**Devonte Bellman**

**Seattle, Washington 98122**

**1728 12th Ave apt 3A**

**206 -735-8474**

**Summary**

A Dedicated professional with a strong background in customer service, interpersonal communication, data entry, Microsoft suites, and strong attention to detail. A hard worker who not only works well in a team-based work environment but also requires minor supervision when working on a project independently. I Work well under stress and I enjoy the challenge of meeting deadlines.

**Core qualifications**

* Quality control
* Safety
* Warehouse operations
* Team leadership
* Sales
* Information technology
* Cna (caregiver)
* Administrative software

**Skills**

* 5 years of cashier experience
* 5 +years of customer service experience
* 1-year of sales
* 1-year of Cna experience
* 2 years of medical terminology
* 4 years of business administrative studies
* 3 years of spreadsheet and data entry
* 5 years of fine dining
* One-month of shipping and receiving

**College Concentrations**

* Accounting
* Finance
* Human Resources
* Entrepreneurship
* Management
* Business policy
* Real Estate

**Languages**

* Chinese (Mandarin) spoken
* Japanese – conversational

**Education**

* Graduated from Decatur High
* Bachelor of Business (Jacksonville State University)
* An inductee of the phi eta sigma honors fraternity
* Former international Baccalaureate

**Work history:**

* Walmart - Sales clerk/ cashier –

June 2010 – February 2013 ( Decatur, AL)

* Fuji-Fine dining, customer service, catering services

July 2014 – June 2016 (Oxford, AL)

* I have completed volunteer work ranging from community service to helping and aiding students with mental health disabilities

High school 2008- 2012 ( Decatur,AL)

* Math tutor during college for 3 years ( Jacksonville State University

2011-2013 (Oxford, AL)

* Tlc in-home care- worked with patients –

August 2016 – July 2017(Anchorage, AK)

* AAA Systems – sold Kirby Systems –

August 2017 – September 2017 (Milwaukee, WI)

* Teatro Zinzanni – October 2017 – May 5, 2018 (Redmond, WA)
* Bardahl Manufacturing- [past position] (Seattle, WA)
* The Guilt Trip – Current position

**Hours to be reached**

* Friday- Monday 8:00am -10:00am (206 735 8474) \*
* Wednesday-Thursday (any time before 12:45)
* Email (anytime) devwang19@gmil.com