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| **Personal InfORMATION** |  | JAIME ALVAREZ  ° Adress: 5711 W Tropicana Ave.  Apt #185  Las Vegas NV 89103  ° Country of Birth: Mexico  ° Date of Birth: 08/28/1985  °Weight: 220 lbs  °Height: 6´ 2´´  °Citizen of the United States of America  ° Mobile: 702 910 8067  ° e-mail: loxojames@gmail.com  *I am friendly, I love to learn, I always up to a challenges whatever the situation is. I get along well with others. I perform activities with responsibility and profesionalism. Fluent in Spanish. Team work, Organized, positive and service attitude.* |
| **WORK EXPERIENCE** |  | **Computer Technician**  02-2010 / 04-2015  PC Network co-owner  Calle Dionisio Rodríguez 52 Guadalajara Jalisco Mexico.  Detail-oriented computer technician with strong troubleshooting and communication skills.  Sale computers and software  **Computer Diagnostics**  Virus and malware removal  Windows format, upgrade and installation service  (98 ME XP 2000 Vista 7 / 8 10)  Hard drive partitions  Build desktops computers  Resolved Windows related issues, Internet Explorer issues and other software related issues.  Hardware and system upgrades Desktop/Laptop/Chromebook  Set up new Computer and install software  Set up In put and Out put peripherals  LAN & WAN Connectivity & Maintenance  Basic Knowledge of Microsoft Office and Video edition  Customer service driven  \*Currently working on getting CompTIA A+ certification\*  **Taxi Cab Driver**  10/10-2016 to 08/18/2020  42.5 hours/ Week  Star Cab Corporation  5225 W Post RD Las Vegas Nevada  Greet passengers, be polite and friendly. Drive people from one place to another in a taxi cab. Follow directions or determine directions on GPS. Use knowledge of local streets and traffic patterns to avoid heavy traffic. Obey local traffic laws and Taxi Cab authority regulations.  **Casino Porter**  04/01/2019 to 04/04/2019  40 Hours/week  Palms Casino  Clean hallways, elevators, stairs, vacuum carpets, Clean between slot machines, removes papers, glasses, debris, and discards all empty bottles. Wipes down all slot machines, change booths and change banks, in assigned areas  Customer service  Greet all guest in a warm and professional manner, make them feel welcome and anticipate their needs.  Provide excellent customer service at all times.  **RideShare Driver**  04-2016 / 09-2016  36 hours/ Week  Uber and Lyft companies  Greet passengers, be corteous and friendly.  Drive people from one place to another in a car. Ask for directions or determine directions on GPS. Use knowledge of local streets and traffic patterns to avoid heavy traffic.  **Water Truck Driver**  04-2015 / 03-2016  40 Hours/ Week  Gypsum Resources  8380 Nevada Highway 159  Blue Diamond, Nevada  Check and maintenance the water truck, fill it with water.  Drive responsibly spray the roads, wet mine’s materials fill out an artificial lake.  Wash heavy machine equipment |
| **education** |  | GED General Educational Development Diploma (2020)  High School Diploma  Preparatoria 11  693 Sierra Nevada Guadalajara Jalisco Mexico  **TRADE SCHOOLS**  English School: Centro de Capacitacion 16  250 Juan de Dios Robledo Guadalajara Jalisco Mex  Computer technician Institute:  Centro de Capacitacion 16 CECATI  250 Juan de Dios Robledo Guadalajara Jalisco Mex  Utility Porter- Houseperson  Culinary Academy of Las Vegas  710 W Lake Mead Blvd.  North Las Vegas NV 89030  **\***MSHA certified  **\***Osha certified |
| **skills** |  | \*Cleaning Machines:  Low speed buffer machine  Wet & Dry vacuum machine  High speed buffer machine  Extractor machine  Wide areas Vacuum machine  Backpack Vacuum machine  \*Languages:  English  Spanish  \*Driving:  Driving license clean history  Drive automatic and Shift stick  Drive 18-speed truck transmissions |
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