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|  | **Laurie Jean-François**  laujeafra@gmail.com  (786)262-8426 |  |

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| Technical Skills | Java, HTML & CSS coding, Clerical work, Customer Service, Omeka, Content Management, Macro Programming, Excel, Tableau, Wordpress, Social Media Management Experience, Web Development Skills |

# Education

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| **Rochester Institute of Technology, Henrietta NY**  B.S. inDigital Humanities & Social Sciences  **Miami Country Day School, Miami FL**  High School Diploma – Active Robotics Team Member | August 2016 – May 2021  August 2013 – May 2016 |

**EXPERIENCE**

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| **A.Harold and Associates – Jacksonville, FL** | | June 2019 - August 2019 | | | |
| *Administrative Assistant* – *Intern* | | | | |  |
| * Worked under Vanessa Randolph overseeing confidential contracts data aided in data conglomeration and retrieval * Aided in the creation of an internal content management system through the use of programmable macro data retrieval | | | | |  |
| **Cary Graphics Art Collection – Rochester, NY** | | July 2018 - January 2019 | | | |
| *Archival Assistant – Student Employee* | | | | |  |
| * Worked under Curator Stephen Galbraith and Associate Curator Amelia Hugill-Fontanel * Processed archival collections and donated art works, cared for sensitive materials and aided in digital curation and management of multiple collections | | | | |  |
| **Center for Women and Gender – Rochester, NY** | | January 2018 - Current | | | |
| *Office Administrator – Student Employee* | | | | |  |
| * Working under supervisor Kelly Kamish * Advertise events and programs, provide front facing client interactions, connect with student life teams, aiding in event planning * Work with medical scheduling programs and database systems | | | | |  |

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| **Relevant Courses** | Linguistic Anthropology, Cultural Anthropology, Introduction to Psychology, Web and Mobile I and II, Computer Systems Concepts, Computation and Culture, Industrial Origins Digital Age, Ethics in Computing, Social and Cultural Theory, Cultural Informatics, History of Western Art, Ethics in Digital Era, Introduction to Statistics | | | |

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| Interests | Interactive Digital Developments, Museums, Art, Photography, Gardening, Cooking, Space Exploration, Metadata Field Classifications, Cultural Exploration, Culturally Intensive Research |