**Adam Alme**

* Adamalme2@gmail.com | Phone: (206)556-6736 Seattle, WA

**EDUCATION**

**South Seattle Community College**

System Administrator IT

**SKILLS**

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| --- | --- | --- |
| * Microsoft Office Suite * Windows/OS * Ubuntu * Hardware/Software Maintenance and Repair | * Budget Management * Computer Assembly and Disassembly * Computer/Peripherals Installation | * Building Custom Desktops * Linux * Hardware Configuration * Software Installation * ServiceNow |

**EXPERIENCES**

Recently graduated from South Seattle Community College and received my AA. I am seeking for an opportunity to be able to receive experience in the Tech field.

At my school I was able to do the following.

* Delivered IT support for 10+ employee’s per day to address issues relating to operating systems, software, and a variety of other applications, ensuring that all users are able to perform their duties
* Utilized ServiceNow to organize and solve help desk tickets from user emails and walk-up inquiries
* Managed and organized a database of all equipment inventory using Asset Track
* Re-imaged and completed profile whip for 5+ employees per month, ensuring that all equipment is maintained and accounted for

**Allied Universal,** Seattle WA January 2015 - April 2018

*Security Guard*

* Maintained the safety and protection of Amazon workers and their property
* Delivered training and safety protocols to all new Security Officer every two months
* Maintained security cameras to make sure no criminal activity occurred

**EXTRACURRICULAR ACTIVITIES**

* 2019 Information Technology Case Competition winner
* *YMCA Downtown Seattle SYEP intern for digital camera*
* West Seattle Youth soccer head coach
* Muslim Student Association Vice-President