**Sebastian Stone**

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**PROFESSIONAL SKILLS**

*Audio Visual Technician with expertise and knowledge in cable management, network troubleshooting, diagnosing and resolving technical device issues, technical assistance and setup, installation and configuring of computer devices, project management, coordinating technicians and service, handling helpdesk requests, escalation of problems through proper channels with language fluency in both in English and Spanish.*

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**PROFESSIONAL EXPERIENCE**

**BAM Luxury AVC** (3/2018 to Present)

**Technical Service Coordinator** – Responsibilities include network troubleshooting, A/V troubleshooting with team and client, quality assurance, diagnose and resolve A/V issues, technical assistance and setup, install configure A/V devices

* Monitor and setup security cameras on premises
* Maintain technician GPS Time and vehicle tracking
* Technical Writing
* Copywriting
* Schedule technicians
* Follow up with high end clients
* Project Management
* Coordination with 3rd Party contractors and vendors
* Invoice for billing and clients
* Cat5e cable management
* Fiber-Optic Cable bundle and deployment
* Exposure to Crestron, RTI, Savant, Samsung, Planar, Kaleidescape, 2N, RING, Holovision
* Maintain scheduling board
* Coordinate meetings and conference calls
* Network Administration
* Windows Servers
* Linux Servers
* DNS Servers
* Conduct new employee orientation
* Prepare and maintain Technician handbook with policies and procedures
* Learn SIMPL programming
* Continue Python programming
* Setup A/V equipment (Josh AI, Sonos, Apple TV, DCP Projectors)
* Setup NVR Apps

**City of Los** **Angeles** (2/2018 to Present)

**Theater Technician** - Responsibilities include Network troubleshooting, diagnose and resolve technical device issues, technical assistance and setup, install and configure computer devices.

* Run Samuel Oschin Planetarium shows at the Griffith Observatory
* Helpdesk Requests
* Camera Operator (Production)
* Follow helpdesk procedure
* Technical Writing
* Log all helpdesk issues on software system
* Escalate problems to proper channels
* Identify situations requiring urgent attention
* Document solutions
* Up to date with system information, changes, upgrades
* Drive to offsite co-location remote sites for support or delivery

**IMAX Corp**. (1/2014 to 4/2018)

**Computer Engineer** – Responsibilities include installing, modifying and repairing computer hardware and software as well as:

* Active Directory
* Technical Writing
* VM-VPN-Cloning
* Cable Management
* Lead group meetings
* Mac-Linux-Windows
* A/V Technician
* Cat 5e patching
* Fiber-Optic Cable deployment
* WIFI
* Software Upgrades

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**JPL NASA** (5/2013 to 1/2014)

**Image Detection Research Scientist** – Responsibilities included intensive research including visual image processing, MATLAB, leadership, weekly group presentation, strategy, clear concise communication, testing and adjusting algorithms.

**Chase Bank** (3/2010 to 5/2013)

**Banker & Teller** – Responsibilities included Opening Accounts (Checking and Savings accounts) and handling Customer Financial Transactions (Deposits, withdrawals, transfers, money orders, cashier’s checks, and account sales).

* Customer Service
* Sales (Bank Promotions)
* Knowledge of bank systems and policies
* Counting Cash
* Answering phones
* Filing deposit and withdrawal slips
* Managing paperwork
* Maintaining ATM deposits
* Balancing Numbers

**Programming/Scripting Languages**

Linux, Java, Unix, PHP, Python, SQL, JavaScript, Assembly Language, Bash, C, C+, COBOL, ISPF, MATLAB, Perl, Visual Basic, CSS (Styling Web Pages), HTML (Building Web)

**EDUCATION**

* **California State University of Dominguez Hills** (9/2015 to 6/2017)
  + **B.A. Computer Technology**

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