re-imaging Win OS. Maintenance** on **Printers, Cashier Scanners, Card Embossers**. **Laptops & PC. Security Cameras,** **Network Printers. Inventory**, **Equipment Storage.**  **IT Network Admin – Las Vegas Urban League** & **Nevada WIC.** **May 2010 – Aug 2012**  **Maintained WAN/LAN Network Infrastructure. Desktop/Laptop Software, Hardware updates** on 250+ remote PC’s. **Migration of Win XP to Windows 7. Network printers**. **PC, Laptops. iPad, Cellular devices.**  **Tech/Project Manager – Communication Technologies LLC**. **Mar 2007 – Sept 2009**  **Installation, Upgrades of Data Infrastructures.** **POS, Video Surveillance Systems**. **Troubleshoot/Repair/Redesign.** **Project Budgeting, Bid Proposals, Submittals. Plotter Printing. Government Buildings, Public Schools, State Businesses.**  **Laboratory Tech/Phlebotomist - Jacobs & Modaber.** **Jul 2004 – Aug 2005**  **Lead Phlebotomist** and **lab tech**. **Data entry, ICD9 billing codes**. **Q.A. of laboratory equipment**. **Phlebotomy skills**. **Drug specimen collection**, **Specimen processing**.  **Laboratory Tech/Phlebotomist** **– Quest Diagnostics.** **Mar 2003 – Jul 2004**  **Data entry**, **Laboratory Information System codes**. **Specimen Processing**, **shipping and handling**. **Phlebotomy skills**, **Drug specimen collection**.  **Client Services Representative – Medco Health. Jan 2002 – Mar 2003**  **Prescription plans, Medical insurance policies**. **Rx refills, Order Medical equipment**.  **Laboratory IS/Processor/Phlebotomist – PACLAB. Feb 1998 – Jul 2001**  **Data entry,** **Laboratory Information System codes**. **Specimen processing,** **Phlebotomy** **skills**. **Drug testing collections**. **Sun Quest GUI software**. **Practitioner database**, **Flexi-Lab system**, **Client definitions** for **Outreach Module GUI**, **Design client requisition forms. Installation, troubleshooting, repair, maintenance and operational testing of IT equipmen**t. **Office Printers, Bar code readers, remote auto dialers**. **Daily/weekly backups**. **Inventory**.  **CNA/Licensed Practical Nurse** **- United States Army**  **Oct 1990 – Oct 1998**  **Pre/Post-Surgical Ward 7N** - Madigan Army Medical Center.  **Vital signs**, **Phlebotomy Skills**, **wound dressings**, **supplies**, **discharging patients**.  **Family Practice Center -** Madigan Army Medical Center**.**  **Medical records**, **vital signs**, **injections**, **Phlebotomy Skills,** A**mbulatory surgical procedures**.  **NCOIC - Vascular Surgical Clinic.** Madigan Army Medical Center.  **Maintained Clinical budget** 100K+. **Ordered supplies and equipment**.  **Oncology Ward -** Darnell Army Hospital. Ft Hood, TX  **Vital signs**, **Phlebotomy Skills**. **Documenting** **medical records**.  **Labor & Delivery Ward** - Darnell Army Hospital. Ft Hood TX.  **Operating Room Tech** during **scheduled** and **emergency deliveries** to include **C-Sections**. **Prepped and monitored patients** during all phases of pregnancy. **Stocked** and **prepped all Operating rooms pre and post deliveries/procedures.**  **Assisted other L&D Techs/Nurses/Doctors/Midwifes** as needed. | | **U.S. Army Veteran**  **OSHA 10 / HIPAA**  **IT Skills**  **Cat-3/5/6E+**  **Voice-10-200 Pair**  **Fiber-Single/Multi-Mode**  **Coax-RG6, RG11**  **Aerial-Underground Installation-Termination**  **Upgrades, Downgrades**  **Troubleshooting**  **MDF/IDF Builds**  **Server Rack Builds**  **WAN/LAN**  **Wi-Fi**  **Routers, Switches**  **Security Cameras**  **Audio, Video**  **TV Repair**  **Pc/Laptop Repair**  **HP, Lenovo, Dell, Sony, Acer, Compaq, IBM, Xerox, Konica Minolta, Canon, Toshiba, Epson**  **PBX**  **Mitel, Avaya, Nortel**  **Citrix**  **OS**  **Windows**  **Win XP-10/PE**  **Mac/iOS**  **Apple**  **PC, Laptop, Tablets**  **Android**  **Tablets**  **Cell phones**  **Software**  **Microsoft Server, Exchange, Security**  **Active Directory, SQL**  **Microsoft Office-All**  **UNIX-Untangle Firewall**  **Symantec Backup**  **Blackberry Server**  **Adobe Products**  **AUTOCAD**  **Cisco, Putty, Toast**  **Heat, Help Desk**  **CA Service Desk**  **WASP Inventory**  **Security Access Control**  **RSA Tokens, RDC, VPN, Dameware, TeamViewer**  **Sun Quest GUI**  **Flexi-Lab system**  **Outreach Module GUI**  **Medical**  **LPN, L&D, Oncology**  **OR Tech**  **Pre & Post Op Care**  **Phlebotomy, Processing**  **Office**  **10-key / 50-wpm**  **Fax / Scan**  **Data Entry / Filing**  **Shipping / Receiving**  **Retail / Sales**  **Cashiering, Stocking**  **Display, Inventory**  **Warehouse, Pallet Jack**  **Compactor**  **Delivery Driver**  **Mechanically inclined** |